

**BALDWIN HILLS CONSERVANCY
NOTICE OF PUBLIC MEETING**

The meeting of the Baldwin Hills Conservancy (BHC) will be held
Friday, December 6, 2019 10:00 AM - 12:00 PM
Kenneth Hahn State Recreation Area Community Room
4100 South La Cienega Blvd. Los Angeles, CA 90056
(323) 298-3660

Teleconference Location

Natural Resources Agency
1416 Ninth Street, 13th Floor, Room 1305
Sacramento, California 95814

10:00 AM - CALL TO ORDER – Craig Sap, Chair

MEETING AGENDA

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS SHOULD BE SUBMITTED BEFORE ROLL CALL

Public Comment and Time Limits: If you wish to speak on an agenda item, please complete a speaking card available near the door to the meeting room. Individuals wishing to comment will be allowed up to three minutes to speak. Speaking times may be reduced depending upon the number of speakers.

1. Roll Call – BHC Staff
2. Approval of Minutes (October) – Craig Sap, Chair
3. Public Comments – Craig Sap, Chair
4. Election of Board Officers Pursuant to Public Resources Code Section 32558 of the Baldwin Hills Conservancy Act – Craig Sap, Chair
5. Discussion and possible action on the Proposed Baldwin Hills Conservancy 2020 Meeting Calendar – Keisha Sexton, Vice Chair
6. Consideration of a resolution authorizing an Interagency Agreement with the Department of Toxic Substances Control, in an amount not to exceed \$325,000 in BHC Prop 40 funds, for Environmental Services and Oversight – David McNeill, Executive Officer
7. Discussion and possible action on a comment letter for the Baldwin Hills Community Standards District - Safety, Inspection Maintenance and Quality Assurance Program – David McNeill, Executive Officer
8. Executive Officer Report: Legislative, Project Status, and Fiscal updates – BHC Staff Representatives
9. Board Member Announcements or Proposed Agenda Items for Future Meetings

Pursuant to Government Code Section 11126, the Conservancy may hold a closed session to discuss and take possible action regarding instructions on real estate negotiations, on personnel matters and/or to receive advice of counsel on pending or potential litigation, among other permissible subjects. Confidential memoranda related to these issues may be considered during such closed session discussions.

Next meeting is tentatively scheduled for **January 24, 2020.*

ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at www.bhc.ca.gov

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

**PUBLIC MEETING MINUTES
BALDWIN HILLS CONSERVANCY**

Friday, October 4, 2019

10:05 a.m. Call to Order - A public meeting of the Baldwin Hills Conservancy (BHC) was assembled at 10:05 a.m. on Friday, October 4, 2019, at the Kenneth Hahn State Recreation Area (KHSRA) Community Center located at 4100 South La Cienega Boulevard, Los Angeles, CA 90056.

Deputy Attorney General conducted Oath of Office for California State Parks Designee, Jerry West.

I. Roll Call – David McNeill, Executive Officer

Members Present: Lloyd Dixon, Lacey Johnson, Robert Jones, Patricia O'Toole, Kevin Regan, Christopher Lief, Cory Lakin, Josh Nelson, Dr. Raissa White, Dr. Nicole Lawson, Dr. Yolonda Gorman, Robert Jones, Amanda Martin, Jerry West, Jacquelyn Dupont-Walker, Peter Garcia.

Staff Present: David McNeill, Executive Officer; Daniel Sciolini, Project Manager; Caroline Orija, Project Manager.

II. Approval of Minutes (July 26, 2019) – Dr. Gorman, (Past Chair):

Member Jones provided a motion to approve the minutes, Member Dixon seconded. There being no objections or questions, the Past Chair called for a vote to approve the minutes. Minutes were unanimously approved by roll call vote (7 ayes).

III. Public Comments – Dr. Gorman, (Past Chair):

Public comment was invited. No comment cards received.

IV. Presentation on Kenneth Hahn State Recreation Area Features and Programs – Shawn Mcadory, Regional Park Superintendent II, Los Angeles County Department of Parks and Recreation:

See Power Point presentation item in the [board materials](#)

V. Kenneth Hahn SRA - Community to Park Connections (L.A. Metro Transit to Parks Strategic Plan) – David McNeill, Executive Officer:

See Power Point presentation item in the [board materials](#)

VI. Presentation on the Lower Ballona Creek Planning and Feasibility Study – Daniel Sciolini, BHC Project Manager:

See Power Point presentation item in the [board materials](#)

VII. Executive Officer Report – David McNeill:

Mr. McNeill commented on the December 2020 completion date for La Cienega Pedestrian Bridge, Member Lief inquired about the accuracy of the year cited in the project update. Staff offered to make the appropriate changes to the update. The newly hired BHC Project Manager, Caroline Orija was introduced to the Board.

