

**Baldwin Hills Conservancy (BHC)**  
**NOTICE OF PUBLIC MEETING**  
***The meeting of the Baldwin Hills Conservancy will be held***  
***Friday, April 6, 2012 from 10:00 a.m. - 12:00 p.m.***  
**Kenneth Hahn State Recreation Area**  
**Community Center**  
**4100 South La Cienega Blvd.**  
**Phone (323) 298-3660**

**Teleconference Location:**  
**Natural Resources Agency**  
**1416 Ninth Street, 13<sup>th</sup> Floor**  
**Conference Room 1305**  
**Sacramento, CA 95814**

**10:00 am: CALL TO ORDER Dr. Allan Boodnick, Chairman**

**MEETING AGENDA**

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS WILL BE CALLED PRIOR TO ACTION ITEMS

***Public Comment and Time Limits: If you wish to speak on an agenda item cards are available near the door to the meeting room. Individuals wishing to comment will be allowed up to three minutes to speak. Speaker times may be reduced depending on the number of speakers.***

1. Call to Order – Dr. Allan Boodnick, Chair
2. Roll Call – Gloria Dangerfield, Executive Secretary
3. Approval of Minutes (January and February) – Dr. Allan Boodnick, Chair
4. Consideration of a resolution approving the revised BHC Prop 40 Local Assistance Grant Program and Procedures ~~for 2012~~ – David McNeill, Executive Officer
5. Consideration of a resolution rescinding Resolution 03 06-08 and Resolution 10-02 which authorized a grant of up to \$2 \$2 million in Proposition 40 funds to the Baldwin Hills Regional Conservation Authority for acquisition of the 6000 Jefferson Blvd Property and amended the project location – David McNeill, Executive Officer
6. Ad Hoc Committees -
  - Board Development Update – Russ Guiney, Committee Chair
  - Fundraising Update – Starlett Quarles, Committee Chair
7. Executive Officer Report – BHC Staff Representatives

Next meeting is tentatively scheduled for May 18, 2012 at 10:00 am.

## **ADJOURNMENT**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call Gloria Dangerfield at the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at **[www.bhc.ca.gov](http://www.bhc.ca.gov)**

**MINUTES OF THE PUBLIC MEETING  
of the  
BALDWIN HILLS CONSERVANCY  
January 20, 2012**

**CALL TO ORDER**

The public meeting of the Baldwin Hills Conservancy was called to order by Chair Allan Boodnick, at 10:00 a.m. The meeting was held inside the Community Center at Kenneth Hahn State Recreation Area, 4100 South La Cienega Blvd., Los Angeles, CA 90056.

**I. Roll Call:**

**Members Present:**

Julie Alvis, Chair Allan Boodnick, Ronilee Clark, Lloyd Dixon, Russ Guiney, Vice Chair Allan Kingston, Robert Jones, Starlett Quarles, Sara Amir, Patrick Reynolds, Barbara Romero (arrived after roll) and Greg Scott.

**Members Absent:**

Pedro Reyes, Bobbie Parks, Supervisor Mark Ridley-Thomas, Joan Cardellino, and Patricia O'Toole.

**Staff Present:**

David McNeill, Gail Krippner, Gloria Dangerfield, and Rosana Miramontes.

**II. Introductory Remarks for 2012 – Allan Boodnick, Chair**

Chair Boodnick shared board member responses to his survey regarding the Conservancy's board meeting; 1) Discuss the year's goals, objectives and implementation at the start of the year; 2) Members to describe their background and expertise; 3) More ad hoc committee involvement by members; 4) Try to have Sacramento members in town for meetings; 5) Request agenda suggestions from members; 6) Increase member cohesion and participation; 7) Understand the Conservancy's role in relation to other entities and partners; and 8) Improve attendance. The Chair's goals; he would like to see increased board attendance and encouraged Sacramento members to attend a meeting here at least once a year, explore outside government sources for funding, publish another newsletter, expand board terms of office from two years to possibly four, secure board status for a County Supervisor designee, fill two long-standing government appointees positions, consider board and staff retreat to accomplish these goals, and increase the Baldwin Hills Conservancy staff by one.

**III. Election of Board Officers Pursuant to Public Resources Code Section 32558 – Allan Boodnick, Chair**

Per the code for electing officers, Member G. Allan Kingston was nominated for Vice Chair by the ad hoc nominating committee. The Chair called for any other nominees and hearing none, called for the vote to elect Member Kingston as Vice Chair. All ayes.

**IV. Presentation to Lloyd Dixon Recognizing His Service as Past Chair of the Baldwin Hills Conservancy – Allan Boodnick**

The Chair presented an award to Member Lloyd Dixon on his term as Chair and his accomplishment for the past year. Member Dixon accepted the award and stated that he was pleased he was to be part of what was done during his term as chair, particularly acquisition of the school site, Jefferson Boulevard improvements as well as the Park to Playa. He also stated he enjoyed working with staff and fellow board members.

**IVa. Presentation to Greg Scott Recognizing His Service as Board Member of the Baldwin Hills Conservancy – Allan Boodnick**

The Chair presented an award to Member Greg Scott for his service on the board, and noted Member Scott was a fine replacement for former member, Paul Mount, with his technical assistance and expertise of land/oil issues. Member Scott stated that it had been a pleasure being a board member and representing State Lands Commission and being assisted by David McNeill and staff. He introduced Marina Voskanian, Assistant Division Chief for State Lands Commission, who will be his replacement on the Baldwin Hills Conservancy board.

**V. Approval of Minutes (October, December) – Allan Boodnick, Chair**

The Chair stated that a correction needed to be made to December's minutes; it has him as the Chair and it should be Lloyd Dixon. He called for the motion to approve the minutes with the correction as stated. Motion was made by Member Kingston and was seconded. The Chair called for the vote; all ayes. Motion carries.

**VI. Consideration of a Resolution Authorizing a Grant of BHC Proposition 40 Funds to the City of Los Angeles Department of Recreation and Parks for Water Quality and Access Improvements at Norman O. Houston Park – David McNeill, Executive Officer**

Mr. McNeill stated that Resolution 12-01 was for a grant (not to exceed 1.8 million dollars) of Prop 40 funds for added improvements to Norman O. Houston Park that would include ADA compatible trail connectivity, shade structures, restrooms, bio-swales, landscaping and additional parking. Motion was made by Member Kingston to approve the resolution and was seconded. The Chair called for vote; all ayes. Motion carries.

**VII Disaster and Possible Action on the BHC Disaster Recovery Plan for Information Technology Compliance and Certification – David McNeill, Executive Officer**

Mr. McNeill stated the Information Security Office of the Natural Resources Agency would be picking up some responsibilities in regards to the Conservancy's Information Technology and as part of the process of designation; a recovery plan for addressing potential loss of systems during a disaster is required. Motion to approve was made by Member Jones and was seconded. The Chair called for the vote; all ayes. Motion carries.

**VIII. Discussion and Possible Action on the Proposed 2012 Meeting Schedule – David McNeill, Executive Officer**

There was no action needed on this item.

**IX. Discussion and Possible Action on the Proposed**

Mr. McNeill asked Member Guiney to give an update on the Baldwin Hills Conservancy Regional Conservation Authority (BHRCA) acquisition of the school site. Member Guiney stated their plan at this point was to get public input on the site's future. Supervisor Mark Ridley-Thomas (Chair of the BHRCA) will hold public meetings; the next one is scheduled for Wednesday, January 25, 2012 at 6:30 p.m. inside the Community Center of Kenneth Hahn State Recreation Area.

Mr. McNeill continued with his written report on the following:

- Los Angeles Neighborhood Initiative (LANI) grant (La Cienega bridge entrance)
- Department of Toxic Substances Control soil sampling of the Eastern Ridgeline
- MRCA meeting on the Milton Street park design
- Eastern Ridgeline progress
- L.A. Infrastructure Academy restoration work and upcoming newsletter
- Culver City's Jefferson Street project improvement
- Bond Cash/ELPF fund

**X. Board Member Announcements or Agenda Items for Future Meetings**

Member Kingston commented on the large volume of people visiting the Baldwin Hills Scenic Overlook path from Jefferson Blvd. and is glad that Culver City is moving forward with the improvements on Jefferson.

Member Jones congratulated Members Boodnick and Kingston on their appointments as Chair and Vice Chair and is looking forward to working with them and their initiatives in the coming year.

