

BALDWIN HILLS CONSERVANCY
NOTICE OF PUBLIC BOARD MEETING & SPECIAL EVENT

Friday, January 25, 2019

BALDWIN HILLS CONSERVANCY PUBLIC BOARD MEETING

MEETING: **9:30 AM to 10:30 AM**
LOCATION: **Baldwin Hills Scenic Overlook Visitor Center**
6300 Hetzler Rd, Culver City CA 90230
(323) 290-5270 BHC Office

Teleconference Location
Natural Resources Agency
1416 Ninth Street, 13th Floor, Room 1305
Sacramento, California 95814

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OPENING CEREMONY
CULVER CITY - BALLONA CREEK CONNECTION
PARK TO PLAYA TRAIL

EVENT: **11:00 AM to 11:30 AM**
LOCATION: **Culver City Park**
(The Link Shuttle available between BHSO and event parking lot off Duquesne)
9910 Jefferson Blvd, Culver City, CA 90232
(310) 253-6650

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MEETING AGENDA

9:30 AM - CALL TO ORDER – Craig Sap, Chair

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS SHOULD BE SUBMITTED BEFORE ROLL CALL

Public Comment and Time Limits: If you wish to speak on an agenda item, please complete a speaking card available near the door to the meeting room. Individuals wishing to comment will be allowed up to three minutes to speak. Speaking times may be reduced depending upon the number of speakers.

1. Roll Call – BHC Staff
2. Approval of Minutes (November) – Craig Sap, Chair
3. Public Comments – Craig Sap, Chair
4. Special Recognition of Past Chair Jacquelyn Dupont-Walker – Craig Sap, Chair
5. Oath of Office for new Assembly Speaker Appointee Dr. Raissa White – David Edsall, Deputy Attorney General, California Department of Justice

6. Presentation on the Lower Ballona Creek Planning and Feasibility Study – Michael Saliba, California Greenworks Inc.
7. Executive Officer Report: Legislative, Project Status, and Fiscal Updates – BHC Staff Representatives
8. Board Member Announcements or Proposed Agenda Items for Future Meetings

Next meeting is tentatively scheduled for **March 15, 2019.*

ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at www.bhc.ca.gov. *Be it known pursuant to Government Code Sections 54956.8, 54956.9, the Conservancy may hold a closed session to discuss and take possible action regarding instructions on real estate negotiations, on personnel matters and/or to receive advice of counsel on pending or potential litigation. Confidential memoranda related to these issues may be considered during such closed session discussions.*

**PUBLIC MEETING MINUTES
BALDWIN HILLS CONSERVANCY**

Friday, November 2, 2018

10:03 a.m. Call to Order - A public meeting of the Baldwin Hills Conservancy (BHC) was assembled at 10:00 a.m. on Friday, November 2, 2018, at the Kenneth Hahn State Recreation Area (KHSRA) Community Center located at 4100 South La Cienega Boulevard, Los Angeles, CA 90056.

I. Roll Call – David McNeill, Executive Officer

Members Present: Lloyd Dixon, Jacquelyn Dupont-Walker, Dr. Yolanda Gorman, Robert Jones, Corey Lakin, Lacey Johnson, Joshua Nelson, Keshia Sexton, Kevin Regan, Jacqueline Wong-Hernandez.

Staff Present: David McNeill, Executive Officer; Gail Krippner, Grant Program Manager; Daniel Sciolini, Staff Services Analyst.

II. Approval of Minutes (November) – Jacquelyn Dupont-Walker, Chair

There being no objections or questions, the Chair called for a motion to approve. Member Dixon so moved, Member Regan seconded the motion, and the minutes were unanimously approved (8 ayes).

III. Public Comments – Jacquelyn Dupont-Walker, Chair

Public comment was invited. No comments received.

IV. Presentation on La Cienega Pedestrian Bridge Project Concept and Draft Construction Timeline – Ryan Kristan, Project Manager, Los Angeles County Public Works Department

Mr. Kristan gave a power point presentation (PwrPoint encl.) on the La Cienega Bridge activities with support from the Griffith Company (subcontractor). The key elements of the presentation included: design, staging, construction timeline and closures. Member Regan put forth questions regarding the impact on Kenneth Hahn SRA's visitation during construction. Members of the community and local agencies expressed interested in advance notification of the closure dates for La Cienega Blvd which are anticipated to be in January of 2020.

V. Election of Board Officers pursuant to Public Resources Code Section 32558 of the Baldwin Hills Conservancy Act

The Chair presided over the nomination of the New Vice Chair. Member Keisha Sexton was the recommended candidate of the Nominations Committee. *The Chair called for a motion to elect Member Sexton, the motion was made by Member Johnson and seconded by Member Jones. Election of Member Sexton to Vice Chair was unanimously approved (8 ayes).*

VI. Discussion and Possible Action on Proposed 2019 Meeting Schedule – David McNeill

The meeting calendar was discussed and approved without a vote. Changes to the schedule can be made in the event the Executive Officer is notified by written request prior to the next meeting.