Project Status Update on Propositions 40, 84, 1 and 68 – BHC Staff:

See the project update sheet in [board materials](#)

Fiscal and Legislative Update – David McNeill:

See expenditure report item in [board materials](#)

VIII. Board Member Announcements or Proposed Agenda Items for Future Meetings

Member Jones thanked the staff for the work done to augment natural resources in the region.

IX. Closed Session: Conference to discuss negotiations and strategies for the following properties: Parcel Numbers: APN 4201-002-027, Negotiating Party: Sentinel Peak Resources, Agency Negotiator: David McNeill.

No Close session held.

The next board meeting is tentatively scheduled for **October 4, 2019**

ADJOURNMENT

There being no more business brought before the board, the meeting was adjourned at approximately **11:40 a.m.**

Approved:

Craig Sap, Chair

Date:

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

www.bhc.ca.gov

Memorandum

To: Governing Board

Fr: Craig Sap, Chairman

Date: December 6, 2019

Re: Item (: Election of Board Officers Pursuant to Public Resources Code Section 32558 of the Baldwin Hills Conservancy Act – Craig Sap, Chair

Recommendation: Pursuant to the Ad Hoc Nomination Committee's recommendation, Member Dr. Raissa White is hereby presented for nomination to the position of Vice Chair of the Conservancy for 2020. Dr. White has been a designee for the Assembly Speaker's office since January 2019. Over the past year, Dr. White has actively participated in planning committees and held visits with staff throughout the territory. She is an administrator for Los Angeles Unified School District and brings years of personal outdoor recreation experience coupled with a passion for providing park access and environmental awareness to youth and families.

Background: The BHC statute calls for the annual election of officers by the Governing Board (see attachment #1). Officers must receive a majority vote from a quorum of the sitting members. Under the guidelines adopted by the Conservancy in 2004, the Nomination Committee provides a nominee recommendation to the Board for the election. The committee's recommendation does not preclude other eligible candidates from being nominated from the floor at the time of the election.

Attachment #1

CHAIR AND VICE CHAIR ANNUAL ELECTIONS

Process

1. Current Chair, Vice Chair and or Past Chair are committee to nominate next Vice Chair.
 - a. Vice Chair selection should recognize diversity and expertise.
 - b. Selection made to achieve new perspective/representation than previously.
2. New Vice Chair elected.
3. Vice Chair rotates to Chair in January

Rationale

1. Compatible with Publication 32558, the Resources Code.
2. Adds structure and forethought to current process.
3. Committee to survey eligible members for interest and expertise and recommend candidates for whom Board may consider.
4. Allows members to express their interest in being Vice Chair prior to the actual vote (instead of soliciting interest at the meeting in which the votes are taken).
5. Gives Vice Chair experience prior to elevation to Chair.

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

www.bhc.ca.gov

Memorandum

To: Governing Board

Fr: Keisha Sexton, Vice Chair

Date: December 6, 2019

Re: Item 5: Discussion and possible action on the proposed Baldwin Hills Conservancy 2020 Meeting Calendar

Recommendation: See attached draft calendar for consideration.

2020

January						
S	M	T	W	T	F	S
			H	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	H	21	22	23	24	25
26	27	28	29	30		

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	H	18	19	20	21	22
23	24	25	26	27	28	29

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	H				

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	H	26	27	28	29	30
31						

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
S	M	T	W	T	F	S
		1	2	3	4	5
6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	H	12	13	14
15	16	17	18	19	20	21
22	23	24	25	H	H	28
29	30					

December						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	H	26
27	28	29	30	31		

January						
01: New Year's Day						
20: MLK Jr. Day						
24: BHC Board Meeting						
February						
17: Presidents' Day						
March						
27: BHC Board Meeting						
31: Cesar Chavez Day						
April						
10: Good Friday						
12: Easter Sunday						
May						
13: Mother's Day						
22: BHC Board Meeting						
25: Memorial Day						
June						
17: Father's Day						
July						
04: Independence Day						
17: BHC Board Meeting						
August						
September						
07: Labor Day						
25: BHC Board Meeting						
October						
08: Columbus Day						
12: Indigenous Peoples' Day						
31: Halloween						
November						
11: Veterans Day						
20: BHC Board Meeting						
26: Thanksgiving Day						
27: Day After Thanksgiving						
December						
25: Christmas Day						