Member Guiney reported on the damage County Parks sustained due to the recent windstorms. Although Kenneth Hahn State Recreation Area suffered very little damage, their department had a total of 1,349 trees that were either damaged or knocked down. The total value is over seven million dollars. In addition, structural damage will be over six hundred fifty thousand dollars and debris removal is over seven hundred thousand dollars.

Member Scott re-stated it was an honor to have represented State Lands Commission as a member of the Conservancy board and he would miss the association of the dedicated members and David McNeill and staff, but the board would be in capable hands with Marina Voskanian.

Member Reynolds stated that it was an honor to be associated with this great effort and group of people, and feels very privileged to be the representative for the City of Culver City. He noted that Culver City is working very diligently to complete the project on Jefferson Blvd.

Member Amir congratulated Member Scott on his retirement and thanked him for all his help and welcomed Marina Voskanian. She stated that she represents the Green Business Program for the Department of Toxic Substances Control and their department is reaching out to cities and local governments to establish certification programs; this service is free.

Member Romero stated that the California Trails Conference is scheduled for April and a panel has been scheduled to speak on Park to Playa.

Rosana Miramontes, Deputy Attorney General, reminded the board that their Form 700 annual statement is due April 2, 2012.

Member Alvis thanked the Chair for setting the board's goals for 2012 and hopes to meet the challenge to visit at least/or exceed once a year. She looks forward to working with everyone in the coming year.

Member Clark, congratulated the board, David McNeill and staff, on all the accomplishment she has seen since serving on the board. It is very impressive to see all projects nearing completion, along with the school acquisition Member Guiney discussed, and the project by the City of Los Angeles. It's great to see the Conservancy stay focused on their strategic goals and provide safe recreational opportunities within the Baldwin Hills.

**ADJOURNMENT**

There being no further business brought before the board, the meeting was adjourned at 11:23 a.m.

Approved:

Allan S. Boodnick  
Chairman

**MINUTES OF THE PUBLIC MEETING  
of the  
BALDWIN HILLS CONSERVANCY  
February 24, 2012**

**CALL TO ORDER**

The public meeting of the Baldwin Hills Conservancy was called to order by Chair Dr. Allan Boodnick, at 10:10 a.m. The meeting was held inside the Community Center at Kenneth Hahn State Recreation Area, 4100 South La Cienega Blvd., Los Angeles, CA 90056.

**I. Roll Call:**

**Members Present:**

Julie Alvis, Chair Allan Boodnick, Lloyd Dixon, Russ Guiney, Vice Chair Allan Kingston, Robert Jones (arrived after roll), Starlett Quarles (who arrived after roll), Craig Sap, Sara Amir, Patricia O'Toole (arrived after roll) and Marina Voskanian.

**Members Absent:**

Karen Finn, Bobbie Parks, Supervisor Mark Ridley-Thomas, Joan Cardellino, Barbara Romero, and Patrick Reynolds.

**Staff Present:**

David McNeill, Gail Krippner, Gloria Dangerfield, and Rosana Miramontes.

**II. Oaths of Office**

Oath of Office was administered by Deputy Attorney General Rosana Miramontes to newly appointed board members, Craig Sap (California State Parks Designee) and Marina Voskanian (State Lands Commission Designee).

**III. Approval of Minutes (January)**

The Chair stated in last month's meeting, he revised October and December's minutes to be signed by the former Chair and not by him; he asked the board repeal that motion to approve the minutes under his signature. The Chair called for the vote; all ayes, motion carries. The Chair called for the vote to approve October and December's minutes as presented initially. All ayes.

**IV. Consideration of a Resolution Authorizing a Grant of BHC Proposition 84 Funds to the City of Culver City for Design Development of a Public Access Ramp at the Ballona Creek Bike Path and Higuera Street Bridge – David McNeill, Executive Officer**

Mr. McNeill gave a brief overview of the resolution. He stated that sixty-thousand dollars has been requested by the City of Culver City, who will match twenty thousand dollars towards the design development. Mr. McNeill added that the ad hoc committee for grants review had met and asked Member Kingston (who chaired the meeting) to give the committee's recommendation to the board. Member Kingston stated this was a great opportunity for people to get to the trails along Ballona Creek. He moved that the board recommend the proposed resolution. His motion was seconded by Member Jones. All ayes; motion carries.

## **V. Proposed Ad Hoc Committees – Dr. Allan Boodnick, Chair**

The Chair discussed two proposed ad hoc committees; Board Development and Fundraising. 1) The Board Development Ad Hoc Committee has Member Guiney, who chairs the committee, and Member Jones. Their committee will look into extending members' term length of service, attendance issues, engagement via retreat or other means, board status as an alternate to the Supervisor, two unfilled Governor Appointee positions and getting board members in Sacramento to attend at least two meetings here in Los Angeles. 2) Fundraising Ad Hoc Committee. The Chair stated that he's spoken with former board member Ken Bentley, who works for Nestle and has been generous in the past, if his company would still be willing to support the committee's efforts. Mr. Bentley agreed to assist, as long as the funds relate to schools or the environment. Member Quarles and Member Amir volunteered to serve on the committee and will contact Mr. Bentley.

## **VI. Presentation on the Supplemental Soil Investigation Results for the Eastern Ridge Expansion Project Site – Bruce Garbaccio, Engineering Geologist, Department of Toxic Substances Control**

Mr. Garbaccio's presentation outlined the Department of Toxic Substances Control work on soil investigations and a soil management plan with the Baldwin Hills Conservancy and the County of Los Angeles on the proposed Eastern Ridgeline Improvements. This will initially involve managing any hydrocarbon impacted soil during grading from the upper part to the lower part of the ridgeline. DTSC will be available on site during part of the construction.

## **VII. Presentation on BHC Design Development and Capital Improvement Priorities for 2012-13 – David McNeill, Executive Officer**

Mr. McNeill gave a presentation on current and proposed projects for the year. Starting with improvements to the Stocker Corridor Trail; Rueben and Ingold Park which, both of which will be managed by the County of Los Angeles. The proposed plans for building a pedestrian bridge across Stocker Street to get to Norman O. Houston Park and Five-Points crossing are ongoing. He is working with City Council District 8 and other grantees on the East La Brea Greenbelt connection that would connect the Metro Station at La Brea Ave. and Exposition Blvd. into the park. Mr. McNeill also went over the Eastern Ridgeline Expansion; Kenneth Hahn State Recreation Area improvements; Western Gateway access into Kenneth Hahn State Recreation Area, and the Ballona Creek Outdoor Classroom/Milton Street Projects. Member Sap noted that the Stocker Corridor Trail has been re-cut and once it's been completed, the transfer of that parcel into the Kenneth Hahn State Recreation operating agreement will take place.

## **VIII. Executive Officer Report – BHC Staff Representatives**

Mr. McNeill gave the update on finances and Gail Krippner gave the projects update. Mr. McNeill referenced Attachment 2 which contains the summary of Environmental License Plate Funds and Bond Funds.

Ms. Krippner gave an update on the following projects: 1) Western Gateway. Funds will be disencumbered that was set aside for the school site acquisition; 2) Los Angeles Neighborhood Initiative project (LANI) Kenneth Hahn State Recreation Area entrance enhancements. They are currently fabricating the decorative fencing and will begin some demo and construction in April that should be completed by September; 2) DTSC Environmental monitoring (Eastern Ridgeline) is active; 3) MRCA/Milton Street Project has a revised design and should be submitted by the end of June; 5) Eastern Ridgeline with L.A. County CEO. Reports have been received from DTSC and now can finish the second addendum to the EIR, then forward to the Board of Supervisors for approval; 6) City of Los Angeles Outdoor Improvements to Norman O. Houston Park draft agreement is underway; 6) Baldwin Hills Parklands Habitat Restoration Gen Water is doing a fantastic job and is working on constructing the greenhouse, a community newsletter going out soon; 7) City of Culver City Jefferson Blvd. Street Improvement submitted a permit to the County of Los Angeles and expect to go out to bid in mid-spring.