VII. Executive Officer Report – David McNeill

Project Status Update on Propositions 40 / 84 / 1 – BHC Staff

See the project update sheet in board package.

Fiscal and Legislative Update – David McNeill

See expenditure report and Prop 3 ballot information item in board package.

VIII. Board Member Announcements or Proposed Agenda Items for Future Meetings

- *The next board meeting is tentatively scheduled for **January 25, 2019.***

ADJOURNMENT

There being no more business brought before the board, the meeting was adjourned at approximately **11:20 p.m.**

Approved:

Craig Sap, Chair Date:

PARK TO PLAYA

Stoneview Nature Center to Hahn Park Project



Baldwin Hills Conservancy

November 02, 2018

PARK TO PLAYA

Stoneview Nature Center to Hahn Park Project



California Department of
Parks and Recreation



Mountains Recreation &
Conservation Authority



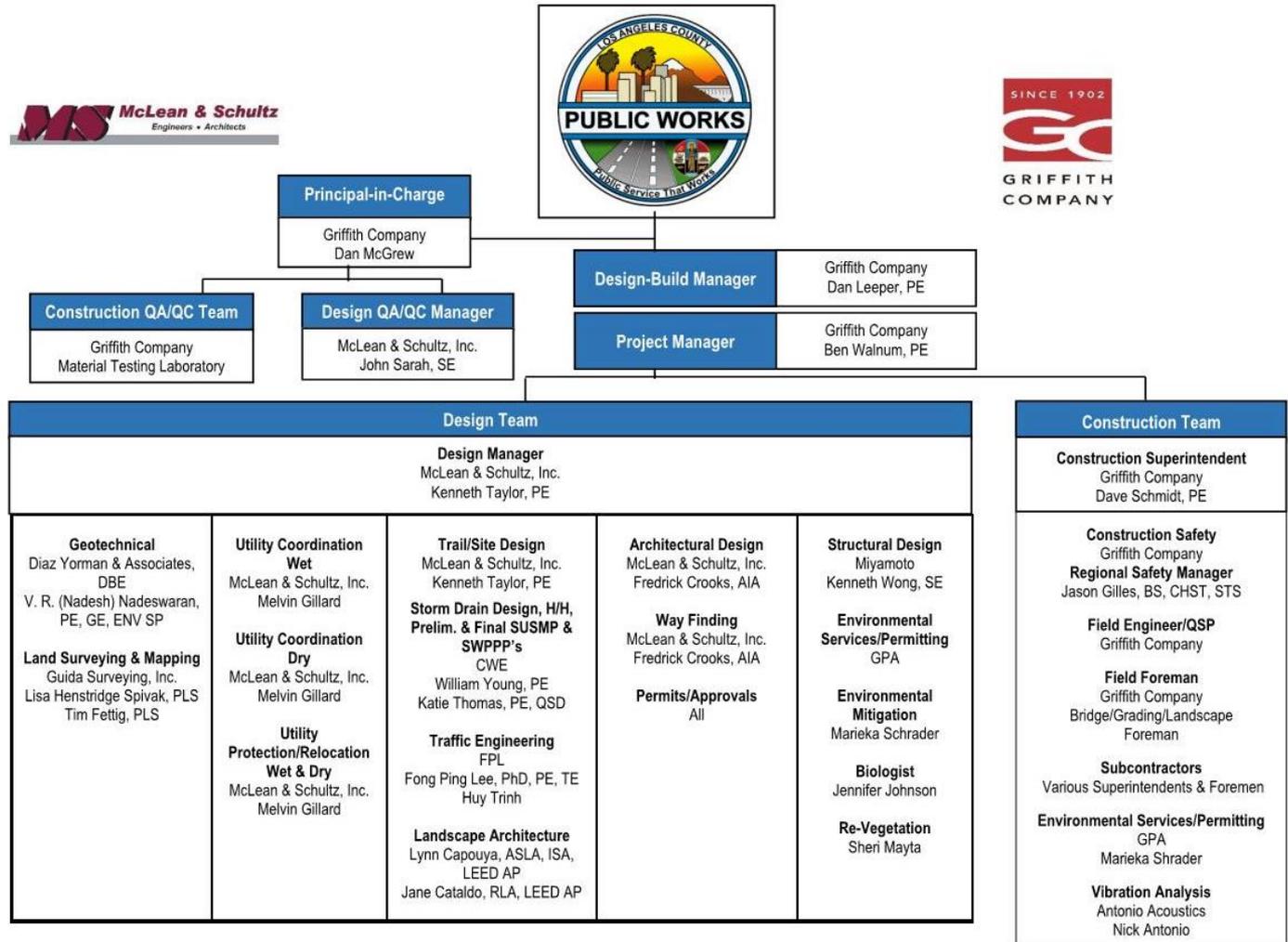
Department of Conservation

Blair Hills Association



DESIGN-BUILD

Team Structure



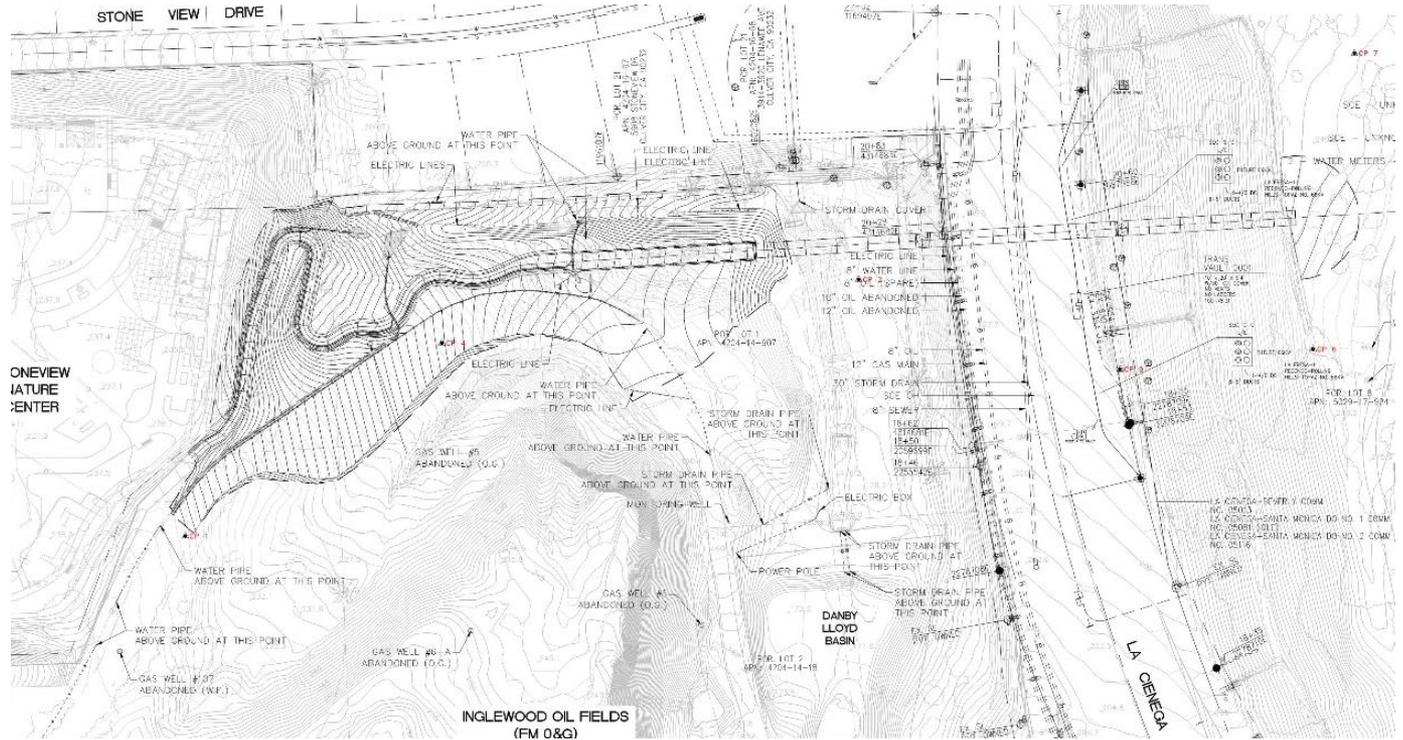
SCHEMATIC DESIGN

Status

- Schematic Design Stage
- Geotechnical Investigation
- Design Survey
- Utility Notices