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290
Los Angeles, CA 90056
(323) 290-5270 Phone
www.bhc.ca.gov

Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: December 6, 2019

Re: Item # * : Consideration of a resolution authorizing an Interagency Agreement with the Department of Toxic Substances Control, in an amount not to exceed \$325,000 in BHC Prop 40 Funds, for Environmental Services and Oversight

Recommendation: Staff recommends approving BHC Resolution 19-02, authorizing the Executive Officer to enter into an Interagency Agreement with DTSC in an amount not to exceed \$325,000 in BHC Prop 40 Funds, for Environmental Services and Oversight.

Background: Pursuant to the Governing Board's recommendation to conduct environmental review and other standard due diligence on parcels being considered for acquisition and future public use, staff has consulted with Board members with expertise in brownfield investigation to help determine what resources should be set aside for contemplated projects within the territory. The projected costs are listed below based on the anticipated need for environmental oversight services over the next three years:

1. Three Environmental Site Assessments (Phase I) estimated at approximately \$15,000 each for a total of \$45,000
2. One Environmental Site Assessment (Phase II) estimated at approximately \$195,000
3. DTSC administrative contracting services, review and recommendations on reports and development of remediation or mitigation work plans estimated at approximately \$85,000

Staff is requesting authorization for up to \$325,000 in funding to negotiate a final budget, scope of work and to execute an interagency agreement with DTSC for the proposed services.

The DTSC is the State regulatory agency responsible for overseeing investigation and implementation of hazardous waste and mitigation programs for brownfields or other former industrial sites.

BALDWIN HILLS CONSERVANCY (BHC)

RESOLUTION 19-02

RESOLUTION AUTHORIZING AN INTERAGENCY AGREEMENT WITH THE DEPARTMENT OF TOXIC SUBSTANCES CONTROL (DTSC) FOR ENVIRONMENTAL SERVICES AND OVERSIGHT, IN AN AMOUNT NOT TO EXCEED \$325,000 OF PROPOSITION 40 LOCAL ASSISTANCE FUNDS

WHEREAS, the BHC was created to acquire open space and manage public lands within the Baldwin Hills area and to provide recreation, restoration and protection of wildlife habitat within the Conservancy territory; and

WHEREAS, the BHC may undertake development activities with bond funds including, but not limited to, improvement, rehabilitation, restoration, enhancement, preservation, protection and interpretation of land and water resources pursuant to Public Resources Code 5096.650(b) of the California Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Act; and

WHEREAS, the Governing Board wishes to conduct due diligence in the form of environmental assessments and review of land targeted for acquisition and or development within the territory over the next three years; and

WHEREAS, DTSC is the State Agency responsible for environmental assessment review, site mitigation oversight, and regulatory compliance for management of hazardous waste at brownfields and former industrial sites; and

WHEREAS, the DTSC has recommended \$325,000 be available for services to include administration, contracting, review and oversight of environmental site assessments during the next three years; and

WHEREAS, the Baldwin Hills Conservancy may award grants or enter into interagency agreement with state, federal and local governments, public agencies for the purposes of its division pursuant to Chapter 428 of Division 22.7 section 32569 of the California Public Resources Code; and

WHEREAS, pursuant to Public Resources Code 32565.5, the BHC shall give priority to related projects that create expanded opportunities that provide recreation, aesthetic improvement, and wildlife habitat in the Baldwin Hills area; and

WHEREAS, this action is exempt from the provisions of the California Environmental Quality Act (CEQA).

THEREFORE, BE IT RESOLVED, THE BHC GOVERNING BOARD:

1. AUTHORIZES AN INTERAGENCY AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TOXIC SUBSTANCES CONTROL FOR ENVIRONMENTAL SERVICES IN AN AMOUNT NOT TO EXCEED \$325,000 OF PROPOSITION 40 LOCAL ASSISTANCE FUNDS

2. ADOPTS THE STAFF REPORT AND RECOMMENDATIONS DATED DECEMBER 6, 2019 FOR THIS ITEM.

3. APPOINTS THE EXECUTIVE OFFICER, AS AGENT TO CONDUCT ALL NEGOTIATIONS, EXECUTE AND SUBMIT ALL DOCUMENTS INCLUDING, BUT NOT LIMITED TO, AGREEMENTS, PAYMENT REQUESTS, AND CERTIFICATIONS WHICH MAY BE NECESSARY FOR THE COMPLETION OF THE AFOREMENTIONED PROJECT(S).