#### VIII. Executive Officer Report (cont'd)

Mr. McNeill mentioned about one hundred people showed to do restoration work at the BHSO. On April 22, Generation Water will hold an event from 9:00 a.m. – 1:00 pm at KHSRA. On April 4, the International Association of Assessors Office Conference will be held and he will do a presentation on lands conservation from 10:00 a.m. – 11:00 a.m. On April 16, the National Association of Planners will be meeting at the L.A. Convention Center; he, Karly Katona, Sean Woods and others will host a mobile workshop at the Baldwin Hills Scenic Overlook from 8:30 a.m. – 11:00 (on open space habitat preservation); On April 18, the California Trails Conference will begin. There will be a free bike ride sponsored by MRCA from the Baldwin Hills Scenic Overlook to the ocean to highlight Park-to-Playa. He will also be part of the presentation on April 19, as part of the conference.

#### IX. Board Announcements or Agenda Items for Future Meetings

Member Jones welcomed Craig Sap to the board and congratulated Marina Voskanian on her appointment as well.

Member Sap stated that during the California Trails Parkway Conference, the multi-use trail, near the Angeles District offices designed twenty years ago by Frank Padilla and Ron Webster, would be redone and highlighted as part of the trail conference. It is a prime example of a multi-use trail. The person who did the reroute of the Stocker Corridor Trail is Dale Skinner and he will do the work on this one as well, which is 1.1 miles.

#### ADJOURNMENT

There being no further business brought before the board, the meeting was adjourned at 11:13 a.m.

Approved:

Allan S. Boodnick  
Chairman



## BALDWIN HILLS CONSERVANCY

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### Memorandum

**To: Governing Board**

**Fr: David McNeill**

**Date: April 6, 2012**

**Re: Item 4:** Consideration of a resolution approving the revised BHC Prop 40 Local Assistance Grant Program and Procedures ~~for 2012~~.

**Recommendation:** Adopt resolution 12-03 approving the attached BHC Prop 40 Grant Program and Procedures.

**Background:** Proposition 40 allocates \$40 million to the BHC for the protection of the Ballona Creek Watershed and the Baldwin Hills Parklands. Pursuant to resolution 03-07, the BHC has made funds available for local partners using the procedural guidelines adopted in 2003. New grant procedures have been drafted utilizing the latest template developed by the Santa Monica Mountains Conservancy and the Attorney General's office (see Attachments A & B). Similar successful open grant programs have been launched by the California Coastal Conservancy as well. Using this model, applications would be solicited on our website year round, reviewed, and if merited, developed into recommended projects for board approval.

Projects funded under this grant program would meet the objectives of the funding source and be consistent with goals of the Baldwin Hills Park Master Plan and priority projects adopted in the BHC's strategic plan. As with our past grant programs, approved proposals would be implemented through the execution of a standard grant agreement between the project applicant and the BHC. BHC staff would be responsible for the oversight of the Proposition 40 grant and project implementation.

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**DRAFT****Baldwin Hills Conservancy  
Proposition 40 Grant Program and Objectives**

The Baldwin Hills Conservancy (BHC) is accepting applications for a year-round Proposition 40 BHC grant program to support projects for acquisition, development, rehabilitation, restoration, and protection of land and creation of educational resources in the Baldwin Hills parklands.

**Background**

The BHC's mission is to acquire open space, manage public lands within the Baldwin Hills area, and to provide recreation, restoration and protection of wildlife habitat within the territory for the public's enjoyment and educational experience.

Proposition 40, the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 was passed by California voters in March of 2002. The State Legislature has appropriated funds to the BHC for capital outlay and local assistance projects within the territory. Funds are to be awarded for projects consistent with the purpose of the bond and the statutory mandates creating the BHC (<http://www.bhc.ca.gov/about.html>). Projects funded under this grant program will be implemented through the execution of a standard grant agreement between the project applicant and the BHC. BHC staff will be responsible for oversight of the Proposition 40 grant and project implementation.

**Project Eligibility**

The purpose of the BHC Prop 40 grant program is to provide funds for planning and capital improvement projects that benefit the Ballona Creek Watershed and Baldwin Hills Conservancy territory. Proposals consistent with the bond act will achieve at least one the following: 1) acquisition of open space; 2) development of park land; 3) rehabilitation of park facilities; 4) restoration of habitat; or 5) protection of land and water resources.

Eligible projects must be consistent with the adopted *Baldwin Hills Park Master Plan* for expansion of Kenneth Hahn State Recreation Area and the priorities set forth in the Baldwin Hills Conservancy's Summarized Strategic Plan. Please refer to the following link for more information: <http://www.bhc.ca.gov/library.html> Proposed projects should seek to implement or expand on one or more of the following goals:

1. Increase active recreation opportunities for underserved communities.
2. Create and implement a comprehensive trail system.
3. Provide for public access and entry ways.
4. Protect and restore natural habitat.
5. Protect critical view sheds.
6. Protect and improve urban water quality.
7. Emphasize connection between existing parks, trails, and urban streams.
8. Restore industrial lands to park and open-space purposes.
9. Protect watersheds connecting to Santa Monica Bay.

### **Project Objectives**

Project proposals are required to demonstrate the following standard objectives:

- Promotion the BHC's statutory programs and purposes;
- Consistency with the Baldwin Hills Park Master Plan;
- Consistency with purposes of the funding source;
- Support from the public;
- Location (must benefit the Baldwin Hills and Ballona Creek region);
- Need (desired project or result will not occur without Conservancy contribution);
- Greater-than-local interest; and
- Demonstrated expertise in the proposed program area.

Priority will be given to projects that address the following:

- Urgency (threat to a resource from development or natural or economic conditions; pressing need; or fleeting opportunity);
- Resolution of more than one issue;
- Leverage (contribution of funds or services by other entities);
- Conflict resolution;
- Innovation (for example, using new technique or technology to address environmental or economic issue)
- Readiness (ability of the grantee and others to start and finish the project in a timely manner);
- Realization of prior BHC goal (advances previous BHC projects); and
- Cooperation (extent to which the public, nonprofit groups, landowners, and others will contribute to the project).

### **Project Timing, Fund Limits, Cost Match, and Other Requirements**

Applications must be submitted pursuant to the Baldwin Hills Conservancy Grant Procedures ([http://www.bhc.ca.gov/documents/BHC\\_Grant\\_Procedures\\_fnl.pdf](http://www.bhc.ca.gov/documents/BHC_Grant_Procedures_fnl.pdf)) on the BHC website. Grants in an amount of up to \$2 million may be submitted for consideration. A minimum match of 25 percent is required. Matches may include, but are not limited to, federal or local funding, verifiable donated and volunteer services, and other funding sources. The Conservancy accepts grant applications at any time, but may not award grant funds for an application unless the Conservancy has been appropriated with sufficient unencumbered grant funds for the application in question. Applicants should be familiar with Proposition 40 in order to maintain consistency with the park bond's enabling legislation (<http://www.parks.ca.gov/pages/1008/files/prop40.pdf>). Proposals are also subject to review for consistency with General Obligation Bond Law. Grant applicants are strongly encouraged to contact BHC staff to ensure projects meet eligibility requirements and conform to BHC priorities prior to application submittal. All grants are funded through scheduled reimbursement payments.

### **Who May Apply**

Any public entity or non-profit organization established pursuant to the laws of the State of California and qualified under the Internal Revenue Code section 501(c)(3), 501 (c)(4), or 501(c)(5) is eligible to apply for grant funds under this program. Joint proposals between multiple organizations involved in similar or related activities are strongly encouraged. Grant funds, however, may only be encumbered by one organization per agreement. There is no limit to the number of applications an organization may submit.

For additional information, contact: Gail Krippner at [gail.krippner@bhc.ca.gov](mailto:gail.krippner@bhc.ca.gov) or call 323 290-5273.

State of California  
The Natural Resources Agency  
Baldwin Hills Conservancy

**GRANT PROCEDURES**

Section 1. Introduction and Definitions

1.0. *Purpose.* These procedures serve the dual purposes of advising grant applicants and providing guidance to staff with respect to the review, approval, processing, and monitoring of Baldwin Hills Conservancy grants. This document serves as an aid to interpretation, but does not constitute an exercise of discretion otherwise vested by law in the Baldwin Hills Conservancy. Nothing contained herein shall be construed to prohibit the exercise of discretion where such action would otherwise be lawful. The ultimate test with respect to any grant is compliance with applicable statutes and the policy discretion vested in the Conservancy.