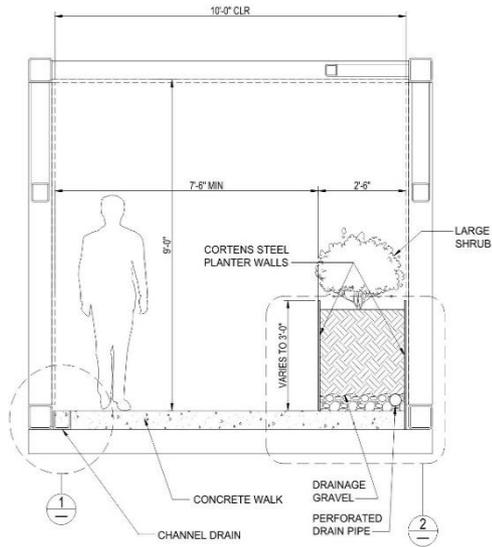
SCHEMATIC DESIGN

Site Plan



SCHEMATIC DESIGN

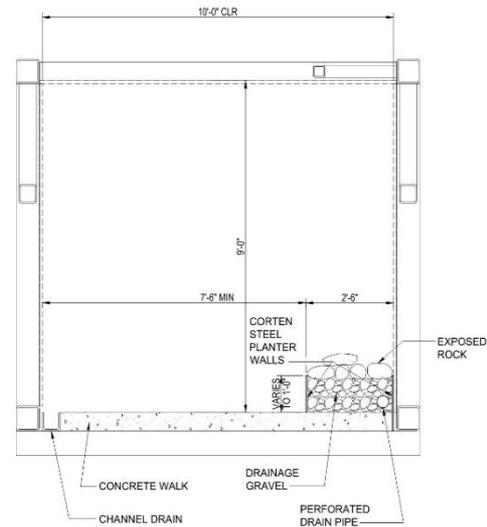
Sections



SECTION
AT DEEP PLANTER (BENTS)

3/4" x 1'-0"

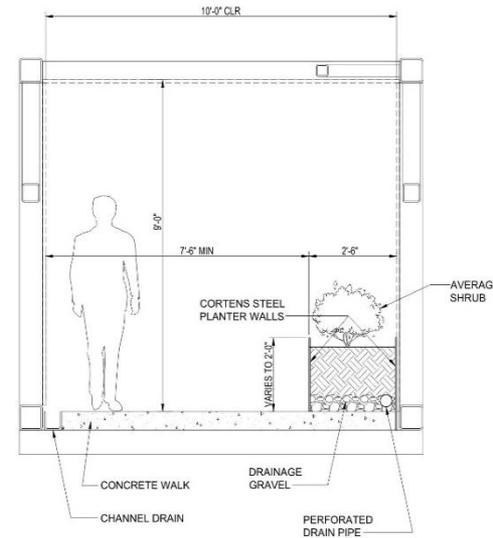
A
A-3



SECTION
AT LOW PLANTER (MID SPAN)

3/4" x 1'-0"

B
A-3



SECTION
AT AVERAGE PLANTER (MID SPAN)

3/4" x 1'-0"