Passed and Adopted by the Board of the BALDWIN HILLS CONSERVANCY

on December 6, 2019

Craig Sap (Chair)

ATTEST: _____
David Edsall, Deputy Attorney General

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

www.bhc.ca.gov

Memorandum

To: Governing Board

Fr: David McNeill, Executive Officer

Date: December 6, 2019

Re: Item +: Discussion and possible action on a comment letter for the Baldwin Hills Community Standards District – Safety Inspection, Maintenance and Quality Assurance Program

Background: In December 2008, the County of Los Angeles adopted a new set of standards to regulate the portion of the Inglewood Oil Field that is located in the unincorporated area of Los Angeles County. The standards are known as the Baldwin Hills Community Standards District (CSD). Section 22.310.070.G of the CSD requires that the County conduct a comprehensive review of the CSD at least every five years to determine if the provisions of the CSD are adequately protecting the health, safety, and general welfare. The review shall consider whether additional provisions should be added, appended, or removed and to evaluate if proven technological advances that would further reduce impacts of oil operations on neighboring land uses should be incorporated into the provisions of the CSD. The Safety Inspection, Maintenance and Quality Assurance Program (SIMQAP) is one of the conditions of the CSD. The SIMQAP allows for revisions if requested by the LA County Planning Director or Fire Chief.

Recommendation: Approve the enclosed comment letter recommending an update to the Safety Inspection, Maintenance and Quality Assurance Program for the Baldwin Hills CSD.

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

Fx: (323) 290-5278

www.bhc.ca.gov

DRAFT COMMENT LETTER

December 6, 2019

Director Amy J. Bodek
Los Angeles County Department of Regional Planning
320 West Temple St
Los Angeles, CA 90012

Re: Safety Inspection, Maintenance and Quality Assurance Program (CSD Section F.3)

Dear Director Bodek:

This recommendation letter arises due to the recent increase in the scope of and destruction caused by fires in the wildland urban interface. These catastrophes present an opportunity for pro-active mitigations to protect Los Angeles County's densely populated areas that are adjacent to public and private overhead transmission and distribution lines. The Inglewood Oil Field's power substation and network of overhead distribution lines represent an internal electrical grid that provides energy for oil production spread across approximately 900 acres of a Very High Fire Hazard Severity Zone (see Attachment #1, FHSZ map). Based on models developed in 2008, CalFire quantified the likelihood and nature of vegetation fire exposure to buildings in the region and assigned the zoning according to the expected fire behavior and burn probabilities of fuel over a 30-50-year time horizon. Raising the level of situational awareness to the dramatic changes in the region's wildfire risk landscape is prudent. Warm dry climate, with increasingly strong Santa Ana winds, make the operational capabilities to prevent electrical fires and manage the tree and shrub-dominated landscape of the Inglewood Oil Field a top priority.

In the interest of public safety, fire protection provisions are currently included in the Baldwin Hills Community Standards District (CSD):

Section L.1.a: (a) The Operator shall conduct a complete review and audit of the fire fighting capabilities as per the most recent LA County Fire Code, LA County Fire Department Regulations, CA Code of Regulations, Culver City Fire Code and Regulations and API requirements in coordination with LA County and Culver City Fire Departments. Issues addressed shall include, but not limited to, fire monitor placement, fire water capabilities, fire detection capabilities and fire foam requirements. All deficiencies shall be addressed in a timely manner and the results shall be provided to the Fire Department upon written request. (b) Sources of Ignition. All electrical equipment used shall be installed and maintained in accordance with all applicable State and County Regulations.

Pursuant to the Safety Inspection, Maintenance and Quality Assurance Program (SIMQAP) contained in the Baldwin Hills Community Standards District Ordinance, inspection of Oil Field Safety Equipment is conducted on a regular monthly, quarterly or annual basis (see Attachment #2, Table 3 SIMQAP). While the inspections have been helpful in preparedness, steps to reduce fire hazards should be re-visited. SIMQAP updates are allowed periodically.

