

BALDWIN HILLS CONSERVANCY NOTICE OF PUBLIC MEETING

The meeting of the Baldwin Hills Conservancy (BHC) will be held
Friday, March 23, 2018, 10:00 AM - 12:00 PM
Kenneth Hahn State Recreation Area Community Room
4100 South La Cienega Blvd. Los Angeles, CA 90056
(323) 298-3660

Teleconference Location

CA Natural Resources Agency
1416 Ninth Street, 13th Floor, Room 1305
Sacramento, CA 95814

Teleconference Location

CA Department of Parks and Recreation,
Angeles District, Admin Conference Room
1925 Las Virgenes
Calabasas, CA 91302

10:00 AM - CALL TO ORDER – Mrs. Jacquelyn Dupont – Walker, Chair

MEETING AGENDA

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS SHOULD BE SUBMITTED BEFORE ROLL CALL

Public Comment and Time Limits: If you wish to speak on an agenda item, please complete a speaking card available near the door to the meeting room. Individuals wishing to comment will be allowed up to three minutes to speak. Speaking times may be reduced depending upon the number of speakers.

1. Roll Call – Avril LaBelle, Executive Secretary
2. Approval of Minutes (December) – Jacquelyn Dupont-Walker, Chair
3. Public Comments – Jacquelyn Dupont-Walker, Chair
4. Presentation on the 2018 Culver City Bicycle & Pedestrian Master Plan Update – Helen Chin, Management Analyst, Culver City Public Works
5. Presentation on Proposed Countywide Public Safety Voice Network Installation at Kenneth Hahn State Recreation Area - Los Angeles Regional Interoperable Communication System Project Team
6. Update on the South Los Angeles Urban Greening Project – Sadio Woods, Project Coordinator, Community Health Councils
7. Executive Officer Report: Legislative, Project Status, and Fiscal updates – BHC Staff Representatives
8. Board Member Announcements or Proposed Agenda Items for Future Meetings

****Next meeting is tentatively scheduled for May 18, 2018.***

ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at www.bhc.ca.gov

Be it known pursuant to Government Code Sections **54956.8**, **54956.9**, the Conservancy may hold a closed session to discuss and take possible action regarding instructions on real estate negotiations, on personnel matters and/or to receive advice of counsel on pending or potential litigation. Confidential memoranda related to these issues may be considered during such closed session discussions.

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290
Los Angeles, CA 90056

**PUBLIC MEETING MINUTES
BALDWIN HILLS CONSERVANCY
Friday, December 8, 2017**

10:00 a.m. Call to Order - A public meeting of the Baldwin Hills Conservancy (BHC) was assembled at 10:00 a.m. on Friday, December 8, 2017, at the Kenneth Hahn State Recreation Area Community Center located at 4100 South La Cienega Boulevard, Los Angeles, CA 90056.

I. Roll Call - Avril LaBelle, Executive Secretary

Members Present: Lloyd Dixon, Jacquelyn Dupont-Walker, Peter Garcia, Dr. Yolanda Gorman, Lacey Johnson, Robert Jones, Jason Marshall, Joshua Nelson, Patricia O'Toole, Kevin Regan, Craig Sap, Ana Straabe, Jacqueline Wong-Hernandez.

Staff Present: David McNeill, Executive Officer; David Edsall, Deputy Attorney General (DAG) California Department of Justice; Noa Rishe Khalili, Park and Recreation Specialist; Daniel Sciolini, Staff Services Analyst; Avril LaBelle, Executive Secretary.

(DAG David Edsall conducted the swearing in of new board members Joshua Nelson, Deputy Assistant Secretary, Strategic Growth & Climate Investments, California Natural Resources Agency, and Jacqueline Wong-Hernandez, Chief Deputy Director of Policy, California Department of Finance.)

II. Approval of (October) Minutes – Dr. Yolanda Gorman, Chair

Minutes were unanimously adopted into the record.

III. Public Comments – Dr. Yolanda Gorman, Chair

Community member provided comment stating a desire to establish a park entry at La Brea and Veronica for community access to the park, and to help mitigate a homeless encampment.

IV. Consideration of a Resolution Authorizing a Proposition 84 Local Assistance Grant in an Amount Not to Exceed \$830,684 to the Los Angeles Conservation Corps (LACC) for the Baldwin Hills Scenic Overlook Trail and Stormwater Improvement Project – Noa Rishe-Khalili, Park and Recreation Specialist,

Mrs. Rishe - Project will cover improving the stairs. *(There are approximately 284 stair steps.)* The count of steps will increase as some of the larger stair steps will be reduced in size to minimize gaps. Project includes: removal of unofficial or redundant trails; restoring, widening, narrowing trail size; native plant restoration; post and cable fence; recontouring trails away from hillside to help water shed off instead of into trail edge; habitat areas designed to receive water run-off, interpretive signage. Construction would run February – August. LA Audubon would propagate

approximately 6,000 plants for restoration, November 2018 – February 2019. Total project \$1.1 million. BHC \$830,682, State Parks matching \$316,496 in the form of equipment, staff time, CEQA and environmental documentation, and project planning; LA Audubon matching funds of \$21,700.20 in the form of helping replant the restoration areas, volunteers to assist with restoration, and staffing to assist LACC. *(For details please see corresponding attachments.)*

Robert Skillman, LACC stated work would take place from the higher staircase down, and closed only in sections so that visitors could still workout. Work on the stairs would be conducted in segments from February – August.

The Chair called for a motion to vote. Member Dupont-Walker so moved, Member Jones seconded, and a roll call vote was taken – 9 aye, 0 nay, 0 abstain, Resolution 17-03 Approved.