1.1. *Role of Grants.* The Conservancy is a small state agency with specialized expertise. Based on its personnel resources and management infrastructure, the Conservancy does not implement, by itself, all of the projects necessary to carry out the provisions of the Act. As a policy matter, the Conservancy generally pursues many of its acquisitions, projects, and programs through grants to local agencies, nonprofit organizations, and other eligible applicants.

1.2. *Definitions.* Unless otherwise indicated by their context, the following definitions apply:

“Act” shall mean the Baldwin Hills Conservancy Act.

“Applicant” shall mean any entity that has submitted or intends to submit a grant application to the Conservancy.

“Attorney General” shall refer to the Office of the Attorney General within the California Department of Justice.

“Staff Counsel” shall refer to that employee of the Conservancy.

“Conservancy” shall mean the Baldwin Hills Conservancy.

“Executive Officer” is that official of the Conservancy.

“Grant Agreement” shall mean a contract between a Grantee and the Conservancy.

“Grantee” shall refer to an applicant to whom the Conservancy has awarded a grant.

“Local Agency” has the same meaning as in Public Resources Code Section 5780.1(e) (within the Recreation and Park District Law).

“Nonprofit organization” is defined in Section 32553 (3) of the Act.

## Section 2. Grant Programs and Pre-Application Consultation

2.0. *Authority for grants.* The Conservancy may award grants to carry out the purposes of the Act. The Conservancy may award grants to entities that are eligible under the Act, including local agencies and nonprofit organizations pursuant to Sections 32568 and 32569.

2.1. *Grant cycle.* The Conservancy operates on a fiscal-year by fiscal-year grant cycle. The Conservancy accepts grant applications at any time, but may not award grant funds for an application unless the Conservancy has been appropriated with sufficient unencumbered grant funds for the application in question. The Conservancy does not anticipate funding for a particular fiscal year and will proceed with consideration of grant applications only after the Governor has signed the budget for the fiscal year in question. The Legislature appropriates funds from bond acts on an annual basis; a legislative appropriation is valid for a three year period.

2.2. *Pre-consultation with Staff.* The Conservancy advises applicants to confer with Conservancy staff regarding a potential project prior to submitting an application; such communication may avoid unnecessary costs of grant application preparation. Applicants are advised and should be aware that, in addition to the requirements of the Act, additional statutory and regulatory requirements may apply to various funding sources and to the project itself. An applicant should conduct research about legal requirements that may apply to the grant project and must advise the Conservancy if it becomes aware of any laws or regulations that would apply to the project. During the pre-application period, Conservancy staff will provide advice to would-be applicants as to the potential suitability of their projects and may also provide recommendations on approaches and modifications that may improve the likelihood that the Conservancy board would approve an application for a grant. If requested, Conservancy staff will estimate the priority that the grant application would likely be assigned considering the Conservancy's work program. An applicant should be aware, however, that notwithstanding staff comments and recommendations, all decisions regarding grant applications are at the discretion of the Conservancy board. Prior to submission all applicants should contact:

David McNeill, Executive Officer  
[david.mcneill@bhc.ca.gov](mailto:david.mcneill@bhc.ca.gov)  
(323) 290-5270

## Section 3. Application Process

3.0 *Submission of Application.* As the initial, formal step in the grant application process, the applicant shall submit an original and one copy of a fully completed grant application form (see Exhibit A) to:

David McNeill,  
Executive Officer  
5120 West Goldleaf Circle, Suite 290  
Los Angeles, CA 90056

In lieu of extra hard copies, applications may be submitted via electronic mail in PDF format addressed to [david.mcneill@bhc.ca.gov](mailto:david.mcneill@bhc.ca.gov), provided that a fully executed original is mailed or delivered to the above address. All applicants must have a contact e-mail address that is regularly monitored. Primary communication regarding the status of an application will be *via* electronic mail. If an applicant does not have any access to email or is unable to use email due to a disability, the applicant should notify the Conservancy in order to develop an alternative communication protocol.

*3.1 Contents of Application.* An application must include a detailed scope of work, including a list of specific tasks, a detailed budget, a timeline for project implementation (including a completion date for each task), any preliminary project plans, and a detailed description of the need for the grant. If the applicant requests advance funds, the applicant must provide a written justification for consideration by the Conservancy and advance funds will only be disbursed after the Conservancy approves the request. The Conservancy may require that, as part of the application process, the applicant certify compliance with specified applicable laws or that the applicant will obtain necessary approvals as part of the project. The Conservancy may also require that an applicant indemnify the Conservancy for potential liability. Where a request is made in an application, the Conservancy may approve, at its discretion and where the applicant provides sufficient justification, reimbursement of acquisition-related costs that preceded the grant start date.

*3.2 Initial Review.* The Executive Officer shall perform initial review of grant applications and shall append to the grant application file a check-list of required approvals/submittals. With respect to any approval or certification required by these procedures, the Conservancy may rely on the signature or initial of the applicant as evidence that the applicant has or will comply. If there has not been staff pre-consultation, the Conservancy recommends that an applicant engage in consultation with the Conservancy to determine whether any concerns or deficiencies in the application exist. If an application is deemed incomplete, the applicant will be notified at the e-mail address supplied in the application.

*3.3. Legal Review.* Applications will be reviewed by the Staff Counsel for consistency with the Act and applicable grant requirements and General Obligation Bond Law.

*3.4. Policy Review.* The Executive Officer will review applications for consistency with the Conservancy work program. Consistency with the Conservancy strategic plan and related work programs (prepared pursuant to Public Resources Code section 32568 and pursuant to subdivisions (b) and (c) of Section 1 of Chapter 752, Statutes of 1999) will be included in staff consideration of the priority that should be assigned to the grant application. As part of the policy review, an applicant may be requested to submit additional information about any part of its project.

*3.5. Recommendation by Executive Officer.* The Executive Officer will review the

application, the legal and policy documents prepared under sections 3.3 and 3.4 above, and other pertinent information about the project, and with the assistance of an ad hoc committee of board members, determine whether to agendize the grant application for consideration by the Conservancy board. In the event that the Executive Officer decides to agendize an application, he or she shall prepare a written recommendation. In the event that the Executive Director decides not to agendize an application, an applicant may appear at the Conservancy board meeting and comment on the Executive Officer's decision during the public comment period.

*3.5. Staff Report and Agendizing the Grant Application for board Consideration.* Where the Executive Officer and ad hoc committee has determined that an application should be agendized for consideration by the Conservancy board, Conservancy staff will prepare a staff recommendation by the Executive Officer and a proposed resolution to be considered by the Conservancy board. Conservancy staff shall then agendize the grant application for consideration by the Conservancy board at a Conservancy board meeting.

*3.6. Notification to proceed.* All grant materials shall state that no grantee may proceed without explicit notification from the Conservancy. The Executive Officer will issue such notice only when approval has been given by the Staff Counsel with respect to consistency with the act and bond funds, and in all cases only after approval by the Conservancy. Any work done by a grantee after the start date but prior to the notification to proceed, shall be exclusively at the risk of the grantee. There are no exceptions to this rule.

*3.7. Grant documentation and billing.* All grant documentation shall be maintained by the Executive Officer. Each grant shall identify a Conservancy staff contact person that should be contacted when an applicant has a question about the grant. However, unless otherwise indicated, all grant payment issues shall be resolved by the Executive Officer and all inquiries should be so directed. Grantees are referred to Exhibit B for specific instructions with respect to billings.

#### Section 4. Grant Monitoring and Audit

*4.0. Grant Monitoring.* All approved grants are subject to monitoring and audit. By submitting an application, an applicant/grantee agrees to provide reasonable access to the Conservancy for monitoring and auditing purposes. Additionally, an applicant/grantee must retain all grant application and project materials for a period of seven (7) years after the project has been certified as complete pursuant to Section 5 below. As part of the Conservancy's on-going grant monitoring, grantees are required to submit quarterly project status reports. Project status reports shall include a detailed description of the status of the project and compliance with project milestones. In addition, the Conservancy may request copies of all contracts, subcontracts, and work product. Finally, the Conservancy conducts in-house audits of a representative sample of grants on a two year cycle; by submitting an application, an applicant/grantee understands and agrees that its project may be audited as part of this audit.



## Section 5. Final Certification and Post Grant Monitoring

5.0. *Final certification of acquisition projects.* For land acquisition projects, the Conservancy may make full payment of the grant amount into escrow, provided, however, that the grant and escrow documents shall require that the escrow agent submit a copy of the final escrow closing statement and the deed to the Staff Counsel before disbursing funds to the seller. The grant file shall reflect the final certification by the Staff Counsel that an acquisition has been completed.