Section F.3.b: SIMQAP Updates. The Operator shall periodically review and revise the SIMQAP to incorporate changes in procedures, and new safety and maintenance technologies and procedures. The Operator shall make such revisions at least every five years or more frequently, if the Operator determines changes are necessary or if requested by the Director or the Fire Chief.

Staff review of the fire prevention provisions held in the CSD and SIMQAP identified a need to consider an increased comprehensive, mitigation and preparedness effort with regard to the fire risk exposure from wind, wildlife or falling objects damaging power lines, poles or transformers. Recommendations from the [2019 Pacific Gas & Electric's Wildfire Safety Plan](#), as well as information from [Southern California Edison's 2018 Grid Safety and Resiliency Plan](#) should be reference for use in the region. Data collected from recent aerial inspection of power lines in Baldwin Hills and Culver City should also be utilized to help increase the level of safety of internal power delivery systems at the Inglewood Oil Field.

To follow are basic objectives taken from the above plans and submitted for consideration by the Los Angeles County Planning Director, Fire Chief and Inglewood Oil Field Operator:

1. Objective – Vegetation Management: Address the potential for ignition from contact between facilities and vegetation through comprehensive vegetation management. Focus vegetation management efforts on high-risk species of vegetation, vegetation with the most potential to come into contact with overhead electric facilities in the highest risk areas, and targeted fuel reductions (e.g., clearing of dead and dry brush). Expand removal of trees that have a higher potential to fall, including at-risk species in addition to dead, dying or other hazard trees. These trees may be as far as 200 feet away from electrical facilities. Trees determined to pose a potential risk to electrical facilities due to their structural or site condition should be removed or otherwise addressed, where feasible.
2. Objective – Enhanced Inspections and System Hardening: Address the potential for ignition as a result of equipment failure through enhanced inspections and system hardening. Conduct accelerated and enhanced fire ignition-based inspections and repairs of overhead electric facilities in High Fire Risk and adjacent areas. Inspect all transmission structures, and substations in High Fire Risk areas. Anything identified as an imminent threat to public safety during an inspection should be addressed immediately. Revise distribution design standards to

increase overall strength and mitigate against impacts of external contacts (e.g., vegetation, animal, or wire on wire contacts).

System hardening reduces potential fire risk associated with the overhead distribution system and includes replacing bare overhead conductor with covered conductor, select undergrounding where appropriate, replacing aged equipment with equipment identified by the California Department of Forestry and Fire Protection (CAL FIRE) as low fire risk, upgrading or replacing transformers to operate with more fire-resistant fluids, and installing more resilient poles to increase pole strength and fire resistance.