V. Consideration of a Resolution Authorizing a Proposition 40 Local Assistance Grant in an Amount Not to Exceed \$200,000 to the Los Angeles County Department of Parks and Recreation for the Design and Implementation of the Martin Luther King (MLK) Commemorative Grove Project at Kenneth Hahn State Recreation Area (KHSRA) – David McNeill, Executive Officer

Mr. McNeill – This project is a 1,500 square-foot overlook site with native Coastal Live Oak trees, native plants and grasses, drought tolerant CA-friendly plants, and monuments. The review for this item has been completed pursuant to the grant process, with participation of several board members. All criteria have been met. Opening is expected by April 4th. *(See attached memorandum dated December 8, 2017, Item 5: Consideration of a Resolution Authorizing a Proposition 40 Local Assistance Grant in an Amount Not to Exceed \$200,000 to the Los Angeles County Department of Parks & Recreation for the Design & Implementation of the MLK Commemorative Grove Project at KHSRA; Attachment #1; and all corresponding attachments.)*

The Chair called for a motion to vote. Member Jones so moved, Vice Chair Dupont-Walker seconded, and a roll call vote was taken – 9 aye, 0 nay, 0 abstain, Resolution 17-04 Approved.

VI. Election of Board Officers Pursuant to Public Resources Code Section 32558 of the Baldwin Hills Conservancy Act.

The nomination committee surveyed members eligible for the position of BHC Board Vice Chair. Craig Sap, District Superintendent Angeles District, California State Parks, was found eligible, and was unanimously elected to the seat of BHC Vice Chair.

The BHC congratulates new Vice Chair Craig Sap.

VII. Discussion and Possible Action on the Proposed Baldwin Hills Conservancy 2018 Board Meeting Calendar – David McNeill, Executive Officer

Discussion was held regarding the proposed 2018 meeting calendar. There being no further discussion the calendar was adopted as is. No further action required.

VIII. Executive Officer Report: Project Status Update, Fiscal Update - BHC Staff Representatives

Fiscal Update – David McNeill

BHC is working on a new Proposition 1 project proposal for the ballfields on Fairfax Avenue. [See attached memorandum dated December 8, 2017, Item 8: Executive Officer Report; Attachment #1 – BHC Local Assistance/Capital Outlay Projects Status Report; Attachment #2 – Baldwin Hills 2017/18 Summary Sheet by Fund; Attachment #3 – Bond Cash Funds (as of 10/31/17;)]

Legislative Update – David McNeill

An initiative has been approved for placement on the November Ballot. Under the Watershed Improvement for Water Supply and Water Quality Enhancement section, the BHC would receive \$30 million for the protection and restoration of the Baldwin Hills and Ballona Creek Watersheds, and for projects to capture dry weather and Stormwater runoff. (See Attachment #4 – The Water Supply and Water Quality Act of 2018.)

Project Status Update

Proposition 40 – Daniel Sciolini

La Cienega Bridge Project – This grant has not yet been executed; the first round of Requests for Proposals came in above estimates; BHC is awaiting final calculations.

City Project - Healthy Living Parklands Initiative – The grant agreement has been executed, and kickoff should take place in November.

Proposition 84 – Noa Rishe Khalili

Park to Playa Project, Ballona Creek Connection - The City of Culver City is working with us to amend the Ballona Creek Connection Park to Playa Project. This is the second amendment of Resolution #16-09. The first changed the timeline to extend the project. The second amendment is a result of a new contract with CEM. The increase will be \$43,765, less than the approved \$80,000. Construction expected to begin this January.

Loyola Marymount (LMU) University Parklands User Survey – This project has now closed, and final invoices are being completed.

LA Audubon Society – Work is continuing on the Baldwin Hills Parklands Conservation Project. The fall semester is complete, and West LA College is recruiting students for the new spring semester. The BHC is working with West LA College to obtain college credits. Summer Camp will be scheduled during April.

Proposition 1 – Daniel Sciolini

Culver City Refuse Transfer Station - Stormwater Diversion Project (Phase 1)

Underground tanks (Cisterns) have been installed; diversion and valve vaults, underground piping and conduits, electrical panels, and pumps have been installed; electrical wiring is scheduled for mid-December; old oil and grease interceptor has been removed and a new one installed; sewer connections were scheduled this past week; and access road paving was completed. **Rain Garden (Phase 2) –**

Construction bid awarded November 27th, and a preconstruction meeting is set for

December 11th; construction tentatively scheduled to begin January 8th, and project completion expected March 2018.

Mountains Recreation Conservation Authority (MRCA) - Milton Green Street –

Main irrigation line approved and implemented; trees were approved in November; planting on the south side of street began in December, completion of the north side to follow; MRCA is coordinating parking efforts; project completion expected January 2018.

Lower Ballona Creek Feasibility Plan/Study - Administrative meetings with grantee began in November, confirming grantee understood requirements; contract with DPW in place mid-December; on track to begin stakeholder meetings in January; project completion anticipated December 2018.

Additional – Met with consultants identifying opportunities to address needed water capture at the Sport Complex – Water runoff from soccer fields going into the street and down the drain, as well as over the slopes onto BHRCA property. All run off could be captured and recharged.

IX. Board Member Announcements or Proposed Agenda Items for Future Meetings

The BHC congratulates new Chair Jacqueline Dupont-Walker, and Vice Chair Craig Sap, and welcomes new board members - Joshua Nelson and Jacqueline Wong-Hernandez.

The BHC also wishes to extend its sincere appreciation to outgoing Chair Dr. Yolanda Gorman for her skillful leadership, steadfast dedication, and outstanding service.

The next board meeting is tentatively scheduled for **January 26, 2018*

ADJOURNMENT

There being no more business brought before the board, the meeting was adjourned at **11:48 a.m.**

Approved:

Dr. Yolanda Gorman, Chair

Date:

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Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: March 23, 2018

Re: Item 4: Presentation on the 2018 Culver City Bicycle & Pedestrian Master Plan Update – Culver City Public Works - Helen Chin, Management Analyst

Recommendation: *PowerPoint Presentation to be provided at the meeting.*

Background: Culver City is updating its Bicycle & Pedestrian Master Plan that was adopted in 2010. This plan provided a foundation for several significant bicycle and pedestrian projects and programs. The updated plan will focus on mobility, one of the greatest challenges facing the area in and around Culver City. The plan goals are to assess and improve opportunities to move around on foot and by bike, address traffic safety challenges for all modes, support vibrant pedestrian-oriented business districts, and maintain the special quality of life the local neighborhoods enjoy.

