

BALDWIN HILLS CONSERVANCY NOTICE OF PUBLIC MEETING

The meeting of the Baldwin Hills Conservancy (BHC) will be held
Friday, July 26, 2019, 10:00 AM - 12:00 PM
Kenneth Hahn State Recreation Area Community Room
4100 South La Cienega Blvd. Los Angeles, CA 90056
(323) 298-3660

Teleconference Location

Natural Resources Agency
1416 Ninth Street, 13th Floor, Room 1305
Sacramento, California 95814

10:00 AM - CALL TO ORDER – Craig Sap, Chair

MEETING AGENDA

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS SHOULD BE SUBMITTED BEFORE ROLL CALL

Public Comment and Time Limits: If you wish to speak on an agenda item, please complete a speaking card available near the door to the meeting room. Individuals wishing to comment will be allowed up to three minutes to speak. Speaking times may be reduced depending upon the number of speakers.

1. Roll Call – BHC Staff
2. Approval of Minutes (May) – Craig Sap, Chair
3. Public Comments – Craig Sap, Chair
4. Discussion and possible action for an Amendment to BHC Grant Guidelines for Increased Solicitation of Conservancy Prop 1 and Prop 68 Award Opportunities – David McNeill, Executive Officer
5. Discussion and possible action to Recall May 3, 2019 Election of Officers Pursuant to Public Resources Code Section 32558 of the Baldwin Hills Conservancy Act – Craig Sap, Chair
6. Baldwin Hills Parklands Conservation Program (BHC Prop 84 Agreement #15004) Final Quarter Presentation – Stacey Vigallon, Los Angeles Audubon Society
7. Executive Officer Report: Legislative, Project Status, and Fiscal updates – BHC Staff Representatives
8. Board Member Announcements or Proposed Agenda Items for Future Meetings
9. Closed Session: Conference to discuss negotiations and strategies for the following properties:
Parcel Numbers: APN 4201-002-027, Negotiating Party: Genworth Financial Inc., Agency Negotiator: David McNeill

Pursuant to Government Code Section 11126, the Conservancy may hold a closed session to discuss and take possible action regarding instructions on real estate negotiations, on personnel matters and/or to receive advice of counsel on pending or potential litigation, among other permissible subjects. Confidential memoranda related to these issues may be considered during such closed session discussions.

Next meeting is tentatively scheduled for **October 4, 2019.*

ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at www.bhc.ca.gov

**PUBLIC MEETING MINUTES
BALDWIN HILLS CONSERVANCY**

Friday, May 3, 2019

10:03 a.m. Call to Order - A public meeting of the Baldwin Hills Conservancy (BHC) was assembled at 10:00 a.m. on Friday, May 3, 2019, at the Kenneth Hahn State Recreation Area (KHSRA) Community Center located at 4100 South La Cienega Boulevard, Los Angeles, CA 90056.

I. Roll Call – David McNeill, Executive Officer

Members Present: Jacquelyn Dupont-Walker, Peter Garcia, Lacey Johnson, Robert Jones, Corey Lakin, Jason Marshall, Joshua Nelson, Patricia O’Toole, Kevin Regan, Craig, Dr. Raissa White, Dr. Nicole Lawson, Brian Baldauf, Marina Voskanian, Karen Finn.

Staff Present: David McNeill, Executive Officer; Gail Krippner, Grant Program Manager; Daniel Sciolini, Project Manager, David Edsall, Deputy Attorney General.

II. Approval of Minutes (March) – Marina Voskanian, (Past Chair):

Item was heard fourth on the agenda after public comments and arrival of quorum. Member Dupont-Walker provided a motion to approve the minutes, Member Jones seconded. There being no objections or questions, the Chair called for a vote to approve the minutes. Minutes were unanimously approved by roll call vote (7 ayes).

III. Public Comments – Marina Voskanian, (Past Chair):

Public comment was invited. No comment cards received.

IV. Ballona Creek Watershed Task Force Update with Introduction by Culver City Mayor Thomas Small – City of Culver City:

Mayor Small introduced the State of the City video: Culver City Forward Motion (<https://vimeo.com/330074473>). Elaine Warner introduced the CivicSpark Fellows, Morgan Kaplan and Priya Macwan to provide an update on outreach and community involvement efforts for proposed investment in Ballona Creek. Mayor Small outlined Creek improvement financing options to the board including a proposed Environmental Impact Bond.