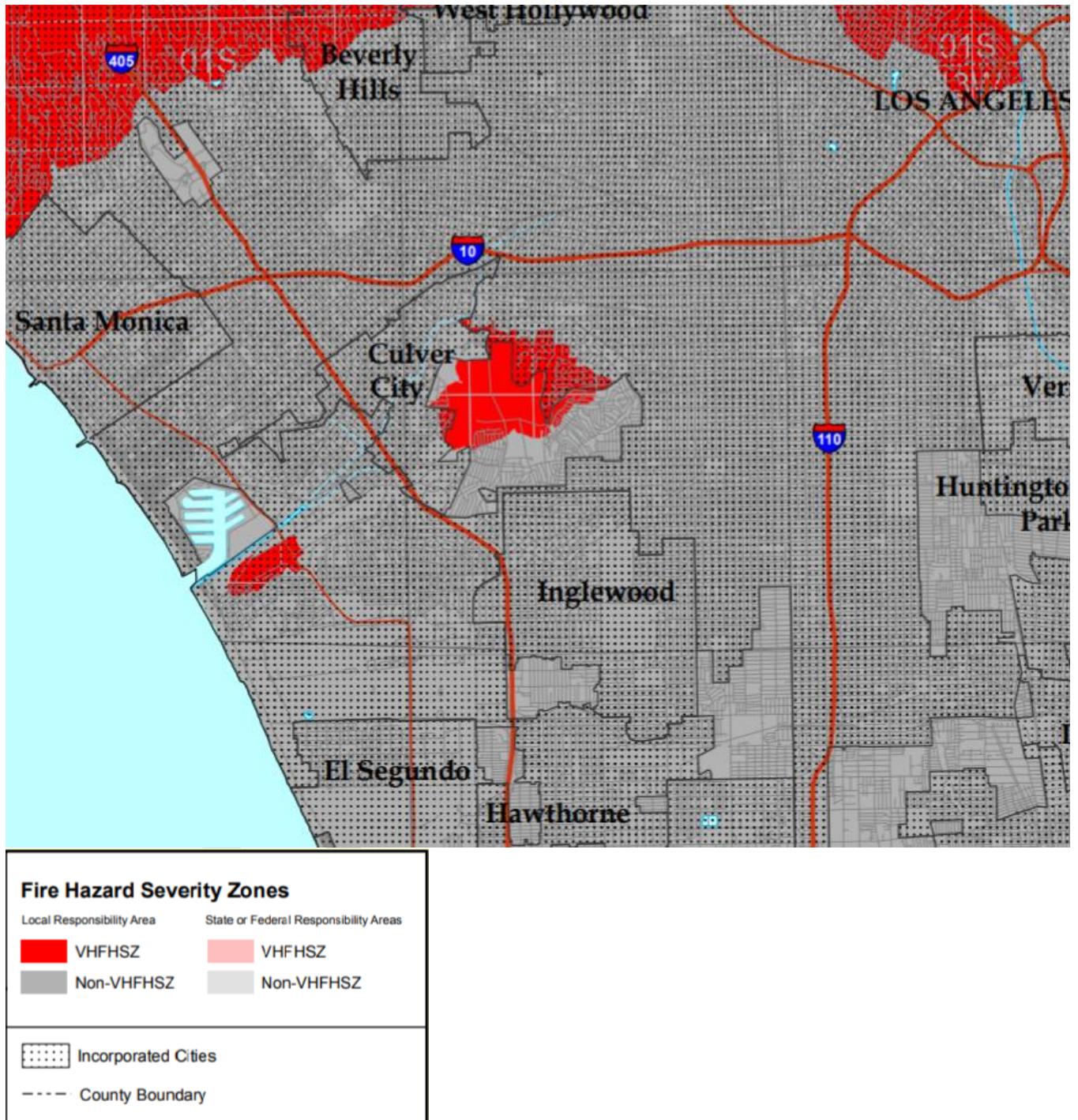
We appreciate your consideration of these recommendations and are available to work in collaboration with all parties to help supply any information that will assist in updating the Safety Inspection, Maintenance and Quality Assurance Program.

Sincerely,

David McNeill
Executive Officer

Cc: Daryl L. Osby, Fire Chief, Los Angeles County Fire Department
George Paspalof, Executive Vice President, Sentinel Peak Resources LA Basin Operations

Attachment #1: CalFire FHSZ Map



Attachment #2: Table 3 SIMQAP Checklist



SIMQAP
June 2016

Table 3 – FM O&G Inglewood Oil Field Safety Equipment Planned Inspection Checklist

Equipment Description	Inspection Frequency
Compressors	Quarterly
Electrical - Motor Maintenance	Monthly
Electrical Panel Identification	Monthly
Emergency Eyewash & Safety Showers Station	Monthly
Emergency Shut Down (ESD) Stations	Quarterly
ESD System	Annually
Fire Extinguishers	Monthly
Fire Extinguisher Maintenance	Annually
Fire Hydrants	Monthly
Fire Monitors	Monthly
Fire Pump Inspection and Test Operated	Monthly
Fire Reels and Hose Boxes	Monthly
Fire Stand Pipes	Monthly
First Aid and Lock-out/Tag-out Supplies	Monthly
Gas Detectors Inspection and Calibration	Quarterly
Hand and Portable Power Tools Maintenance	Monthly
Heaters and Exchangers	Quarterly
Level Safety High & Level Safety Low (LSH/LSL)	Quarterly
Low Temperature Separation (LTS) – Exchangers	Monthly
Low Temperature Separation (LTS) – Vessels	Monthly
Machinery and Equipment Inspection	Monthly
Materials Handling Equipment	Monthly
Materials Storage and Labeling	Monthly
Personal Protective Equipment (PPE)	Monthly
Pipelines (Urban Gas Intake Line, Sales Discharge Line)	Quarterly
Portable Gas Detectors	Monthly
Pressure Vessels	Quarterly
Pressure Safety Valves (PSVs) Gas Plant	Annually to 60-months
Pressure Sensors High-Low (PSHL)	Quarterly
Pumps	Quarterly
Safety Manuals/Emergency Phone #s/Required Postings	Monthly
Satellite Accumulation Areas	Weekly
Security Gate Check	Monthly
Shutdown Valves (SDVs) – Liquid Discharge Line	Quarterly
Tanks, Cellars, Sumps and Pumps (Production Facilities)	Quarterly
Tanks, Sumps, and Cooling Fans (Gas Plant)	Quarterly
Vapor Recovery compressor	Quarterly
Waukesha power generator	Quarterly