The City of Culver City seeks to solicit input as they plan and prioritize their approach. Through stakeholder input, data-collection and analysis, the City can best identify project concepts that benefit the area, and integrate with the Conservancy's efforts to provide multi-modal transportation enhancements that provide improved community bicycle and pedestrian access to the Parklands.

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Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: March 23, 2018

Re: Item 5: Presentation on Proposed Countywide Public Safety Voice Network Installation at Kenneth Hahn State Recreation Area - Los Angeles Regional Interoperable Communication System (LA-RICS) Project Team

Recommendation: *PowerPoint Presentation to be provided at the meeting*

Background: In January of 2018, Staff was advised of a countywide project that is in the early stages of development, and is seeking consideration from various public facilities and their management entities. There is a proposed location for a Land Mobile Radio (LMR) tower inside Kenneth Hahn State Recreation Area. The LA-RICS Project team requested an opportunity to present to the Board and get feedback from representatives on the concept.

LA-RICS is a modern, wireless voice and data communications system designed to serve 34,000 first responders, and 17,000 secondary responders throughout the 4,100-square mile Los Angeles County region. It is comprised of two unique parts: 1) a LMR system; and 2) a broadband (data/video/applications) system. Both systems are designed to be integrated into a single comprehensive communications network for public safety personnel.

If installed, the proposed tower would be a part of a voice communications network system that would provide a single communications platform providing inter-operable voice communications among the various law enforcement, fire, and EMS agencies, eliminating the barriers to effective emergency response and communications. The completed network would be comprised of 59 towers providing coverage throughout the county. Long range plans include the LA-RICS LMR system being connected to other counties throughout Southern California, providing full interoperability during any major emergency or disaster.

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Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: March 23, 2018

Re: Item 6: Update on the South Los Angeles Urban Greening Project – Community Health Councils - Sadio Woods, Project Coordinator

Recommendation: *PowerPoint Presentation to be provided at the meeting*

Background: Community Health Councils (CHC) has partnered with North East Trees (NET) on a “South LA Urban Greening Project”. The project features installation of 3,500 trees in and around the Baldwin Hills – Crenshaw area. The project is funded through a Cal Fire grant, with the main goal of reducing greenhouse gas emissions in the region. The Stocker Corridor, La Brea Corridor, and Kenneth Hahn State Recreation Area (KHSRA) are Parklands that are part of the project boundaries. Approximately 2,000 of the trees will be planted inside KHSRA.

CHC is the lead for community outreach and engagement on the project and has requested the opportunity to present pertinent project information to the BHC Board.

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Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: March 23, 2018

Re: Item 7: Executive Officer Report

Projects Status Report

Please see Attachment #1 for the updated Baldwin Hills Conservancy (BHC) Local Assistance/Capital Outlay Projects Status Report.

Fiscal Update

Please see Attachment #2 - BHC Summary Expenditure Sheet by Fund, and Attachment #3 - BHC Prop 40 & Prop 84 Bond Cash Funds. The reports correspond with the end of month seven (7) for the 2017-2018 Fiscal Year.

Grant Agreement Amendments

Proposition 84 Agreement #BHC15002 - Culver City, Ballona Creek Connection P2P:

The Baldwin Hills Conservancy Governing Board approved Resolution 16-09 for agreement #BHC15002 on April 17, 2017. The Resolution authorized the Executive Officer to amend the agreement with Culver City, including revisions in the project scope to accommodate necessary design changes, and a budget increase up to \$80,000.

Pursuant to that authorization, Culver City was able to negotiate and enter into a final construction contract with CEM Construction Corporation. The new contract represented a 12% cost increase from the City's project engineer's preliminary estimates reflected in the original grant agreement. The Executive Officer executed Amendment 2 (AM 2) on January 10, 2018, utilizing the BHC Board's prior authority. This amendment augmented and realigned the project budget to accommodate the new construction contract (See Attachment #4, Project Costs). The total BHC budget increase is \$43,765.00, which is \$36,235.00 less than the amount authorized per Resolution 16-09. This brings the total grant amount to \$379,808.00. AM 2 also adjusts the project scope to align with the following revisions to the final construction plans:

1. Omission of Geotechnical Analysis – After review of the site conditions, the City Engineer has deemed this item unnecessary
2. Route Changes – The original trail route through the lower parking lot was not feasible due to structural barriers. The new route incorporates a concrete ADA ramp.
3. P2P Wayfinding – The amendment adds the installation of wayfinding signage to the project construction scope.

Proposition 1 Agreement BHC #16001- Culver City, Refuse Transfer Station Storm Water Diversion System and Rain Garden:

The Baldwin Hills Conservancy Governing Board approved Resolution 16-06 in December of 2016, delegating authority for the Executive Officer to sign all amendments and/or revisions to project budgets that do not require a project cost increase to the Conservancy.

Culver City Public Works requested an amendment to the budget for Agreement BHC #16001 because the construction bids received for the Rain Garden portion of the project were higher than originally projected. Several budget line items required adjustment, and two new ones were added (See attachment #5.) to account for the shortfall. Culver City Council has committed matching funds from the City's general budget in the amount of \$66,850 to cover the added expenses. These additional matching funds represent a 4.2% increase in the overall project budget, increasing it from \$1,604,439 to \$1,671,289 (See Letter from Culver City attachment #6.)

Included in the request was a proposed 120-day extension of the contract performance period from March 31, 2018 to July 31, 2018, to cover lengthy lead times for material orders, and provide additional time to complete their Storm Water Diversion's Operations and Maintenance Manual. The requested amendments will not affect the Conservancy's overall contribution to the project.

Legislative Update

In August of 2017, Governor Davis signed **AB 1180 (Holden D)**, amending the Los Angeles County Flood Control Act. The bill summary includes authorizing the Los Angeles County Flood Control District to levy a tax, in compliance with the applicable provisions of Article XIIC of the California Constitution, or impose a fee or charge, in compliance with the applicable provisions of Article XIID of the California Constitution, to pay the costs and expenses of carrying out projects and programs to increase Stormwater capture and reduce Stormwater and urban runoff pollution in the district, and would specify that projects funded by the revenues from the tax, fee, or charge may include projects providing multiple benefits that increase water supply, improve water quality, and, where appropriate, provide community enhancements, as prescribed.