5.1. *Final certification of non-acquisition grants.* For projects that do not involve land acquisition, prior to final payment, the Conservancy project manager for the project shall certify completion of the project. For a project that involves development, the project manager shall issue such certification only after having conducted a site visit to verify completion. For a project that involves planning and design or education and interpretation, before certifying project completion, the project manager shall personally review the planning documents or the interpretation materials and/or program results prepared by the applicant. No special form of certification is required other than the check off or signature of the project manager.

5.2. *Post-grant monitoring.* Many grants impose ongoing, continuing responsibilities and obligations on the grantee, including, in many cases, a requirement that the applicant/grantee adequately and appropriately maintain the project. On a periodic, continuing basis, the Conservancy project manager will recommend to the Executive Officer a list of those grants that should be subjected to post-grant monitoring and the Executive Officer shall adopt or approve a list of grants that for post-grant monitoring. The Executive Officer shall prioritize for post-grant review those projects with high dollar value grants and those with unusual or problematic implementation.

5.3. *Procedure for post-grant monitoring.* The Executive Officer will determine the appropriate method of post-grant monitoring on a case by case basis. For a particular project, post-grant monitoring may include, but not be limited to, site visits, review of program materials, review of visitor satisfaction surveys, and constituent/visitor polling to ensure that the project is being implemented and grant funds are being utilized in accordance with the grant application as approved by the Conservancy. The Conservancy may charge the cost of post-grant monitoring against the bond fund from which the initial grant was made. Where site visits are required, the applicant/grantee shall be given reasonable notice (not less than 48 hours) and afforded an opportunity to accompany the Conservancy monitoring officer during the site visit.

5.4. *Report of post-grant monitoring.* For projects subjected to post-grant monitoring, a post-grant monitoring report shall be filed in the original grant file. If the monitoring officer determines that substantial deficiencies exist in the grantee's performance this fact shall be reported to the Executive Director.

5.5. *Procedure upon finding of substantial deficiency.* The Executive Officer shall review any finding of substantial deficiency made by a grant monitoring officer pursuant to Sec

5.4 and if he or she sustains such finding, then the Executive Officer shall send, or cause to be sent, an “informal request for compliance” to the applicant/grantee detailing the specific deficiency(s) as identified in the post grant monitoring report and provide a schedule for the applicant/grantee to remediate the deficiency(s).

5.6. *Notice of Non-Compliance.* If the grantee has not cured the deficiency(s) identified in a post grant monitoring report within the time schedule provided by the Conservancy in the informal request for compliance, the Executive Officer shall issue a Notice of Non-Compliance to the grantee. Simultaneously with such notice, the Executive Officer shall agendize action on this item at the next regular meeting of the Conservancy and shall provide notice to the Attorney General and to the grantee. The Conservancy reserves the right to take any and all available legal action against an applicant/grantee that has not cured a deficiency within the required time frame, including, without limitation, seeking available remedies through litigation.

**BALDWIN HILLS CONSERVANCY (BHC)**

**RESOLUTION 12-03**

**RESOLUTION APPROVING THE REVISED BHC PROP 40 LOCAL ASSISTANCE GRANT PROGRAM AND PROCEDURES ~~FOR 2012~~**

WHEREAS, the BHC was created to acquire open space and manage public lands within the Baldwin Hills area and to provide recreation, restoration and protection of wildlife habitat within the Conservancy territory; and

WHEREAS, pursuant to Public Resources Code 32565.5, the BHC shall give priority to related projects that create expanded opportunities that provide recreation, aesthetic improvement, and wildlife habitat in the Baldwin Hills area.

WHEREAS, the BHC may undertake development activities with bond funds including, but not limited to, improvement, rehabilitation, restoration, enhancement, preservation, protection and interpretation of land and water resources pursuant to Public Resources Code 5096.650(b) of the California Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Act; and

WHEREAS, the Baldwin Hills Conservancy may award grants to state, federal and local governments, public agencies or non-profits for the purposes of its division pursuant to Chapter 428 of Division 22.7 section 32569 of the California Public Resources Code; and

WHEREAS, the Governing Board approved resolution 03-07, adopting the Baldwin Hills Conservancy Procedural Guide and application for Local Assistance grant projects; and

WHEREAS, the grant procedures and program for Prop 40 applications have been revised (reference memorandum with attachment A and B) utilizing the latest template developed in cooperation with other urban conservancies and the Attorney General's office; and

WHEREAS, projects funded under this grant program would be required to be consistent with the goals of Prop 40, the Baldwin Hills Park Master Plan, and the priority projects adopted in the BHC's strategic plan; and

WHEREAS, this action is exempt from the environmental impact requirements of the California Environmental Quality Act (CEQA).

NOW THEREFORE BE IT RESOLVED, that the BHC approves the revised BHC Prop 40 Local Assistance Grant Program and Procedures ~~for 2012~~.

Passed and Adopted by the Board of the  
BALDWIN HILLS CONSERVANCY

on April 6, 2012.

\_\_\_\_\_  
Allan Boodnick, Chair  
Baldwin Hills Conservancy

ATTEST: \_\_\_\_\_  
Rosana Miramontes  
Deputy Attorney General

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### Memorandum

**To: Governing Board**

**Fr: David McNeill**

**Date: April 6, 2012**

**Re: Item 5:** Consideration of a resolution rescinding Resolution 0306-08 and Resolution 10-02 which authorized a grant of up to ~~\$2~~ \$2 million in Proposition 40 funds to the Baldwin Hills Regional Conservation Authority (BHRCA) for acquisition of the 6000 Jefferson Blvd Property and amended the project location.

**Recommendation:** Adopt resolution 12-04 approving the resolution rescinding Resolution 06-08 and Resolution 10-02.

**Background:** In June 2006, the Governing Board approved Resolution 06-08 authorizing a grant of BHC Proposition 40 funds to the BHRCA, in an amount not to exceed \$2 million, for acquisition of 2.64 acres known as the 6000 West Jefferson property, APN: 4204-008-901 (portion), City of Los Angeles.

After years of negotiations with the City of Los Angeles Bureau of Sanitation, little progress was made towards acquiring the site due to the Bureau's insistence the property was to be used by the City for other maintenance related purposes. Since that time, the City's Sewer Odor Air Treatment Facility was installed at the site and is fully operational while plans for the remaining 2.64 acres remain uncertain.

Staff continued to work with the BHRCA to seek alternative perimeter sites that could be acquired to provide improved access to the publicly owned lands in the western ridgeline. By May of 2009 a new 5-acre location, 5950 Stoneview Drive, was recommended as a priority for acquisition. Subsequently, the BHC approved resolution 10-02 authorizing the Executive Officer to amend the existing acquisition agreement with the BHRCA; changing the project title, extending the time period and selecting a new acquisition site.

During final negotiations for the 5950 Stoneview site, the seller required revisions to the appraisal which raised the cost of the property above the amount authorized as "fair market value" by the Natural Resources Agency, making it ineligible for the BHC's Prop 40 funds.

The BHRCA was able to supplant the BHC's grant funds using their County Prop A Excess Funds and consummated the acquisition in December of 2011. If Resolution 12-04 is approved, Staff will rescind the 2006 award and disencumber the \$2 million in BHC Prop 40 funds under agreement BHC #07002.

# **BALDWIN HILLS CONSERVANCY**

## **RESOLUTION 12-04**

**RESOLUTION RESCINDING RESOLUTIONS 06-08 AND 10-02, WHICH AUTHORIZED UP TO TWO-MILLION DOLLARS (\$2M) OF PROPOSITION 40 FUNDS, TO THE BALDWIN HILLS REGIONAL CONSERVATION AUTHORITY (BHRCA) FOR ACQUISITION OF THE 6000 JEFFERSON BLVD. PROPERTY AND AMENDED THE PROJECT LOCATION**

WHEREAS, the BHC may undertake development activities with Proposition 40 bond funds including, preservation and protection of land and water resources pursuant to Public Resources Code 5096.650(b) of the California Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Act; and

WHEREAS, the Baldwin Hills Conservancy may only award grants to state, federal and local governments, public agencies or non-profits for the purposes of its division, pursuant to Chapter 428 of Division 22.7 section 32569 of the California Public Resources Code; and

WHEREAS, the Governing Board adopted resolution 06-08, authorizing a grant, in an amount not to exceed \$2 million of Prop 40 funds, to the Baldwin Hills Regional Conservation Authority for acquisition of 2.64 acres known as the 6000 West Jefferson property, APN: 4204-008-901 (portion), City of Los Angeles; and

WHEREAS, the Governing Board adopted resolution 10-02, authorizing an amendment of grant agreement #BHC 07002 with the Baldwin Hills Regional Conservation Authority to include a two year extension of the time period and a project title and location change to Assessor's Identification Numbers 4204-014-024, 25 and 26; and

WHEREAS, the \$2 million BHC Prop 40 funds were supplanted by L.A. County's Prop A Excess Funds in an amount to sufficient to successfully complete the acquisition; and

WHEREAS, this action is exempt from the environmental impact requirements of the California Environmental Quality Act (CEQA).