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290
Los Angeles, CA 90056
(323) 290-5270 Phone
www.bhc.ca.gov

Memorandum

To: Governing Board
From: David McNeill, Executive Officer
Date: December 6, 2019
Re: Item , : Executive Officer Report

Projects Status Report

Please see Attachment # 1 for the updated Baldwin Hills Conservancy (BHC) Local Assistance/Capital Outlay Project Status Report.

Fiscal Update

Please see Attachment # 2 - BHC Summary Expenditure Sheet by Fund, and Attachment #3 - BHC Prop 1, Prop 40, Prop 84 and Prop 68 Bond Cash Funds. The reports correspond with the end of Fiscal Month two (2) for the 2019-2020 Fiscal Year.

Operations Update

Tiffany Jones joined the BHC's program delivery staff for Prop 84 on November 12th. Her first three weeks on the job have been logged with enthusiasm and productivity. She comes to the BHC from Department of Conservation - Division of Oil, Gas, and Geothermal Resources, with a Master of Arts in Public Administration and a Bachelor of Arts in Mass Communications and having studied Journalism at Howard University in Washington, D.C.

With Daniel's departure to Cal Recycle in November, advertisement documents for the Prop 1 support position are currently underway with the expectation to have the position filled before the close of February 2020.

**BHC Project Status Report
for 12/6/19**

Project Title	Grantee	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
La Cienega Pedestrian Bridge Project	Los Angeles County Department of Parks and Recreation	BHC17003	Prop 40	\$3,900,000	12/31/2020	Currently obtaining permits and beginning the pre-construction; Substantial completion planned for July 2020; Estimated project completion in December 2020; Complete project close-out expected March 2021.
Baldwin Hills Parklands Conservation Project	Los Angeles Audubon Society (LAAS)	BHC15004	Prop 84	\$124,536	8/29/2019	Project completed August 2019; Final walkthrough conducted with Staff end of September. Project closeout November.
Baldwin Hills Scenic Overlook Trail and Stormwater Improvement Project	Los Angeles Conservation Corps (LACC)	BHC1708	Prop 84	\$830,684	6/30/2020	Post/cable fencing work ongoing; Construction plan for the culvert near stairs was delayed due to fire in Angeles District State Parks therefore the heavy equipment and staff were unavailable; a retaining wall is required near culvert; Parks working w/ LACC to coordinate work; Project completion expected Summer 2020; Complete project close-out expected September 2020.

**BHC Project Status Report
for 12/6/19**

Project Title	Grantee	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
Lower Ballona Creek Feasibility Study Project	California Greenworks Inc.	BHC17002	Prop 1	\$258,000	9/30/2019	Project complete; Final Feasibility Study submitted mid-September; Project Close-out commenced early October, complete close-out anticipated December 2019.
Water Capture Project for Yvonne B. Burke Sports Complex	California Conservation Corps Foundation (CCCF)	BHC1800	Prop 1	\$1,500,000	1/31/2021	Geotechnical Soil Analysis started early November; Construction documents in development; 1st community outreach meeting held 12/6/19; Project Completion expected January 2021; Complete project close-out expected April 2021.

BHC Expenditure 19-20 FM02

<u>As of 8/30/2019</u>	<u>Activity #</u>	<u>Original Appropriation</u>	<u>Remaining Appropriation</u>	<u>EXP + ENC</u>	<u>BALANCE</u>	<u>Encumber by</u>	<u>Liquidate by</u>
<u>ELPF - #0140, Support</u>							
2019 Budget Act Item 3835-001-0140	10001	\$ 375,000.00	\$ 375,000.00	\$ 46,331.45	\$ 328,668.55	06/30/20	06/30/22
<u>Prop 40 - #6029, Support</u>							
2019 Budget Act Item 3835-001-6029	10005	\$ 135,000.00	\$ 135,000.00	\$ 18,445.86	\$ 116,554.14	06/30/20	06/30/22
<u>Prop 84 - #6051, Support*</u>							
2019 Budget Act Item 3835-001-6051	10009	\$ 110,000.00	\$ 110,000.00	\$ 0.88	\$ 109,999.12	06/30/20	06/30/22
<u>Prop 1 - #6083, Support</u>							
2019 Budget Act Item 3835-001-6083	10006	\$ 111,000.00	\$ 111,000.00	\$ 15,548.34	\$ 95,451.66	06/30/20	06/30/22
<u>Prop 68 - #6088, Support</u>							
2019 Budget Act Item 3835-001-6088	10010	\$ 184,000.00	\$ 184,000.00	\$ 14,368.71	\$ 169,631.29	06/30/20	06/30/22
Total Support Balance:					\$ 820,304.76		