BHC staff has been appointed to the Stakeholder Advisory Committee for **the Los Angeles County Safe, Clean, Water, Program**. The County is currently conducting meetings with the committee to inform the development of a measure that would propose a parcel tax and expenditure plan to implement Stormwater projects that are consistent with the goals listed in the Authorizing Act and the County Water Resilience Plan.

Correspondence

Please see Staff's comment letter (See Attachment #7) for Culver City's Inglewood Oil Field Specific Plan Draft EIR. Email copies were sent to: Karly Katona, County of Los Angeles; Craig Sap, California State Parks; Corey Lakin, Culver City Parks; John Wicker, Los Angeles County Parks and Recreation; and Barbara Romero, City of Los Angeles.

Community Outreach and Events

On February 2nd, the Conservancy partnered with Council District 11, LA Sanitation, Marina Del Rey Middle School, Santa Monica Mountains Conservancy, MRCA, and the Baldwin Hills Recreation Conservation Authority to celebrate the opening of Milton Green Street in Playa Vista. The event was hosted by Councilmember Mike Bonin and included a mini "Eco-Fair" for the Marina Del Rey Middle School students and local residents. The booth-event featured several of the BHC's local agency and NGO partners, who provided activities and information to raise awareness of volunteer/stewardship opportunities within the local watershed.

Staff has continued to update information for the Baldwin Hills Conservancy's watershed program, as well as the interpretive displays for use at community events. Activities the BHC will be involved in during the coming quarter are as follows:

March 31	MLK Memorial Tree Grove Dedication @ 10:00 am
April 14	LA County Sanitation District Earth Day 2018 Community Festival - (Whittier)
April 18	BHC Prop 1 Workshop – LA River Center @ 10:00 am
April 19	Grand Park Earth Day 2018 – Grand Park between City Hall and Music Center
April 21	City of Inglewood 2018 Earth Day – Inglewood City Hall
April 25-27	California Conservancies Spring Meeting – Long Beach
April 26	LA County Parks 16 th Annual Park Summit – LA Arboretum (Arcadia)

BHC Project Status Report

Grantee	Project Title	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
Los Angeles County Department of Parks and Recreation	La Cienega Pedestrian Bridge Project	BHC17003	Prop 40	\$3,000,000	TBD	Prop 40 funds approved June 2017; Costs from first round of RFPs were over cost estimates; County re-issued the RFP October 2017; One (1) Technical Proposal received in February 2018 under review Mar-May; provided it passes the review and negotiations, the contract will be on the BOS agenda in June 2018; Grant Agreement execution expected Summer 2018.
The City Project	Healthy Living in the Parklands Initiative	BHC17004	Prop 40	\$250,000	12/31/2019	Project status meeting held February 2018; Baseline Report and Work Plan creation are in-progress; Stakeholder meeting anticipated April 2018.
Los Angeles County Department of Parks and Recreation	Martin Luther King Jr. Memorial Tree Grove	BHC1709	Prop 40	\$200,000	6/30/2018	Substantial completion February 2018; Dedication event to be held March 31, 2018 at KHSRA @ 10:00AM.

BHC Project Status Report

Grantee	Project Title	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
Culver City	Park to Playa Trail - Ballona Creek Connection	BHC15002	Prop 84	\$379,808	6/30/2018	Amendment 2 was executed in January 2018 increasing the grant amount by \$43,765; Construction will begin April 2018; Project completion expected Summer 2018.
Los Angeles Audubon Society (LAAS)	Baldwin Hills Parklands Conservation Project	BHC15004	Prop 84	\$124,536	8/31/2019	16 WLAC students currently participating in spring session of the BHP Conservation Certificate Program; Talks underway with WLAC Faculty to create a for credit option.
Los Angeles Conservation Corps (LACC)	Baldwin Hills Scenic Overlook Trail and Stormwater Improvement Project	BHC1708	Prop 84	\$830,684	6/30/2020	Project is currently undergoing environmental review; Construction start expected late April 2018; Project completion expected Spring 2020.

BHC Project Status Report

Grantee	Project Title	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
Culver City	Waste Transfer Station Stormwater Diversion and Rain Garden Project	BHC16001	Prop 1	\$606,000	3/31/2018	Phase 1 Diversion System complete. Phase 2 Rain Garden; Bids higher than anticipated requiring additional funding, Culver City Matching Funds augmented to cover costs; VSCE's constructed; Installation delayed due lengthier than anticipated ordering lead times for Cisterns & Bio-filtration devices; requested extension to Performance Period of 120 days. Completion expected Summer 2018.
Mountains Recreation and Conservation Authority (MRCA)	Milton Green Street Project	BHC16002	Prop 1	\$745,000	8/31/2018	Construction complete; Grand Opening successful. Final walk-through and approval early April; Project close-out in-progress.
California Greenworks Inc.	Lower Ballona Creek Feasibility Study Project	BHC17002	Prop 1	\$258,000	12/31/2018	Grantee held kick-off meeting w/consultant; Contract w/DPW executed February 2018; Survey & Base-mapping anticipated March; 1st Quarterly Stakeholder meeting to be held in March; Geotech investigation & soil analysis will be conducted in April; Project completion expected December 2018.