C
A-3

SCHEMATIC DESIGN

Weathered Steel



SCHEMATIC DESIGN

Rendering



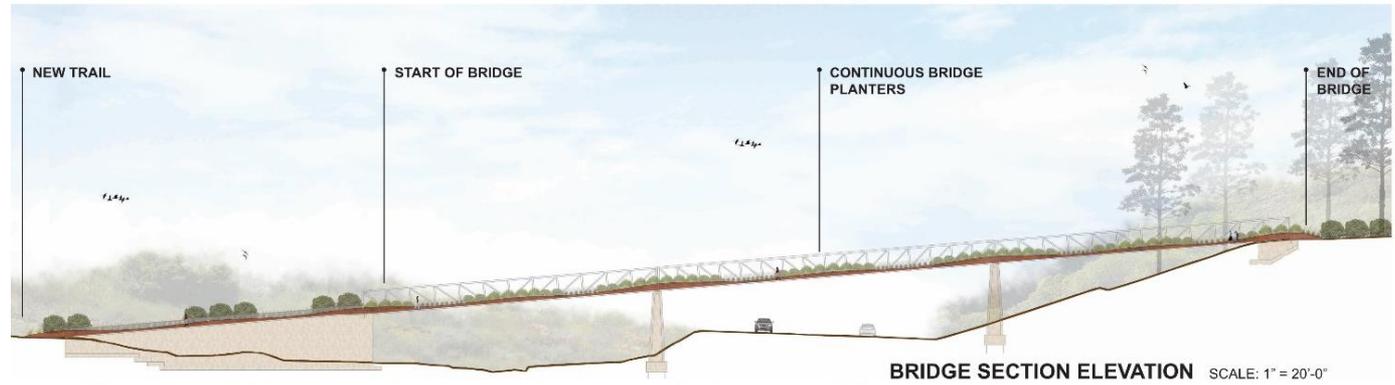
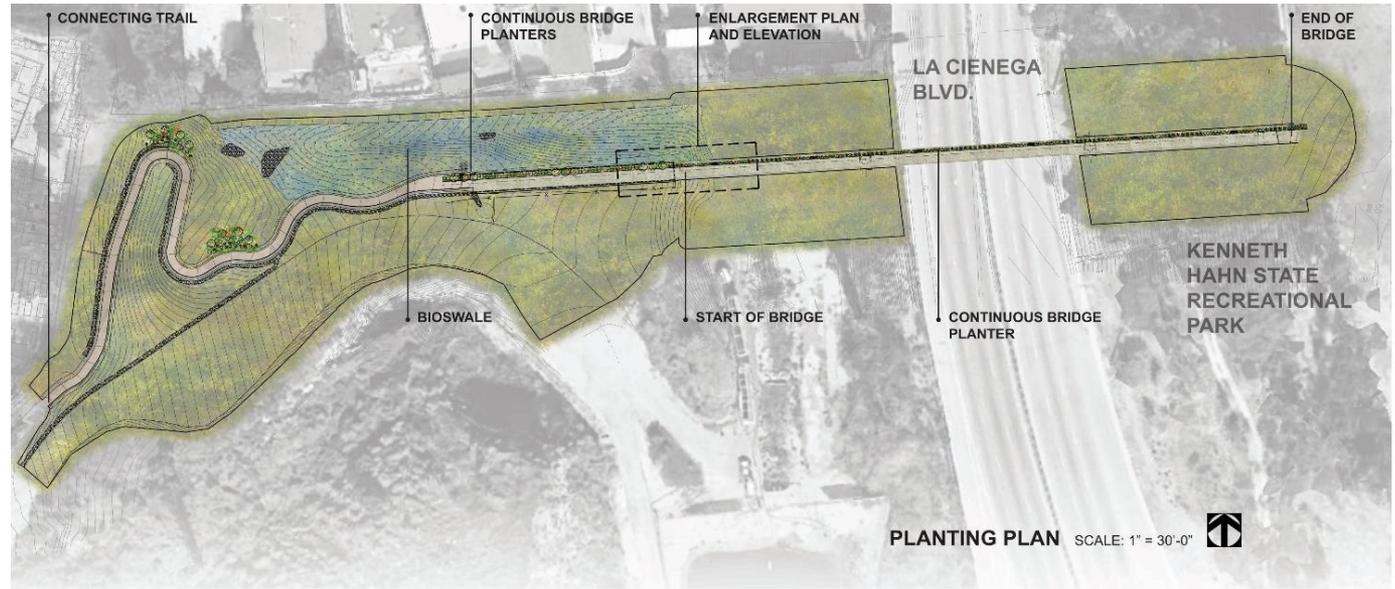
SCHEMATIC DESIGN

Rendering



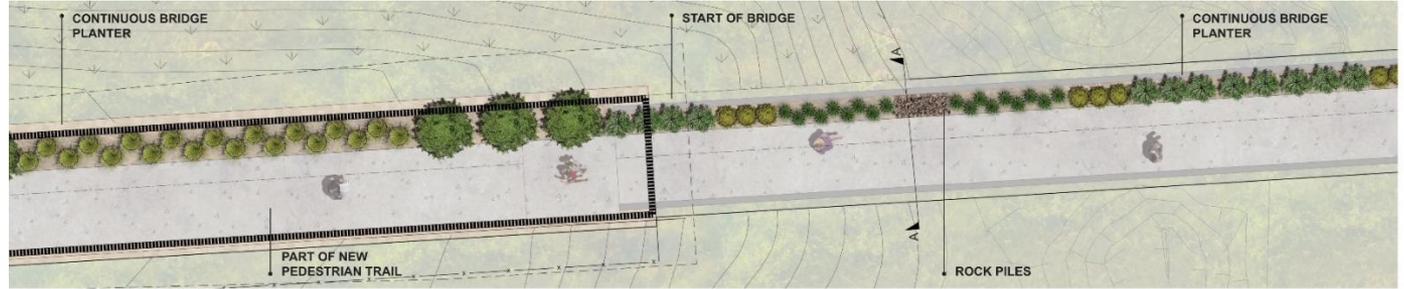
SCHEMATIC DESIGN

Landscaping



SCHEMATIC DESIGN

Wildlife Component



ENLARGED NORTH ELEVATION NOT TO SCALE



SECTION A-A NOT TO SCALE



CONSTRUCTION

Access and Laydown



CONSTRUCTION

Impacts to the Public

WORK HOURS

- Daytime for Most Activities
- Nighttime for Work over La Cienega Blvd.

NOISE AND VIBRATION

- Work Near Residences and Stoneview
- Heavy Equipment Required
- Communication is Key!

LANE CLOSURES AND DETOURS

- Shoulder Closure on Northbound La Cienega Blvd.
- Intermittent Single Lane Closure
- Full Closure of North and Southbound La Cienega Blvd.