NOW THEREFORE BE IT RESOLVED, the BHC hereby rescinds resolution 06-08 and 10-02 and its authorization of a grant, in an amount not to exceed \$2 million of Proposition 40 funds, to the Baldwin Hills Regional Conservation Authority for acquisition of 2.84 acres of real property known as 6000 Jefferson Blvd and the amended project location.

Passed and Adopted by the Board of the  
BALDWIN HILLS CONSERVANCY

**On April 6, 2012.**

---

Allan Boodnick, Chair  
Baldwin Hills Conservancy

ATTEST: \_\_\_\_\_  
Rosana Miramontes  
Deputy Attorney General

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### Memorandum

**To: Governing Board**

**Fr: Dr. Allan Boodnick, Chairman**

**Date: April 6, 2012**

**Re: Item 6: Ad Hoc Committees**

**Recommendation:** No action required.

**Background:** The Ad Hoc Committees will report on their work towards achieving the objectives set out by the Board at the beginning of the year.

**Board Development Committee, Russ Guiney, Chair:** Update on proposed technical amendments (attachment #1) being circulated in the legislature to address the Conservancy's enabling legislation's: 1) lack of a board designee option for the L.A. County Supervisor; 2) limited two-year member tenure; and 3) omission of member meeting attendance as an official duty and responsibility.

**Fundraising Committee, Starlett Quarles, Chair:** Update on possible sponsor for creating t-shirts featuring Baldwin Hills Parklands and or Park to Playa graphics for future non-profit merchandising and branding of events.

**SUMMARY:** The bill proposes the following three technical amendments: 1) to increase the term of appointed voting members from two to four years; 2) add a designee option for the member of the Los Angeles County Board Supervisors within whose district the majority of the Baldwin Hills Area is located; 3) require appointees to attend more than half of the regularly scheduled meetings held during each calendar year served.

**IDENTIFICATION OF PROBLEM:** The BHC's enabling legislation did not address the following three issues that impede on the efficiency of the BHC's ability to accomplish its statutory mission.

1. The current term for voting members on the Governing Board is two years. [Non-voting members have no specified term]. Due to the complex nature of the acquisition and development program of the BHC, it is important that the membership maintains a high level of continuity for sustained progress on issues crucial to the success of achieving its goals. Leadership and the knowledge of approved projects and timelines is diminished with a two-year turnover of board members. The addition of two more years would require a stronger commitment from those who apply for the position.
2. The current provisions for voting members on the Governing Board include the local member of the County Board of Supervisors; however there is no option for a designee to be assigned. The County Supervisor regularly sends a representative who participates in BHC meetings, but the representative does not have the authority to vote. All other high ranking public office Secretaries and or Directors on the board are provided the designee option and have had success participating and voting in meetings as a result of exercising the designee option.
3. The powers and duties of the board members are cited within the statute. From planning and establishing priorities pursuant to the purpose of the division, to approving funded projects, all the duties are tied directly to the Governing Board's members being able to deliberate and act on the policies and projects relating to the core mission of the BHC. The BHC holds a minimum of eight public meetings annually. In order to be effective, appointees must attend the majority of them each year throughout their term.



**PROPOSED SOLUTION:**

To remedy the situation, the bill recommends that legislation be enacted to:

1. Increase the term of appointed voting members from two to four years;
2. Provide the County Supervisor member the option for a designee;
3. Require attendance at a minimum of half the meetings held during the regular calendar year.

**PROGRAM BACKGROUND/LEGISLATIVE HISTORY:**

The Conservancy was created by legislation authored by Senator Kevin Murray and Speaker Herb Wesson, SB 1625 (Chapter 428, Statutes of 2000). The primary mission of the BHC is to acquire and develop the remaining open space in the Baldwin Hills for the expansion of Kenneth Hahn State Recreation Area. The Conservancy's goals will include implementing the Baldwin Hills Park Master Plan prepared pursuant to subdivisions (b) and (c) of Section 1 of SB 1048, Murray (Chapter 752 Statutes of 1999). The statute requires that all land in the BHC's jurisdiction be managed in a manner consistent with preservation of natural habitat, and enhancement of recreation, cultural and education opportunities for the public.

**JUSTIFICATION:**

These proposed amendments reflect the intent of the original legislation. These proposed amendments are necessary to support the mission of the BHC.

Extending a voting Board member's term to four years will enable the BHC to increase institutional memory and ensure a high level of continuity on long-term issues and projects.

Adding a designee option for the County Supervisor will allow for more active participation by the local representative and strengthen the cohesiveness of the multiple jurisdictions on the BHC board. It would also lower the probability of not achieving a quorum on a consistent basis.

**ARGUMENTS PRO AND CON (Program and Fiscal):** Extending the Board members' terms by two years, adding a designee, and requiring meeting attendance minimums would have no net cost increases.

**PROBABLE SUPPORT AND OPPOSITION:**

No opposition is anticipated.

**FISCAL IMPACT:** None

**ECONOMIC IMPACT:** None

**FINDINGS FROM OTHER STATES:** Not Applicable

**OTHER AFFECTED AGENCIES AND THEIR ROLES/VIEWS:**

## Baldwin Hills Conservancy

## Draft Language

**Amend Section 32556 of the Public Resources Code as follows:**

32556. (a) The board shall consist of nine voting members and six nonvoting members.
- (b) The nine voting members of the board shall consist of the following:
- (1) The Secretary of the Resources Agency, or his or her designee.
  - (2) The Director of Parks and Recreation, or his or her designee.
  - (3) The Director of Finance, or his or her designee.
  - (4) The Director of the Los Angeles County Department of Parks, or his or her designee.
  - (5) The member of the Los Angeles County Board of Supervisors within whose district the majority of the Baldwin Hills area is located or his or her designee
  - (6) Three members of the public appointed by the Governor who are residents of Los Angeles County selected from a list of prominent members of the community who shall represent the diversity of the surrounding community.
  - (7) A resident of Los Angeles County appointed by the Speaker of the Assembly, and a resident of Los Angeles County appointed by the Senate Committee on Rules.
- (c) The seven nonvoting members shall consist of the following:
- (1) The Secretary of the California Environmental Protection Agency, or his or her designee.
  - (2) The Executive Officer of the State Coastal Conservancy, or his or her designee.
  - (3) The Executive Officer of the State Lands Commission, or his or her designee.
  - (4) An appointee of the Governor with experience in developing contaminated sites, commonly referred to as "brownfields."
  - (5) The Executive Director of the Santa Monica Mountains Conservancy, or his or her designee.
  - (6) The Director of the Culver City Department of Parks and Recreation.
  - (7) The Director of the Department of Conservation, or his or her designee.
- (d) A quorum shall consist of five voting members of the board, and any action of the board affecting any matter before the board shall be decided by a majority vote of the voting members present, a quorum being present. However, the affirmative vote of at least four of the voting

members of the board shall be required for the transaction of any business of the board.

**Amend Section 32557 of the Public Resources Code as follows:**

32557. (a) The voting members of the board shall serve for ~~two-year~~ **four-year** terms. Any vacancy on the Board shall be filled within 60 days of its occurrence by the appointing authority.

**Amend Section 32565 of the Public Resources Code as follows:**

32565. (f) All appointees serving on the board shall attend more than half of the regularly scheduled meetings held during each calendar year served. Members who cannot meet the requirement will be removed immediately by their appointing authority.