Baldwin Hills
2017/18 Summary Sheet by Fund

<u>As of 1/31/2018</u>	<u>PCA #</u>	<u>Original</u> <u>Appropriation</u>	<u>Remaining</u> <u>Appropriation</u>	<u>EXP + ENC</u>	<u>BALANCE</u>	<u>Encumber</u> <u>by</u>	<u>Liquidate</u> <u>by</u>
<u>ELPF - #0140, Support</u>							
2016 Budget Act Item 3835-001-0140	10001	\$ 357,000.00	\$ 357,000.00	\$ 199,764.85	\$ 157,235.15	06/30/17	06/30/19
<u>Prop 40 - #6029, Support</u>							
2016 Budget Act Item 3835-001-6029	10005	\$ 124,000.00	\$ 124,000.00	\$ 60,394.79	\$ 63,605.21	06/30/17	06/30/19
<u>Prop 84 - #6051, Support</u>							
2016 Budget Act Item 3835-001-6051	10009	\$ 129,000.00	\$ 129,000.00	\$ 55,326.88	\$ 73,673.12	06/30/17	06/30/19
<u>Prop 1 - #6083, Support</u>							
2016 Budget Act Item 3835-001-6083	10006	\$ 103,000.00	\$ 103,000.00	\$ 44,646.09	\$ 58,353.91	06/30/17	06/30/19
Total Support Balance:					\$ 352,867.39		
<u>Prop 1 - #6083, Local Assistance/ Capital Outlay</u>							
2017 Budget Act Item 3835-101-6083	20008	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/20	06/30/22
2016 Budget Act Item 3835-101-6083	20006	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/19	06/30/21
2015 Budget Act Item 3835-101-6083	20004	\$ 2,000,000.00	\$ 2,000,000.00	\$ 1,609,000.00	\$ 391,000.00	06/30/18	06/30/20
Total Prop 1 Balance:					\$ 4,391,000.00		
<u>Prop 40 - #6029, Local Assistance/Capital Outlay</u>							
2016 Budget Act Item 3835-101-6029	20007	\$ 6,025,000.00	\$ 6,025,000.00	\$ -	\$ 6,025,000.00	06/30/19	06/30/21
2015 Budget Act Item 3835-301-6029	20005	\$ 11,604,000.00	\$ 8,129,705.00	\$ 3,390,913.00	\$ 4,738,792.00	06/30/18	06/30/20
Total Prop 40 Balance:					\$ 10,763,792.00		
<u>Prop 84 - #6051, Capital Outlay</u>							
2015 Budget Act Item 3835-301-6051	30004	\$ 2,118,000.00	\$ 2,019,815.84	\$ 94,299.74	\$ 1,925,516.10	06/30/18	06/30/20
2014 Budget Act Item 3835-301-6051	30003	\$ 3,120,000.00	\$ 1,749,772.74	\$ 1,250,865.74	\$ 498,907.00	06/30/17	06/30/19
Total Prop 84 Balance					\$ 2,424,423.10		

BOND CASH FUNDS
(as of 1/31/18)

2015 COMMERCIAL PAPER TE		CASH ALLOCATED	EXPENDITURES	BALANCE
	PROP 84:	\$3,277,819.00	2,982,329.61	\$295,489.39
	PROP 40:	\$6,524,161.89	3,444,077.48	\$3,080,084.41
	PROP 1:	\$1,051,000.00	320,568.21	\$730,431.79

EXHIBIT B, Attachment I

Park to Playa Trail - Ballona Creek Connection
PROJECT COSTS

Item No.	Description	BUDGET		
		BHC	CULVER CITY	TOTAL
A. ADMINISTRATION				
1	Project Design, Testing and Project Management	48,765.00	24,070.00	72,835.00
B. CONSTRUCT NEW ADA PATH (from BHC Overlook Gate to existing upper Boardwalk entry)				
1.A.	Mobilization, Demolition & Field Supervision			
	(a) Mobilization	5,000.00	0.00	5,000.00
	(b) Demolition	5,000.00	0.00	5,000.00
	(c) Field Supervision	10,000.00	0.00	10,000.00
Subtotal	Mobilization, Demolition & Field Supervision	20,000.00	0.00	20,000.00
1.B.	New Decomposed Granite Pathways along Upper Ballfields and Parking lot Overlook			
	(a) 1. Trim shrubs and tree roots as required.	1,950.00	0.00	1,950.00
	(a) 2. Reshape hillside and walkways as required.	2,000.00	0.00	2,000.00
	(a) 3. Remove existing spray heads and irrigation piping if they conflict with new D.G. pathway,	700.00	0.00	700.00
	(b) Grade and/or existing dirt surfaces along upper ballfields and parking lot overlook,	5,000.00	0.00	5,000.00
	(c) Furnish & install wood edging alongside pathways at upper ball fields and parking lot overlook	9,000.00	0.00	9,000.00
	(d) Place decomposed granite to create new walkways	25,000.00	0.00	25,000.00
Subtotal	New Decomposed Granite Pathways along Upper Ballfields and Parking lot Overlook	43,650.00	0.00	43,650.00
1.C.	New ADA Concrete Ramp/Landings from Upper Ballfield			
	(a) Perform site survey and field	5,000.00	0.00	5,000.00

	verifications,			
	(b) Grading and compaction of hillside for new ADA ramp,	21,620.00	0.00	21,620.00
	(c) Furnish and install gravel subbase and subsoil drainage assembly	0.00	7,000.00	7,000.00
	(d) Furnish, form and place concrete foundations, walls, ramps and landings,	0.00	105,000.00	105,000.00
	(e) Include placement of waterproofing, trench drains and associated piping,	0.00	7,000.00	7,000.00
	(f) Include all guardrails, handrails and connections,	17,000.00	0.00	17,000.00
	(g) Include transition landing to pedestrian crossing	5,000.00	0.00	5,000.00
Subtotal	New ADA Concrete Ramp/Landings from Upper Ballfield	48,620.00	119,000.00	167,620.00
1.D.	New ADA parking lot provisions at upper ballfields and new pedestrian crossing at Babe Ruth field			
	(a) 1. Prepare and create new ADA transitions at upper parking lot, new concrete ramp and	8,700.00	0.00	8,700.00
	(a) 2. Prepare and create new ADA transitions at upper parking lot, new D.G. pathway by Babe Ruth field,	1,000.00	0.00	1,000.00
	(b) 1. Perform rework of existing ADA parking including new curbs, asphalt replacement and ADA striping.	7,000.00	0.00	7,000.00
	(b) 2. Perform asphalt repairs at new pedestrian crossing from ADA concrete ramp.	1,000.00	0.00	1,000.00
	(b) 3. Include gravel base, asphalt and slopes per plans and Exhibit F, Standards for Public Works Construction,	1,000.00	0.00	1,000.00
	(c) Include roadway striping for pedestrian crossing and ADA warning,	3,000.00	0.00	3,000.00
	(d) Include furnishing and installation of all crossing signage & ADA striping	2,000.00	0.00	2,000.00
Subtotal	New ADA parking lot provisions at upper ballfields and new pedestrian crossing at Babe Ruth field	23,700.00	0.00	23,700.00
1.E.	Wayfinding Installation			
	(a) Receive all signage materials, supports, fasteners and accessories from BHC. Store and protect until installation,	5,000.00	0.00	5,000.00