<u>Prop 1 - #6083, Local Assistance/ Capital Outlay</u>							
2019 Budget Act Item 3835-101-6083	20011	\$ 1,300,000.00	\$ 1,300,000.00	\$ -	\$ 1,300,000.00	06/30/22	06/30/24
2018 Budget Act Item 3835-101-6083	20009	\$ 2,000,000.00	\$ 2,000,000.00	\$ 1,500,000.00	\$ 500,000.00	06/30/21	06/30/23
2017 Budget Act Item 3835-101-6083	20008	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/20	06/30/22
2016 Budget Act Item 3835-101-6083	20006	\$ 2,000,000.00	\$ 2,000,000.00	\$ 1,500,000.00	\$ 500,000.00	06/30/22	06/30/24
2015 Budget Act Item 3835-101-6083	20004	\$ 2,000,000.00	\$ 473,149.28	\$ 82,149.28	\$ 391,000.00	06/30/21	06/30/23
Total Prop 1 Balance:					\$ 4,691,000.00		

Prop 40 - #6029, Local Assistance							
2016 Budget Act Item 3835-101-6029	20007	\$ 6,025,000.00	\$ 6,025,000.00	\$ -	\$ 6,025,000.00	06/30/22	06/30/24
2015 Budget Act Item 3835-301-6029	20005	\$ 11,604,000.00	\$ 4,988,792.00	\$ 2,059,087.00	\$ 2,929,705.00	06/30/21	06/30/23
Total Prop 40 Balance:					\$ 8,954,705.00		
Prop 68 - #6088, Local Assistance/Capital Outlay							
2019 Budget Act Item 3835-101-6088	2XXXX	\$ 1,100,000.00	\$ 1,100,000.00	\$ -	\$ 1,100,000.00	06/30/22	06/30/24
2018 Budget Act Item 3835-101-6088	20010	\$ 1,100,000.00	\$ 1,100,000.00	\$ -	\$ 1,100,000.00	06/30/20	06/30/22
Total Prop 68 Balance:					\$ 2,200,000.00		
Prop 84 - #6051, Capital Outlay							
2015 Budget Act Item 3835-301-6051	30004	\$ 2,118,000.00	\$ 1,603,972.74	\$ 509,140.64	\$ 1,094,832.10	06/30/21	06/30/23
2014 Budget Act Item 3835-301-6051	30003	\$ 3,120,000.00	\$ 795,438.00	\$ 381,853.26	\$ 413,584.74	06/30/20	06/30/22
Total Prop 84 Balance:					\$ 1,508,416.84		

Prop 1 - #6083

Prop 40 - #6029

Prop 68 - #6088

Prop 84 - #6051

ELPF - #0140

Water Quality, Supply, and Infrastructure Improvement Act of 2014, Chapter 188, Statutes of 2014

California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2001, Chapter 875, Statutes of 2001

California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Bond Act of 2017, Chapter 852, Statutes of 2017

Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006

California Environmental License Plate Fund of 1979, Chapter 1105

BOND CASH FUNDS**Bond Cash - As Of 11/21/2019**

COMMERCIAL PAPER TE		CASH ALLOCATED	EXPENDITURES	BALANCE
PROP 68:	6088	\$110,000.00	\$29,813.25	\$80,186.75

2015 COMMERCIAL PAPER TE		CASH ALLOCATED	EXPENDITURES	BALANCE
PROP 84:	6051	\$3,977,819.00	\$3,648,032.67	\$329,786.33
PROP 40:	6029	\$6,957,161.89	\$6,758,737.57	\$198,424.32
PROP 1:	6083	\$1,822,057.91	\$1,764,428.22	\$57,629.69