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### **Memorandum**

**To: Governing Board**

**Fr: David McNeill**

**Date: April 6, 2012**

**Re: Item 7: Executive Officer Report**

### **Projects Status Report**

Please see the attached updated BHC Local Assistance / Capital Outlay Projects Status Report (Attachment #1).

### **Fiscal Update**

Please see BHC Summary Expenditure Sheet by Fund (Attachment #2) and the BHC Prop 40 & Prop 84 Bond Cash Funds (Attachment #3). Both reports correspond with the end of month eight (8) of the 2011-12 fiscal year.

### **Public Outreach**

Attached are promotional hand outs for this month's events featuring the Baldwin Hills Parklands and related BHC programs.

**Baldwin Hills Conservancy**  
**Local Assistance / Capital Outlay Projects Status Report**  
**04/06/12**

<b>Capital Outlay Grantee/Administrator</b>	<b>Project Title</b>	<b>ContractID</b>	<b>Fund Source</b>	<b>Funds Allocated</b>	<b>Encumbrance and Liquidation Dates</b>	<b>PROJECT STATUS</b>
Los Angeles Neighborhood Initiative (LANI)	Enhancements at La Cienega entrance to KHSRA	BHC07003	Prop 40	\$900,000	Enc. 6/30/14 (liq. 6/30/15)	<b>Fabrication in-progress; Completion expected in the Fall of 2012.</b>
California Dept. of Toxic Substance Control (DTSC)	Environmental Monitoring	BHC07007	Prop 40	\$500,000	Enc. 6/30/14 (liq. 6/30/15)	<b>Environmental report and soil management plan delivered Feb. 28, 2012; Environmental monitoring to continue when construction starts Summer 2012.</b>
Mountains Recreation and Conservation Authority (MRCA)	Milton Street Park Planning (Matching Grant)	BHC07011	Prop 40	\$75,000	Enc. 6/30/13 (liq. 6/30/15)	<b>50% Construction docs &amp; cost estimate received March 2012; Project completion scheduled June 2012.</b>
Los Angeles County Chief Executive Office	Eastern Ridgeline Development at KHSRA	BHC07012	Prop 40	\$2,971,900	Enc. 6/30/14 (liq. 6/30/16)	<b>100% Construction Drawings rec'd Nov. 2011; LA County BOS to consider budget augmentation in April 2012; Project to go out to bid Spring 2012.</b>
City of Los Angeles	Outdoor Improvements at Norman O. Houston Park	BHC11002	Prop 40	\$1,800,000,000		<b>BHC Board approved Jan. 2012; Grant Agreement documents in-progress; Kick-off mtg. scheduled Apr. 30, 2012.</b>

**Baldwin Hills Conservancy**  
**Local Assistance / Capital Outlay Projects Status Report**  
**04/06/12**

<b>Capital Outlay Grantee/Administrator</b>	<b>Project Title</b>	<b>ContractID</b>	<b>Fund Source</b>	<b>Funds Allocated</b>	<b>Encumbrance and Liquidation Dates</b>	<b>PROJECT STATUS</b>
Los Angeles Infrastructure Academy	Baldwin Hills Parklands Habitat Restoration	BHC11000	Prop 84	\$400,000	Enc. 6/30/12 (liq. 6/30/14)	<b>Invasive species control work started at KHSRA, BHSO and Ballona Creek; Community Earth Day Event scheduled April 22, 2012 at 9:00am at KHSRA.</b>
City of Culver City	Park to Playa Trail - Jefferson Blvd Streetscape and Access Improvements	BHC11001	Prop 84	\$570,000	Enc. 6/30/12 (liq. 6/30/14)	<b>Revised Plan completed Jan. 2012; Plans sent to LA for permitting; Expected to go out to bid Spring 2012.</b>

Baldwin Hills  
2011/12 Summary Sheet by Fund

<u>FUND</u>	<u>PCA #</u>	<u>Original Appropriation</u>	<u>EXP + ENC</u>	<u>BALANCE</u>
<b><i>Support</i></b>				
2011 Budget Act Item 3835-001-0140	<b>10001</b>	\$ 348,000.00	\$ 256,692.72	\$ 91,307.28
2011 Budget Act Item 3835-001-6029	<b>10005</b>	\$ 117,000.00	\$ 56,289.39	\$ 60,710.61
2011 Budget Act Item 3835-001-6051	<b>10009</b>	\$ 103,000.00	\$ -	\$ 103,000.00
<b>Total Support Balance:</b>				<b>\$ 255,017.89</b>
<b><i>Capital Outlay</i></b>				
2009 Budget Act Item 3835-301-6051	<b>30002</b>	\$ 3,050,000.00	\$ 970,000.00	\$ 2,080,000.00
2008 Budget Act Item 3835-301-6051	<b>30001</b>	\$ 3,050,000.00	\$ -	\$ 3,050,000.00
2007 Budget Act Item 3835-301-6051	<b>30000</b>	\$ 3,050,000.00	\$ -	\$ 3,050,000.00
2005 Budget Act Item 3835-301-6029	<b>20003</b>	\$ 8,648,000.00	\$ 2,253,388.19	\$ 6,394,611.81
2004 Budget Act Item 3835-301-6029	<b>20002</b>	\$ 7,200,000.00	\$ 3,848,335.14	\$ 3,351,664.86
2003 Budget Act Item 3835-301-6029	<b>20001</b>	\$ 7,200,000.00	\$ 2,334,996.11	\$ 4,865,003.89
2002 Budget Act Item 3835-301-6029	<b>22000</b>	\$ 15,000,000.00	\$ 11,721,166.59	\$ 3,278,833.41
<b>Total Cap Outlay Balance:</b>				<b>\$ 26,070,113.97</b>



<b>2010 SPRING BAB SALE</b> PROP 40: PROP 84:	<b>CASH ALLOCATED</b> \$579,277.00 \$2,137,455.25	<b>EXPENDITURES</b> 186,355.00 11,835.00	<b>BALANCE</b> \$392,922.00 \$2,125,620.25
<b>2010 DECEMBER BAB SALE</b> PROP 40:	\$603,452.18	0	\$ 603,452.18
<b>2010 DECEMBER TE SALE</b> PROP 40:	\$60,547.82	0	\$ 60,547.82
<b>2010 SPRING TE SALE</b> PROP 40: PROP 84:	\$1,415,869.68 \$2,473,145.41	0 0	\$1,415,869.68 \$2,473,145.41
<b>2009 OCTOBER TE SALE</b> PROP 40: PROP 84:	\$1,089,020.23 \$197,000.00	154,750.77 39,254.99	\$934,269.46 \$157,745.01
<b>2009 MARCH SALE</b> PROP 40:	\$4,159,594.83	833,049.54	\$ 3,326,545.29
		<b>Total Bond Cash</b>	<b>\$11,490,117.10</b>



THE LOS ANGELES CHAPTER OF THE  
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS

IS PLEASED TO PRESENT

**IAAO-LA SPRING APPRAISAL SEMINAR**

Wednesday, April 4, 2012 from 7:30 am to 4:30 pm



12833 Ventura Blvd., Studio City, CA 91604

**LIMITED  
SEATING  
STILL  
AVAILABLE!**

**DON'T MISS THIS INCREDIBLE LIST OF SPEAKERS!**

Plus you get a continental breakfast and a  
3-course lunch buffet FREE with cost of admission



**"Building and Operating a Publicly-  
Owned Real Estate Investment Trust (REIT)"**

Mark T. Lammas  
Chief Financial Officer  
Hudson Pacific Properties, Inc.



**"Terranea - The Challenges in  
Constructing a 102-acre Luxury Resort"**

Terri Haack  
Executive V. P. and Managing Director  
Terranea Resort



**"Baldwin Hills Conservancy - State Partners  
in Local Urban Parks & Regional Open Space"**

David McNeill  
Executive Officer  
Baldwin Hills Conservancy



**"The 405 Project,  
Eminent Domain, and Carmageddon II"**

Douglas R. Failing  
Executive Director  
Highway Program  
L. A. County Metropolitan  
Transportation Authority (MTA)



**"Orange County Assessor's Office:  
Enhancing Efficiency and  
Productivity with New Technologies"**

Webster J. Guillory  
Orange County Assessor



**"Current Real Estate  
Law Issues That Affect Value"**

Ralph Weiss  
Real Estate Attorney  
Ralph Weiss & Associates

**Continental Breakfast beginning at 7am:** Orange and Cranberry Juices; Assorted Danish and Muffins;  
Mini Bagels and Cream Cheese; Fresh Brewed Coffee and Decaf; Hot Tea

**Luncheon Buffet:** SALADS: Caesar Salad; Italian Pasta Salad; Fruit Platter;  
ENTRÉES: Chicken Breast in Lemon Herb Caper Sauce; Roast Beef (Carving Station);  
SIDES: Fresh Seasonal Vegetables; Roasted Potatoes;  
DESSERT: Chef's Selection of Assorted Cakes and Pastries

**Vegetarian Meal\*:** Vegetarian Lasagna (a served meal with salad and dessert – buffet not included)

**Afternoon Refreshment:** Freshly Baked Cookies and Brownies

\*Please advise **Diep Nguyen** no later than March 27th if you are choosing the Vegetarian Meal.