	(b) Layout, follow installation instructions from BHC representatives, place signage as shown on the wayfinding design documents.	10,000.00	0.00	10,000.00
Subtotal	Wayfinding Installation	15,000.00	0.00	15,000.00
	<i>Subtotal for B. Construction from BHC Gateway to Upper Boardwalk Entry</i>	<i>\$150,970.00</i>	<i>\$119,000.00</i>	<i>\$269,970.00</i>
C. IMPROVE CULVER CITY PARK (CCP) TRAIL AND EXTEND EXISTING CCP TRAIL TO DUQUESNE AVE SIDEWALK				
2.A.	Mobilization, Demolition & Field Supervision			
	(a) Mobilization	5,000.00	0.00	5,000.00
	(b) Demolition	5,000.00	0.00	5,000.00
	(c) Field Supervision	10,000.00	0.00	10,000.00
Subtotal	Mobilization, Demolition & Field Supervision	20,000.00	0.00	20,000.00
2.B	Improvements to Boardwalk (wood structures & concrete pathways) from Babe Ruth parking lot down to lower parking lot.			
	(a) 1. Reshape hillside, clear dirt from trail framing, place riprap as noted on the civil plans.	35,000.00	0.00	35,000.00
	(a) 2. Include at lower landing area new concrete retaining walls.	24,000.00	0.00	24,000.00
	(b) Repair any transitions from concrete to wood framing.	3,000.00	0.00	3,000.00
	(c) Relocate City wood framed signage and wood guardrails to allow for extension of landing and slopes to new ADA D.G. path along lower parking lot. Verify requirements in the field.	3,000.00	0.00	3,000.00
Subtotal	Improvements to Boardwalk (wood structures & concrete pathways) from Babe Ruth parking lot down to lower parking lot.	65,000.00	0.00	65,000.00
2.C.	New Decomposed Granite ADA pathway from transitional area of Boardwalk to Lower Trail entry ramp at parking lot			
	(a) Remove existing logs and prepare existing dirt surfaces to allow for placement of new treated timbers along this path between the Boardwalk sections,	2,000.00	0.00	2,000.00

	(b) Grade existing dirt surfaces in preparation for new D.G. walkway down to ADA lower section of the Boardwalk wood deck/concrete ramp at the lower parking lot,	1,000.00	0.00	1,000.00
	(c) Furnish & install wood edging inside of the new timber retaining wall sections,	1,000.00	0.00	1,000.00
	(d) Furnish & install decomposed granite to create new ADA pathway,	0.00	800.00	800.00
	(e) Transition from D.G. to existing concrete path	3,000.00	0.00	3,000.00
Subtotal	New Decomposed Granite ADA pathway from transitional area of Boardwalk to Lower Trail entry ramp at parking lot	7,000.00	800.00	7,800.00
2.D.	New Transition from existing CCP (Nature Trail) to new ADA crossing			
	(a) Perform site survey and field verifications,	1,400.00	0.00	1,400.00
	(b) Grading and compaction of hillside for new ADA ramp. Relocate small trees as shown on the plans. Minimize tree root damage and removal by use of fill dirt and adjusting ramp slopes if required,	1,000.00	0.00	1,000.00
	(c) Furnish and install gravel subbase and subsoil drainage assembly	1,000.00	0.00	1,000.00
	(d) Furnish, form and place concrete foundations, walls, ramps and landings,	13,000.00	0.00	13,000.00
	(e) Include placement of waterproofing, trench drains and associated piping,	1,000.00	0.00	1,000.00
	(f) Include all guardrails, handrails and connections,	5,000.00	0.00	5,000.00
	(g) Include transition landing to new ADA pedestrian crossing,	500.00	0.00	500.00
	(h) Protect existing street lighting conduits and coordinate new crossing with City representatives.	500.00	0.00	500.00
Subtotal	New Transition from existing CCP (Nature Trail) to new ADA crossing	23,400.00	0.00	23,400.00
2.E.	New Pedestrian Crossing w/ADA curbs			
	(a) Prepare roadway at new ADA crossings on both sides of Duquesne Ave.,	500.00	0.00	500.00
	(b) Saw cut curb, gutter and sidewalk to allow for forming of new ADA pedestrian	1,000.00	0.00	1,000.00

	access ramp,			
	(c) Place subbase, asphalt patch, concrete per plans and Culver City Standards for Public Works Construction,	9,500.00	0.00	9,500.00
	(d) Furnish and install all required crossing signage, crosswalk& ADA striping and truncated detectable warning strips per plans and Culver City Standards for Public Works Construction.	1,500.00	0.00	1,500.00
Subtotal	New Pedestrian Crossing w/ADA curbs	12,500.00	0.00	12,500.00
2.F.	Wayfinding Installation			
	(a) Receive all signage materials, supports, fasteners and accessories from BHC. Store and protect until installation,	5,000.00	0.00	5,000.00
	(b) Layout, follow installation instructions from BHC representatives, place signage as shown on the wayfinding design documents.	10,000.00	0.00	10,000.00
Subtotal	Wayfinding Installation	15,000.00	0.00	15,000.00
	Subtotal for C. Improvements to the Culver City Park (CCP) Trail and Extend the existing CCP Trail to Duquesne Ave Sidewalk	\$142,900.00	\$800.00	\$143,700.00
	Total cost for construction of the Park to Playa ADA improvement pathways from the BHC Gateway to the Duquesne Ave Sidewalk	\$293,870.00	\$119,800.00	\$413,670.00
CONSTRUCTION CONTINGENCY		36,473.00	4,894.00	41,367.00
CONSTRUCTION TOTAL		330,343.00	124,694.00	455,037.00
D. ADMINISTRATION				
_1	Project Management & Closeout	700.00	13,000.00	13,700.00
PROJECT TOTAL		\$379,808.00	\$161,764.00	\$541,572.00
		BHC	CC	TOTAL