V. Discussion and Possible Action - Investing in Urban Conservation: Analysis of Expanding Baldwin Hills Conservancy’s Role in Urban Watersheds – Shona Ganguly, Associate Director, CA External Affairs, The Nature Conservancy:

See Power Point presentation item in the board package. Member Dupont-Walker commented on the need for individual Board members to advocate approval for BHC territory expansion.

VI. Executive Officer Report – David McNeill:

Project Status Update on Propositions 40, 84, 1 and 68 – BHC Staff:

See the project update sheet in board package.

Fiscal and Legislative Update – David McNeill:

See expenditure report item in board package.

VII. Election of Board Officers Pursuant to Public Resources Code Section 32558 of the Baldwin Hills Conservancy Act:

Member Gorman unanimously nominated; 8 ayes; Motion passed.

VIII. Board Member Announcements or Proposed Agenda Items for Future Meetings

None.

- IX. Closed Session: Conference to discuss negotiations and strategies for the following properties: Parcel Numbers: APN 4201-002-027, Negotiating Party: Genworth Financial Inc., Agency Negotiator: David McNeill; APN 5029-038-001, Negotiating Party: Keller Williams Realty, Agency Negotiator: David McNeill.**

The next board meeting is tentatively scheduled for **June 28, 2019.**

ADJOURNMENT

There being no more business brought before the board, the meeting was adjourned at approximately **11:30 a.m.**

Approved:

Marina Voskanian, Past Chair Date:

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290
Los Angeles, CA 90056
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Memorandum

To: Governing Board
From: David McNeill, Executive Officer
Date: July 26, 2019

Re: Item # 4: Discussion and Possible Action on an Amendment to BHC Grant Guidelines for Increased Solicitation of Conservancy Proposition 1 and Proposition 68 Award Opportunities

Recommendation: Approve Resolution # 19-01 authorizing an amendment to BHC Grant Guidelines proposal submission periods for Prop 1 and Prop 68 Applications.

Background: The current Baldwin Hills Conservancy Prop 1 and Prop 68 Grant Guidelines advertise quarterly application periods allowing four (4) opportunities for proposal submission during the State's fiscal calendar year (July 1st to June 30th). Over the course of 2018-19 BHC grant funding rounds, staff recognized a pattern of application submissions that did not consistently fall within a month's range of scheduled board meetings. Under the current submission period, staff had ample time to screen and review grant applications, however the award approval window could theoretically take up to two months for Board action.

In June of 2019, staff discussed the need to have a timelier approval process to coincide with the anticipated increase in applications for Prop 1 and Prop 68 local assistance funding. Staff proposes to remove and replace the Grant Guideline Application Period Calendar to better synchronize award considerations with Board meetings. The modified application schedule (See Attachment #1) will coincide with the Calendar Year (CY) beginning in 2020 (January 1st through December 31st), resulting in an increase from four (4) proposal submission periods per year, to six (6). The updated the Guideline language will facilitate increased access to application opportunities.

These revisions reflect the current priorities for funding allocation and capacity development for eligible applicants within the watershed. Updates to the Guidelines generally occur annually; however, the guideline content can be revisited by the Board as needed. If Resolution # 19-01 is approved, the BHC Grant Guidelines Application Schedule will better match anticipated Board meetings. The amended Guidelines would reflect an increase in the number of application periods and are expected to yield more grant applications for both Prop 1 and Prop 68 BHC programs.

2020 Application Period Calendar (Tentative)

Application Periods	Application Due Dates	BHC Board Meetings
January 1 – February 29	February 29	March
March 1 – April 30	April 30	May
May 1 – June 30	June 30	July
July 1 – August 31	August 31	September
Sept 1 – October 31	October 31	November
Nov 1 – December 31	December 31	January (2021)

BALDWIN HILLS CONSERVANCY (BHC)

RESOLUTION 19-01

RESOLUTION AUTHORIZING THE EXECUTIVE OFFICER TO AMEND THE BHC GRANT GUIDELINES FOR INCREASED SOLICITATION OF CONSERVANCY PROPOSITION 1 AND PROPOSITION 68 AWARD OPPORTUNITIES.