CONSTRUCTION

Closure 01



CONSTRUCTION

Closure 03



SCHEDULE

Milestones

ACTIVITY	START	FINISH
Notice to Proceed	09.13.2018	
Construction Documents		03.07.2019
Permit Approval		06.12.2019
CIDH Installation	09.05.2019	
Steel Bridge Erection	01.23.2020	
Substantial Completion		05.08.2020
Final Completion		08.07.2020

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

Fx: (323) 290-5278

www.bhc.ca.gov

Memorandum

To: Governing Board

Fr: Craig Sap, Chairman

Date: January 25, 2019

Re: Item 4: Presentation to Mrs. Jaquelyn Dupont-Walker recognizing her service as past Chair of the Baldwin Hills Conservancy

Recommendation: Not applicable

Background: Award to be presented at meeting.

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Memorandum

To: Governing Board

Fr: Craig Sap, Chairman

Date: January 25, 2019

Re: Item 5: Oath of Office for new Assembly Speaker Appointee Dr. Raissa White – David Edsall, Deputy Attorney General, California Department of Justice

Recommendation: Not applicable

Background: Oath to be administered by the Office of the Attorney General.

Attachment 1 (Letter of Appointment)

Attachment 2 (Oath of Office)



ANTHONY RENDON

SPEAKER of the ASSEMBLY
Sixty-Third Assembly District

December 14, 2018

David F. McNeill, Executive Officer
Baldwin Hills Conservancy Governing Board
5120 West Goldleaf Circle, Ste. 290
Los Angeles, CA 90056

RE: Appointment of Raissa White to Baldwin Hills Conservancy Governing Board

Dear Mr. McNeill:

Please be advised I have appointed Dr. Raissa White to serve on the Baldwin Hills Conservancy Governing Board. The effective date of this term appointment is December 14, 2018 and the expiration date is December 14, 2020. Dr. White will be replacing Keshia Sexton.

Listed below is the contact information for my appointee:

Raissa White
~~XXXXXXXXXXXX~~
~~XXXXXXXXXXXX~~
Westchester, CA 90045
~~(213) 241-7005 (Work Phone)~~
~~(213) 528-0738 (Mobile Phone)~~
~~raissawhite@yahoo.com~~

If I can be of any assistance to you in the future, please do not hesitate to contact me.

Sincerely,

ANTHONY RENDON
Speaker of the Assembly

AR:le





Oath

*For the Office of the **BALDWIN HILLS CONSERVANCY***

BOARD I, Dr. Raissa White do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature:

Dr. Raissa White

Term Expires: 12/14/2020

Subscribed and sworn to before me, this day _____

Signature:

Title:

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290
Los Angeles, CA 90056
Phone: (323) 290-5270
www.bhc.ca.gov

Memorandum

To: Governing Board
From: Daniel Sciolini, Prop 1 Project Manager
Date: January 25, 2019
Re: Item 6: Presentation on the Lower Ballona Creek Planning and Feasibility Study – Michael Saliba, California Greenworks Inc.

Recommendation: No action required. *PowerPoint Presentation to be provided at the meeting.*

Background: The BHC granted \$258,000 in Proposition 1 funds to California Greenworks Inc. (CGW) for the *Lower Ballona Creek Planning and Feasibility Study*, agreement #BHC17002, pursuant to Resolution 16-10 on June 16, 2017.

The objective of the project is to provide a “blueprint” for green infrastructure projects at key locations along the Ballona Creek. The proposed project elements are aimed at reducing storm-water run-off, increasing ground water recharge, and improving air and water quality. California Greenworks Inc. has convened Stakeholder meetings with key local agencies and constituents on how best to implement priorities identified in the Engineering Feasibility and Design Study, including a comprehensive and methodical approach to their Outreach Plan Implementation. This presentation will provide an update on the implementation process.

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290
Los Angeles, CA 90056
(323) 290-5270 Phone
www.bhc.ca.gov

Memorandum

To: Governing Board
From: David McNeill, Executive Officer
Date: January 25, 2019
Re: Item 7: Executive Officer Report

Projects Status Report

Please see Attachment #1 for the updated Baldwin Hills Conservancy (BHC) Local Assistance/Capital Outlay Projects Status Report.

Fiscal Update

Please see Attachment #2 - BHC Summary Expenditure Sheet by Fund, and Attachment #3 - BHC Prop 40 & Prop 84 Bond Cash Funds. The reports correspond with the end of month three (3) for the 2018-2019 Fiscal Year.

Lower Ballona Creek Planning and Feasibility Study – Delegated Action

California Greenworks Inc. requested an amendment to the performance period for agreement #BHC17002 from March 31, 2019 to June 30, 2019 (see Attachment #4). The extension was needed to cover time lost due to protracted contract negotiations for leveraged project funds provided by Los Angeles Dept of Water and Power. The result was a three to four-month delay in confirming any contractor to begin work on the project.