Project Name: Refuse Transfer Station - Storm Water Diversion and Rain Garden**BUDGET**

No.	Item(s)	Culver City Budget	BHC Prop 1 Budget	Total Budget
1.0	Design Development			
1.1	Diversion System Design	\$56,154	-	\$56,154
1.2	Develop & Prepare Conceptual and Design Plan for Rain Garden & Bio-Filtration System	\$28,892	-	\$28,892
2.0	Construction Management/Inspection & Material Testing Services			
2.1	Develop & Release RFP for Construction Management/Inspection Services/Material Testing & award professional agreements	(In-House)	-	\$0
2.2	Construction Management/Inspection Services/Material Testing Services	\$66,081	\$60,000	\$126,081
3.0	Project Management			
3.1	Duration of Project	\$85,000	-	\$85,000
4.0	Bid Advertisement			
4.1	Prepare Bid Documents, Advertise, & Review Bids	(In-House)	-	\$0
5.0	Construction Award			
5.1	Prepare Staff Report & Contract Agreements	(In-House)	-	\$0
6.0	Construct On-Site Diversion System			
6.1	Mobilization, Insurance, Baseline Schedule & Demobilization	\$50,000	-	\$50,000
6.2	Sawcut and Removal of Concrete Ramp Areas & Asphalt Concrete Access Road	\$24,500	-	\$24,500
6.3	Drill Secant Piles for Shoring System & Excavate for Storage Tanks	\$145,862	\$240,000	\$385,862
6.4	Construct Concrete Foundations for Storage Tanks & Anti-flotation Rings	\$20,000	-	\$20,000
6.5	Install Underground Storage Tanks, Diversion boxes, Valve boxes, and Install Structural Slurry Between Shoring System and Storage Tanks	\$180,000	\$200,000	\$380,000
6.6	Excavate All Required Trenches & Install All Gravity and Pressurized Drain Lines, Electrical Conduits, & Core Existing Manhole for Discharge Pipes	\$37,500	\$30,000	\$67,500
6.7	Install Pumps, Valves, Pull Boxes, Piping & Electrical Controls	\$42,000	\$20,000	\$62,000

6.8	Diversion System Testing and Certification	\$10,000	-	\$10,000
6.9	Pavement Restoration	\$54,000	-	\$54,000
6.10	Construct Curb and Gutter	\$19,450	-	\$19,450
6.11	Repair Chainlink Fence and Post	\$6,000	-	\$6,000
6.12	Repair Guard Rail and Post	\$5,000	-	\$5,000
6.13	Remove and Replace Sand, Oil, and Grease Interceptor	\$10,000	-	\$10,000
7.0	Construction commencement: Bio-filtration & Infiltration System			
7.1	Mobilization, Construction Staking & Surveying, Traffic Control, & Signage	\$17,550	-	\$17,550
7.2	Sawcut and Removal of Concrete Sidewalk & Curbs, Remove Existing Landscaping & Excavation	\$10,500	-	\$10,500
7.3	Construct & Install Rain Garden, Cisterns, & Bio-Filtration System	\$11,400	\$45,000	\$56,400
7.4	Install Underground Drain System & Connect to Existing Roof Downspouts	\$5,000	-	\$5,000
7.5	Install Drip Irrigation System	\$20,000	\$11,000	\$31,000
7.6	Install Top Soil & Drought Tolerant Plants	\$12,500	-	\$12,500
7.7	Reconstruct Concrete Curbs and Sidewalks, & Driveway Approach/Entrance	\$39,900	-	\$39,900
7.8	Design, Fabricate, and Install Interpretive Signage: Diversion, Bio-Filtration, and Infiltration Systems	\$8,000	-	\$8,000
8.0	Project Close Out			
8.1	Post Construction Monitoring	(In-House)	-	\$0
8.2	Construction Contingency	\$100,000	-	\$100,000
Project Totals:				
Total		\$1,065,289	\$606,000	\$1,671,289

SCHEDULE

Attachment #2

PROJECT ACTIVITY	COMPLETION DATE
Planning: Prepare RFP for Final Design of Rain Garden & Bio-Filtration System	October – November 2016
Planning: Select Design Consultant & Execute Professional Agreement	November, 2016
Design: Final Design	March 2017
Design: Jurisdictional Approval(s) – City Council approve PS&E	April 2017
Bid: Bid Advertisement - Construct Diversion System	May 2017
Construction: Contract Award - Construct Diversion System	June 2017
Construction: Construct Diversion System	July 2017 – December 2017
Bid: Bid Advertisement - Rain Garden/Bio-Filtration System	October, 2017
Construction: Contract Award - Rain Garden/Bio-Filtration System	November, 2017
Construction: Rain Garden/Bio-Filtration System	January, 2018 – May, 2018
Construction: Substantial Completion	May 2018
Construction: Project Acceptance by State Parks	May 2018
Project Close-Out: Jurisdictional Approval(s) – City Council Acceptance of Work	June 2018
Project Close-Out:	July 2018



Charles D. Herbertson, P.E., L.S.
Public Works Director/City Engineer

Kim Braun
Environmental Programs & Operations
Division Manager



(310) 253-6421
FAX (310) 253-6430

March 15, 2018

David McNeill
Baldwin Hills Conservancy
5120 West Goldleaf Circle, Suite 290
Los Angeles, CA 90056

Dear Mr. David McNeill,

**Subject: Budget Amendment and Time Extension Request - City of Culver City
Refuse Transfer Station Stormwater Diversion System and Rain Garden Project
Agreement Number: BHC 16001**

The City of Culver City respectfully requests an amendment to the budget to augment Culver City's matching funds by the amount of \$66,850 and extend the project schedule 120 days for the above-referenced grant.

