BALDWIN HILLS CONSERVANCY

RESOLUTION 01-04

RESOLUTION (1) ADOPTING PROCEDURES FOR COMPLIANCE WITH STATE AGENCY ETHICS TRAINING PURSUANT TO GOVERNMENT CODE SECTION 11146, ET SEQ.; (2) APPROVING FORM FOR CERTIFICATION OF COMPLIANCE

WHEREAS, the Baldwin Hills Conservancy ("BHC") as a state agency is subject to Government Code section 11146, et seq., effective January 1, 1999, which mandates ethics training for persons holding specified positions at state agencies;

WHEREAS, the Board members and Executive Officer of the Conservancy are among those persons required to take ethics training;

WHEREAS, the Office of the Attorney General and the Fair Political Practices Commission have developed training materials in the form of a video presentation or an interactive Internet course to assist agencies in providing an orientation course;

WHEREAS, as a state agency, the BHC is required to establish procedures to ensure compliance with the ethics training requirements and to offer at least semi-annually to its Board members and Executive Officer an orientation course on the relevant ethics statutes and regulations governing the conduct of state officials;

NOW, THEREFORE, LET IT BE RESOLVED BY THE BALDWIN HILLS CONSERVANCY GOVERNING BOARD THAT IT ADOPTS THE FOLLOWING PROCEDURES IN ORDER TO COMPLY WITH THE PROVISIONS OF GOVERNMENT CODE SECTION 11146, ET SEQ., PERTAINING TO ETHICS TRAINING:

(1) Compliance by each Board member and by the Executive Officer with the ethics training requirements of Government Code section 11146, et seq., shall by achieved:

(a) By viewing the ethics orientation video which the Office of the Attorney General and the Fair Political Practices Commission have prepared or by completing the interactive Internet ethics orientation which the Office of the Attorney General and the Fair Political Practices Commission have prepared; and

(b) By reviewing the BHC's Conflict of Interest Code provisions after they have been adopted and approved by the Office of Administrative Law and the Fair Political Practices Commission, said provisions being specific only to the official duties of the BHC Board and Executive Officer.

(2) Each BHC Board member and the Executive Officer shall sign a statement certifying that

he or she has completed the ethics training requirements as outlined in paragraph (a). The signed statements shall be in the form attached hereto. The signed statements shall be retained in the records of the BHC.

(3) Each BHC Board member and the Executive Officer shall complete their ethics training within six (6) months of assuming their office.

(4) Any BHC Board member who has completed the ethics training as a requirement of holding another position in a state agency within the time periods set forth in Government Code sections 11146.3(a) or 11146.3(b) shall not be required to comply again. (See Government Code, § 11146.4(a).)

(5) Each BHC Board member shall provide a certification of compliance at least once during each consecutive two calendar years thereafter.

Passed and Adopted by the Board of the
BALDWIN HILLS CONSERVANCY

on June 1, 2001.

Albert Vera, Interim Chairman
Baldwin Hills Conservancy

ATTEST: _____
John A. Saurenman
Supervising Deputy Attorney General