Additionally, final site selection for conceptual design development took longer than projected. The proposed extension would provide the necessary time to include the selected sites in the Final Planning and Feasibility Study Report.

The amendment was executed, providing an extension of 90 days to the Performance Period to complete the project. A new timeline will replace the original as amended. This will not affect the Conservancy's award budget for the project. The Baldwin Hills Conservancy Governing Board approved Resolution 16-06 in December of 2016, delegating authority for the Executive Officer to sign all amendments and or revisions to project budgets that do not require a project cost increase to the Conservancy.

Operations Update

As of January 4, 2019, BHC Executive Secretary Avril LaBelle has been placed on Industrial Disability Leave. Staff is inquiring with the Parks Personnel Division to explore options for administrative support during her absence.

Ana Straabe, our Santa Monica Mountains Conservancy (SMMC) ex-officio BHC Board representative, has left her position with the State and is now working for the Planning Department for the City of Anaheim. We are awaiting notification of a new designee from SMMC.

The recently elected BHC Vice Chair, Keshia Sexton, is no longer serving as Speaker Rendon's appointee. She is seeking re-appointment based on vacancies from the Governor's Office and the Senate Rules Committee BHC Board appointment lists. New elections may be required in the event Ms. Sexton does not receive a re-appointment.

Applications have been received for the new Prop 68 Parks and Recreation Specialist position. There are currently four eligible applications that will be screened for the interview process over the coming weeks.

**BHC Project Status Report
for 1/25/19**

Project Title	Grantee	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
La Cienega Pedestrian Bridge Project	Los Angeles County Department of Parks and Recreation	BHC17003	Prop 40	\$3,900,000	1/30/2020	Two stakeholder design meetings were held in Fall 2018; Design development drawings are now complete; next step is 50% construction drawings; Estimated project completion in December 2020.
Baldwin Hills Parklands Conservation Project	Los Angeles Audubon Society (LAAS)	BHC15004	Prop 84	\$124,536	8/31/2019	The Fall 2018 BHP Certification Program had a total of 20 students registered; a draft Trail Closure Report/Plan for KHSRA that was developed with Program interns is expected to be considered by County staff early 2019; Project completion Summer 2019.
Park to Playa Trail - Ballona Creek Connection	Culver City	BHC15002	Prop 84	\$379,808	6/30/2019	Project construction and installation of Park to Playa signage complete; Opening event to be held after BHC Board meeting on 1/25/19; project close-out in progress.
Baldwin Hills Scenic Overlook Trail and Stormwater Improvement Project	Los Angeles Conservation Corps (LACC)	BHC1708	Prop 84	\$830,684	6/30/2020	Habitat restoration areas identified; Sections 1-2 have been planted by Audubon; Trail tread work on Sect. 1-4 is 55% complete; Sect. 3 stair improvements complete; Post/cable fencing work ongoing; some construction delays due to rain and wet soil; Project completion expected Summer 2020.

**BHC Project Status Report
for 1/25/19**

Project Title	Grantee	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
Waste Transfer Station Stormwater Diversion and Rain Garden Project	Culver City	BHC16001	Prop 1	\$606,000	7/31/2018	Final Stormwater Monitoring Plan received end-Dec; Final reimbursement request and reports submitted November; Complete project close-out expected March 2019.
Milton Green Street Project	Mountains Recreation and Conservation Authority (MRCA)	BHC16002	Prop 1	\$745,000	8/31/2018	Final reimbursement request and reports submitted November; Complete project close-out expected March 2019.
Lower Ballona Creek Feasibility Study Project	California Greenworks Inc.	BHC17002	Prop 1	\$258,000	12/31/2018	Grantee requested a term extension due to lengthier than anticipated contract negotiations for leveraged funds, amendment pending; 3rd Quarter Stakeholder meeting successful; 4th Quarter Stakeholder meeting anticipated April; New expected completion date June 2019.
Water Capture Project for Yvonne B. Burke Sports Complex	California Conservation Corps Foundation (CCCF)	BHC1800	Prop 1	\$1,500,000	3/31/2020	Grant Agreement executed; Project kick-off meeting held end-November; Survey commencement anticipated end-January; Geotechnical Report anticipated mid-February; Project Completion expected Spring 2020.