WHEREAS, under Division 22.7 of the California Public Resources Code, the Baldwin Hills Conservancy was created to acquire open space and manage public lands within the Baldwin Hills area and to provide recreation, restoration and protection of wildlife habitat within the Conservancy territory; and

WHEREAS, Public Resources Code 32569 (a) states the Conservancy may award grants to local agencies for the purposes of its division; and

WHEREAS, the Baldwin Hills Conservancy originally adopted Grant Application Guidelines for solicitation and implementation of local assistance grants pursuant to the BHC Prop 1 (2015) and BHC Prop 68 (2018) Grant Programs; and

WHEREAS, the Baldwin Hills Conservancy’s original Grant Guideline Application Period Calendar lacked consistency with BHC Board meeting dates;

WHEREAS, to facilitate better access to local assistance funding, staff proposes to amend the BHC Prop 1 and Prop 68 Grant Guidelines with updated language to revise the Application Period and increase the solicitation frequency from four (4) to six (6) rounds per the 2020 Calendar Year.

NOW THEREFORE BE IT RESOLVED, THE BHC GOVERNING BOARD:

1. AMENDS THE BHC GRANT GUIDELINES FOR THE PROPOSITION 1 AND PROPOSITION 68 AWARD OPPORTUNITIES PURSUANT TO THE REMOVAL AND REPLACEMENT OF THE APPLICATION PERIOD CALENDAR FROM THE APPLICATION GUIDELINES;
2. ADOPTS THE STAFF RECOMMENDATIONS DATED JULY 26, 2019 FOR THIS ITEM;
3. APPOINTS THE EXECUTIVE OFFICER, AS AGENT TO CONDUCT ALL NEGOTIATIONS, EXECUTE AND SUBMIT ALL DOCUMENTS INCLUDING, BUT NOT LIMITED TO AGREEMENTS, PAYMENT REQUESTS, AND CERTIFICATIONS WHICH MAY BE NECESSARY FOR THE ADVANCEMENT OF THE AFOREMENTIONED PROGRAM(S).

Passed and Adopted by the Board of the
BALDWIN HILLS CONSERVANCY

on _____ 2019.

Craig Sap
Chair

ATTEST: _____
Christina Bull Ardent
Deputy Attorney General

BALDWIN HILLS CONSERVANCY

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Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: July 26, 2019

Re: Item 5: Discussion and possible action to Recall May 3, 2019 Election of Officers Pursuant to Public Resources Code Section 32558 of the Baldwin Hills Conservancy Act

Recommendation: Staff recommends recalling the Board Officer elections held in May due to the July 12, 2019 re-appointment of Keshia Sexton to the Governing Board.

Background: The BHC statute calls for the annual election of officers by the Governing Board. Officers must receive a majority vote from a quorum of the sitting members in order to serve as Vice Chair. Keshia Sexton was elected Vice Chair by unanimous vote at the November 2, 2018 Board Meeting. On December 14, 2018, one month after the elections, staff received notice on that Ms. Sexton would no longer serve as the Speaker's appointee.

Staff and the Nominations committee arranged for a new election in May of 2019 in order to be in compliance with BHC guidelines and have a successor to the current Chair. Member Yolanda Gorman accepted the Vice Chair position pursuant to the election; but has chosen to defer to the prior election based on the Governor's recent re-appointment of Ms. Sexton. If approved, the recall would allow Ms. Sexton to assume the role of Vice Chair for the remaining calendar year and ascend to Chair in January of 2020.

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Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: July 26, 2019

Re: Item 6: Baldwin Hills Parklands Conservation Program (BHC Prop 84 Agreement #15004) Final Quarter Presentation

Recommendation: PowerPoint Presentation to be provided at the meeting.

Background: The three-year pilot for the Baldwin Hills Parklands Conservation Program is nearing its final month. The program was created in partnership with Los Angeles Audubon Society, West Los Angeles College, Baldwin Hills Regional Conservation Authority.