**Seminar Fee Schedule (Appraiser Trainees receive member pricing):**

\$55 for IAAO Members, if received by 3/15/2012  
\$65 for IAAO Members, if received after 3/15/2012

\$65 for Non-Members, if received by 3/15/2012  
\$75 for Non-Members, if received after 3/15/2012

*Seating may be limited at this event; we must receive your registration no later than 3/29/2012. Thank you.*

*A valet fee may apply for those arriving to the seminar after 9:30am, as the self-parking lots may be full by that time.*

*A \$35 service fee shall be applied to cancellations received with less than 24-hour notice, and a \$20 service fee shall be charged for returned checks.  
(Detach this portion and submit with your payment)*

Make checks payable to: **LOS ANGELES COUNTY CHAPTER, IAAO** and mail to  
**Diep Nguyen**, Hall of Administration, 500 W. Temple St., Rm. 230, Los Angeles, CA 90012  
(213) 974-8663

Not an IAAO Member? Interested in becoming one?

Contact **Barbaree Hardy**, Membership Chair, at (626) 258-6039 or email [bhardy@assessor.lacounty.gov](mailto:bhardy@assessor.lacounty.gov)

For more information about this Seminar or our Chapter, contact:  
**James Conaway**, IAAO-LA County Chapter President  
(213) 974-2625 or email: [jconaway@assessor.lacounty.gov](mailto:jconaway@assessor.lacounty.gov)





# Watershed Event at Kenneth Hahn State Recreation Area

## Caretakers Needed - Help Beautify Your Park!

Participate in a volunteer day held by **Generation Water** and **Mujeres de la Tierra**, with support from Council for Watershed Health, Baldwin Hills Conservancy, Ballona Creek Renaissance, and LA County Parks and Recreation.

**Date:** Sunday, April 22, 2012

**Time:** 9am - 1pm

**Location:** Kenneth Hahn State Recreation Area - Parking area above (just north of) the entry booth

**Attire:** Sturdy shoes, long sleeves, hat or other sun protection, reusable water bottle

### What we'll be doing:

Removing several pest plants from the park and enhancing removal areas with native plants! All levels of familiarity with plants are welcome, from novice to expert. Learn more about your park while improving its health.

### What you'll get:

Gloves, water, and snacks will be provided for all volunteers.

This lovely park needs your help. Come on out and celebrate Earth Day by improving our park, making new friends, and earning community service hours! We can't wait to see you there!

### RSVP Needed

**(Event cancelled in case of rain)**

Parent or guardian must accompany caretakers under the age of 18



The Kenneth Hahn State Recreation Area opened in 1983, and is one of Ladera Heights/Baldwin Hills best kept secrets. Nestled in the foothills of La Cienega Blvd, this park is an open space gem, where former oil-drilling sites and reservoirs have been transformed into a public park.



To RSVP Contact:

Alma Rivas  
[baldwinhillsrestoration@yahoo.com](mailto:baldwinhillsrestoration@yahoo.com)

213.880.1613





## Pre-conference Workshop

### Park to Playa Bike Tour

#### Presenters:

*Joan Cardellino*, South Coast Regional Manager for the Coastal Conservancy

*David McNeill*, Executive Officer of the Baldwin Hills Conservancy

*Ana Petrlic*, Project Manager for the Mountains Recreation and Conservation Authority

*Karly Katona*, Deputy for Sustainability for Los Angeles County Supervisor Mark Ridley-Thomas

#### Background:

If you are interested in urban trails that connect densely populated neighborhoods with regional destinations like parks and coastal beaches, this is the workshop for you. We'll start at the Baldwin Hills Scenic Overlook in Culver City and take in the fantastic views from the top of the 422-foot-high hill. From there, we'll ride bicycles previewing planned segments of the Park to Playa Trail which will link the Baldwin Hills Parklands with the Ballona Creek Bike Path, wetlands, pacific ocean and other open space, both existing and in development. We'll stop for lunch enroute and hear presentations about the challenges of retrofitting existing levees and infrastructure to create much-needed green spaces along the trail, and some of the challenges of creating a continuous trail connecting all the way from the hilltop to the beach.



#### Workshop Logistics:

This is a bicycle tour. We have access to 20 bikes free of charge at the park site. Feel free to transport your own to and from the park until we reach the tour participant capacity of the first 30 registrants. Helmets are required. Either street, crossover or mountain bikes are acceptable. You will leave the hotel at 9:00 am arriving at the Baldwin Hills Scenic Overlook at 10:00 am. Upon arrival you will be paired with a bicycle and helmet (or if you bring your own, prep on arrival). The tour will last until about 3:00 pm so that you will be back to the hotel at 4:00 pm. Bring shoes and clothing suitable for bicycle riding, and dress in layers as temperatures could change considerably during the day from inland morning out to the coast, and returning inland in the afternoon. The ride will be approximately 15 miles with the morning being more downhill and the return



in the afternoon being more uphill with 2% to 20% grades (steepest at the final 400 yards).

**If you have special mobility needs or other accessibility concerns, please notify us no later than Monday, April 2nd, so we can make arrangements to accommodate your needs.**

Presented by the State Coastal Conservancy, Baldwin Hills Conservancy and the Mountains Recreation and Conservation Authority.

### **Presenters Bios**

**Ana Petrljic** is a Project Manager in the Urban Projects & Watershed Planning Division for the Mountains Recreation and Conservation Authority (MRCA). The Conservancy's mission is to acquire, preserve, protect, restore and enhance the parkland and open spaces of Southern California. In 2004, Ana received a degree from San Francisco State University in Geography, with a focus in Environmental and Urban Planning. She has been working on planning and construction, and managing public urban park projects with the MRCA since early 2008. [Ana.petrlic@mrca.ca.gov](mailto:Ana.petrlic@mrca.ca.gov)

**Karly Katona** is the Deputy for Sustainability for Los Angeles County Supervisor Mark Ridley-Thomas. In that capacity, she provides policy and programmatic recommendations on environmental issues, and is the primary liaison to the Departments of Regional Planning, Public Works, Parks & Recreation, Beaches & Harbors, and Public Libraries. Karly received a Bachelors of Arts in American Studies with a minor in Public Health, from the University of California at Berkeley, and recently completed her Masters in Public Health at the University of California at Los Angeles. [kkatona@bos.lacounty.gov](mailto:kkatona@bos.lacounty.gov)

**David McNeill** is the Executive Officer of the Baldwin Hills Conservancy, operating under the Natural Resources Agency for the State of California. He oversees long-term acquisition and planned development of open space into parkland for urban Southwest Los Angeles County, and has helped create community-based pocket parks, multi-benefit water quality projects, regional recreation facilities and trails in underserved communities. David earned a Bachelor of Science in Speech Communications with a minor in Human Services from Oregon State University. As a founding member of the Los Angeles Neighborhood Land Trust, he has driven implementation of initiatives such as L.A.'s Walking to the Park Report and L.A. Audubon Society's [baldwinhillclassroom.org](http://baldwinhillclassroom.org). [david.mcneill@bhcc](mailto:david.mcneill@bhcc)

**Joan Cardellino** is the South Coast Regional Manager for the Coastal Conservancy, a region that stretches from Ventura through San Diego. Joan has a master's degree from UC Berkeley in urban geography and enjoys the challenges of resurrecting native habitats and creating trails in heavily urbanized areas. In the south coast region the Coastal Conservancy is involved in restoring major wetland complexes, developing the Coastal Trail and regional trails connecting to the Coastal Trail [jcard@scc.ca.gov](mailto:jcard@scc.ca.gov).