Baldwin Hills
2018/19 Summary Sheet by Fund

<u>As of 8/31/2018</u>	<u>PCA #</u>	<u>Original</u> <u>Appropriation</u>	<u>Remaining</u> <u>Appropriation</u>	<u>EXP + ENC</u>	<u>BALANCE</u>	<u>Encumber</u> <u>by</u>	<u>Liquidate</u> <u>by</u>
ELPF - #0140, Support							
2016 Budget Act Item 3835-001-0140	10001	\$ 365,000.00	\$ 365,000.00	\$ 108,057.58	\$ 256,942.42	06/30/19	06/30/21
Prop 40 - #6029, Support							
2016 Budget Act Item 3835-001-6029	10005	\$ 129,000.00	\$ 129,000.00	\$ 26,475.27	\$ 102,524.73	06/30/19	06/30/21
Prop 84 - #6051, Support							
2016 Budget Act Item 3835-001-6051	10009	\$ 104,000.00	\$ 104,000.00	\$ 8,361.17	\$ 95,638.83	06/30/19	06/30/21
Prop 1 - #6083, Support							
2016 Budget Act Item 3835-001-6083	10006	\$ 107,000.00	\$ 107,000.00	\$ 21,442.70	\$ 85,557.30	06/30/19	06/30/21
Total Support Balance:					\$ 540,663.28		
Prop 1 - #6083, Local Assistance/ Capital Outlay							
2018 Budget Act Item 3835-101-6083	20009	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/21	06/30/23
2017 Budget Act Item 3835-101-6083	20008	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/20	06/30/22
2016 Budget Act Item 3835-101-6083	20006	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/19	06/30/21
2015 Budget Act Item 3835-101-6083	20004	\$ 2,000,000.00	\$ 949,937.00	\$ 558,937.00	\$ 391,000.00	06/30/20	06/30/22
Total Prop 1 Balance:					\$ 6,391,000.00		
Prop 40 - #6029, Local Assistance/Capital Outlay							
2016 Budget Act Item 3835-101-6029	20007	\$ 6,025,000.00	\$ 6,025,000.00	\$ -	\$ 6,025,000.00	06/30/19	06/30/21
2015 Budget Act Item 3835-301-6029	20005	\$ 11,604,000.00	\$ 6,655,750.00	\$ 3,726,045.00	\$ 2,929,705.00	06/30/20	06/30/22
Total Prop 40 Balance:					\$ 8,954,705.00		
Prop 84 - #6051, Capital Outlay							
2015 Budget Act Item 3835-301-6051	30004	\$ 2,118,000.00	\$ 1,992,047.28	\$ 841,028.66	\$ 1,151,018.62	06/30/20	06/30/22
2014 Budget Act Item 3835-301-6051	30003	\$ 3,120,000.00	\$ 795,438.00	\$ 381,853.26	\$ 413,584.74	06/30/20	06/30/22
Total Prop 84 Balance					\$ 1,564,603.36		

BOND CASH FUNDS
(as of 8/31/18)

2015 COMMERCIAL PAPER TE		CASH ALLOCATED	EXPENDITURES	BALANCE
PROP 84:		\$3,277,819.00	3,210,194.24	\$167,624.76
PROP 40:		\$6,867,161.89	6,659,679.24	\$207,482.65
PROP 1:		\$1,758,114.54	1,477,219.48	\$280,895.06
COMMERCIAL PAPER TAX		CASH ALLOCATED	EXPENDITURES	BALANCE
	PROP 1:	\$100,375.77	100,375.77	\$0.00



November 11, 2018

David McNeill
Executive Officer
Baldwin Hills Conservancy
5120 Goldleaf Circle, Suite #290
Los Angeles, Ca 90056

Dear Sir:

Request for Contract Extension for Lower Ballona Creek Planning and Feasibility Study

On behalf of California Greenworks, Inc (CGI); I would like to submit the following revised project schedule and request that Baldwin Hills Conservancy (BHC) grant a time extension to complete remaining project activities through June 30, 2019. As you are aware, CGI has had the following challenges and is therefore not able to complete the project per the original timeline:

CGI did not start the project planning activities in October 2017 due to the time it took to execute a contract for matching funds provided by City of Los Angeles Department of Water and Power (LADWP). As a result, we were unable to secure the needed professional services to begin the feasibility study before January 30, 2018.

In addition, we have also fallen behind in the project schedule due to delay in the process of selecting potential site(s) for Best Management Practices (BMPs) to be capture storm water. CGI reached out to both private and public landowners and it took a while to receive feedback; which is critical to selecting the ideal locations and providing BMPs recommendations. The delay has impacted the completion of successor activities such as preparing the conceptual landscape plan and benefits and opportunities report.

CGI has worked very hard to meet the project schedule and has provided status progress reports. We believe the additional time requested to complete on-going activities is sufficient. Attached for your approval is the revised project schedule which reflects the actual dates for completed tasks and anticipated future timeline.

Thank you and we look forward to a favorable outcome so we can continue to perform the pending tasks and complete the study.

Sincerely,

Michael Meador
Executive Director/Project Manager