The main goal of the pilot program was the creation and implementation of a conservation certificate program for West Los Angeles College (WLAC) students. Through the program, WLAC students receive in-class instruction, conduct a variety of conservation activities such as habitat restoration, trail protection, and the development of interpretive signage. These efforts are coupled with gaining skills and experience that will lead to employment opportunities in parks, conservation, education, environmental, and other industries.

The Program also includes a Spring and Summer conservation and craftsmanship day camp at Kenneth Hahn State Recreation Area for children aged 7-12. The WLAC students serve as interns for the camp. In addition to the training and education students receive through the program, they are provided with multiple opportunities for volunteer work and internships to build their resumes and increase their future employment prospects.

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Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: July 26, 2019

Re: Item 7: Executive Officer Report

Projects Status Report

Please see Attachment # 1 for the updated Baldwin Hills Conservancy (BHC) Local Assistance/Capital Outlay Project Status Report.

Fiscal Update

Please see Attachment # 2 - BHC Summary Expenditure Sheet by Fund, and Attachment #3 - BHC Prop 1, Prop 40 & Prop 84 Bond Cash Funds. The reports correspond with the end of Fiscal Month ten (10) for the 2018-2019 Fiscal Year.

Lower Ballona Creek Planning and Feasibility Study Project – Delegated Action

California Greenworks Inc. requested an amendment to the performance period for agreement #BHC17002 from June 30, 2019 to September 30, 2019 (See Attachment # 4). The extension was needed to cover a lengthier than anticipated selection period for the BMP recommendations. The result was a ninety-day delay in confirming access plans and maintenance agreements for the selected project sites.

Additionally, final outreach and education efforts took longer than projected. The proposed extension would provide the necessary time to include relevant stakeholder feedback in the Final Planning and Feasibility Study Report.

This amendment provides an extension of 90 days to the Performance Period to complete the project. A new timeline will replace the original as amended. (See Attachment # 5) This will not affect the Conservancy's overall contribution to the project. The Baldwin Hills Conservancy Governing Board approved Resolution 16-06 in December of 2016, delegating authority for the Executive Officer to sign all amendments and or revisions to project schedules that do not require a project cost increase to the Conservancy.

**BHC Project Status Report
for 7/26/19**

Project Title	Grantee	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
La Cienega Pedestrian Bridge Project	Los Angeles County Department of Parks and Recreation	BHC17003	Prop 40	\$3,900,000	1/30/2020	SCE undergrounding work and subsequent lane closures will continue through next month; pull permits and begin construction in August; Substantial completion planned for July 2020; Estimated project completion in December 2020.
Baldwin Hills Parklands Conservation Project	Los Angeles Audubon Society (LAAS)	BHC15004	Prop 84	\$124,536	8/31/2019	Spring 2019 BHP Certificate Program: 8 of 16 students enrolled have accrued 80 hours or more to date; Collectively, the Spring Program participants have devoted over 572 hours to learning about Baldwin Hills ecology and performing hands-on restoration; 7 WLAC student interns are continuing conservation work in KHSRA this Summer; Project completion expected end of August 2019.
Baldwin Hills Scenic Overlook Trail and Stormwater Improvement Project	Los Angeles Conservation Corps (LACC)	BHC1708	Prop 84	\$830,684	6/30/2020	Habitat restoration areas identified; Sections 1-2 have been planted by Audubon; Trail tread work on Sect. 1-4 is 55% complete; Sect. 3 stair improvements complete; Post/cable fencing work ongoing; some construction delays due to rain and wet soil; Project completion expected Summer 2020.

**BHC Project Status Report
for 7/26/19**

Project Title	Grantee	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
Lower Ballona Creek Feasibility Study Project	California Greenworks Inc.	BHC17002	Prop 1	\$258,000	9/30/2019	Term extended 3 months; Public outreach presentation in Culver City end of May 2019; outreach coordination meeting held with Culver City in June; the final Stakeholder meeting held in June; Outreach Visualization Event anticipated early August; Project completion expected September 2019.
Water Capture Project for Yvonne B. Burke Sports Complex	California Conservation Corps Foundation (CCCF)	BHC1800	Prop 1	\$1,500,000	1/31/2021	Team coordination meeting held mid-May 2019; Outreach assessment meeting expected in August; Selection of recommended BMPs, pedestrian access connection pending; Term extended by 10 months; Project completion expected January 2021.