A budget revision is necessary because the construction bids received for the Rain Garden portion of the project were higher than anticipated. The original agreement's budget was based on estimates developed by City Staff in June of 2016, forecasting contractor construction line items and associated costs. The resulting effect is the need to include additional line items, and line item shifts in the budget to account for actual costs. There are no additional funds being requested as part of the budget amendment.

To address the shortfall and move the project forward, Culver City Council awarded a contract to the lowest responsible bidder on November 27, 2017 and committed funds from the City's general budget to cover the added expenses. Going forward, the additional Culver City funds will count as an increase in the total match for the agreement and expenditures will be tracked accordingly. The enclosed revised budget has been updated to include the final line item adjustments representing a 4.2% increase in the overall project budget from \$1,604,439 to \$1,671,289.

Additionally, an extension to the Performance Period of the contract from March 31, 2018 to July 31, 2018 is required due to lengthier than anticipated ordering lead times for certain products pertaining to the Rain Garden portion of the project. The extra time for the above referenced grant also allows the City to complete the Stormwater Diversion's Operations and Maintenance Manual, and install interpretive signage.

Please feel free to contact me with any questions at 310.253.6457.

Sincerely,

Lee Torres, P.E.
Senior Civil Engineer

cc: Charles D. Herbertson, P.E., L.S., Public Works Director and City Engineer
Kim Braun, Environmental Programs and Operation Division Manager

Baldwin Hills Conservancy

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

Fx: (323) 290-5276

www.bhc.ca.gov

March 12, 2018

(Sent via email to: IOFSpecificPlanProject@culvercity.org)

City Attorney's Office
City of Culver City
9770 Culver Blvd
Culver City, CA 90232
Attn: Heather Baker

Re: Inglewood Oil Field (IOF) Specific Plan Draft EIR

To Whom It May Concern:

Please accept this comment letter regarding Culver City's proposed regulations for oil field operations within the Inglewood Oil Field. The Baldwin Hills Conservancy's mission is to acquire open space and manage public lands within the Baldwin Hills area and to provide recreation, restoration and protection of wildlife habitat within the territory for the public's enjoyment and educational experience. Culver City's proposal will help mitigate many of the impacts current and future oil field operations impose on approximately 750-acres of combined parkland, open space and surface rights that are either owned, managed or under conservation easement by one or more of the Conservancy's public agency partners. These partners, California State Parks; County of Los Angeles Department of Parks and Recreation; Baldwin Hills Regional Conservation Authority; Culver City; and the City of Los Angeles, maintain a significant interest in the region's recreational resources, watershed health and long term environmental sustainability.

The eight (8) proposed Project objectives presented by Culver City's IOF Specific Plan Draft EIR are consistent with our agency's objectives in the region. The proposed zoning code and municipal code amendments are essential to implementing the IOF Specific plan. These planning adjustments provide much needed policy revisions for the City to more effectively manage the maximum build out of thirty (30) new wells within the seventy-seven (77)-acre Project area over a fifteen (15) year period.

5.11 ALTERNATIVE 5: NO NET INCREASE IN WELLS

Of the proposed Project Alternatives presented in section 5.11 of the IOF Specific Plan, the preferred proposal is Alternative 5: No Net Increase in Wells. Under Alternative 5, the operator would have the opportunity to continue oil production development in Culver City at a rate comparable to the past five to ten years. This alternative leverages

the use of the 400-foot setback to reinforce the Project's goal of consolidation by allowing new drilling activities to take place within the interior of the buffer zone and incentivizing the abandonment of old wells in close proximity to residences and parklands. The resulting reduction of the oil operation's footprint within the Project area, combined with timely revegetation of abandoned well pads with native plant material, will improve ecosystem biodiversity in the Baldwin Hills and provide aesthetic value to both area property owners and visitors to the region.

4.3.4 SPECIFIC PLAN AND REGULATORY REQUIREMENTS

Comments on the Project's Environmental Analysis for the 4.3.4 Specific Plan and Regulatory Requirements section narrative include recommendations for increased habitat replacement ratios. Learning from past restoration experiences, the survival rate for fledgling plantings in the Baldwin Hills is quite low due to soil conditions, topography as well as scarcity of water and extreme heat. In an effort to increase the potential for any restoration investment success, we recommend replacement ratios as follows:

Specific Plan Drilling Regulations - Section 29

F. The Operator shall replace any loss of sensitive natural habitat at the following ratios:

1. 3:1 for each acre of native scrub vegetation including but not limited to coastal sagebrush, coyote bush scrub, California sagebrush, and California buckwheat scrub.
2. 4:1 for each acre of riparian scrub or oak woodland.
3. 4:1 for each individual special status plant species.

4.13.2 ENVIRONMENTAL SETTING

Comments on the Recreation overview for the 4.13.2 Environmental Setting section narrative are limited to some minor proposed information updates as follows:

Adjacent Recreational Areas

- In the opening paragraph, please remove Vista Pacifica Scenic Site and add Stoneview Nature Center.
- Include the park description below in the subsequent narrative summarizing area facilities.

Stoneview Nature Center

The County of Los Angeles Department of Park and Recreation operates this five-acre park that connects to Segment C of the Park to Playa Trail adjacent to the northeast section of the Project Site. The park is an urban nature sanctuary with scenic views of the Santa Monica Mountains and Hollywood Hills. It features native gardens, fruit trees, civic art, walking paths, fitness stations, outdoor classroom, and a 4000-square foot building with a multi-purpose room, offices and a restaurant grade kitchen.

Thank you for considering these comments and recommendations to the IOF Specific Plan Draft EIR. The proposed regulations clearly seek to create some compatibility between the operation of a ninety-year-old oil field and a growing constituency of environmentally-conscious communities, corporations and public agencies.

Sincerely,

A handwritten signature in dark ink, appearing to read "David McNeill", written in a cursive style.

David McNeill
Executive Officer