Baldwin Hills
2018/19 Summary Sheet by Fund

<u>As of 5/31/19</u>	<u>PCA #</u>	<u>Original</u> <u>Appropriation</u>	<u>Remaining</u> <u>Appropriation</u>	<u>EXP + ENC</u>	<u>BALANCE</u>	<u>Encumber</u> <u>by</u>	<u>Liquidate</u> <u>by</u>
ELPF - #0140, Support							
2016 Budget Act Item 3835-001-0140	10001	\$ 365,000.00	\$ 365,000.00	\$ 318,766.24	\$ 46,233.76	06/30/19	06/30/21
Prop 40 - #6029, Support							
2016 Budget Act Item 3835-001-6029	10005	\$ 129,000.00	\$ 129,000.00	\$ 96,919.28	\$ 32,080.72	06/30/19	06/30/21
Prop 84 - #6051, Support							
2016 Budget Act Item 3835-001-6051	10009	\$ 104,000.00	\$ 104,000.00	\$ 22,460.46	\$ 81,539.54	06/30/19	06/30/21
Prop 1 - #6083, Support							
2016 Budget Act Item 3835-001-6083	10006	\$ 107,000.00	\$ 107,000.00	\$ 80,507.63	\$ 26,492.37	06/30/19	06/30/21
Prop 68 - #6088, Support							
2018 Budget Act Item 3835-001-6088	10010	\$ 135,000.00	\$ 135,000.00	\$ -	\$ 135,000.00	06/30/19	06/30/21
Total Support Balance:					\$ 321,346.39		
Prop 1 - #6083, Local Assistance/ Capital Outlay							
2018 Budget Act Item 3835-101-6083	20009	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/21	06/30/23
2017 Budget Act Item 3835-101-6083	20008	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/20	06/30/22
2016 Budget Act Item 3835-101-6083	20006	\$ 2,000,000.00	\$ 2,000,000.00	\$ 1,500,000.00	\$ 500,000.00	06/30/19	06/30/21
2015 Budget Act Item 3835-101-6083	20004	\$ 2,000,000.00	\$ 949,937.00	\$ 558,937.00	\$ 391,000.00	06/30/20	06/30/22
Total Prop 1 Balance:					\$ 4,891,000.00		
Prop 40 - #6029, Local Assistance/Capital Outlay							
2016 Budget Act Item 3835-101-6029	20007	\$ 6,025,000.00	\$ 6,025,000.00	\$ -	\$ 6,025,000.00	06/30/19	06/30/21
2015 Budget Act Item 3835-301-6029	20005	\$ 11,604,000.00	\$ 6,655,750.00	\$ 3,726,045.00	\$ 2,929,705.00	06/30/20	06/30/22
Total Prop 40 Balance:					\$ 8,954,705.00		
Prop 84 - #6051, Capital Outlay							
2015 Budget Act Item 3835-301-6051	30004	\$ 2,118,000.00	\$ 1,992,047.28	\$ 897,215.18	\$ 1,094,832.10	06/30/20	06/30/22
2014 Budget Act Item 3835-301-6051	30003	\$ 3,120,000.00	\$ 795,438.00	\$ 381,853.26	\$ 413,584.74	06/30/20	06/30/22
Total Prop 84 Balance:					\$ 1,508,416.84		
Prop 68 - #6088, Local Assistance/Capital Outlay							
2018 Budget Act Item 3835-101-6088	20010	\$ 1,100,000.00	\$ 1,100,000.00	\$ -	\$ 1,100,000.00	06/30/20	06/30/22
Total Prop 68 Balance:					\$ 1,100,000.00		

BOND CASH FUNDS
as of 5/31/19

2015 COMMERCIAL PAPER TE	CASH ALLOCATED	EXPENDITURES	BALANCE
PROP 84:	\$3,577,819.00	3,472,459.29	\$105,359.71
PROP 40:	\$6,957,161.89	6,712,594.45	\$244,567.44
PROP 1:	\$1,758,114.54	1,675,068.36	\$83,046.18