

**State of California — Natural Resources Agency
BALDWIN HILLS CONSERVANCY**

GRANT APPLICATION FORM

PROJECT NAME	GRANT AMOUNT REQUESTED	
	\$	
APPLICANT (Org. Name and Address)	TOTAL PROJECT AMOUNT	
	\$	
APPLICANT'S AUTHORIZED REPRESENTATIVE (Name, Title, Phone)		
PROJECT ADDRESS (Including Cross-Street)		
COUNTY	SENATE DISTRICT	ASSEMBLY DISTRICT
	District 30 Sydney Kamlager-Dove State Senator	District 54 Isaac Bryan Assemblymember
PERSON W/ DAY-TO-DAY RESPONSIBILY FOR PROJECT (Name, Title, E-mail, Phone)		
BRIEF DESCRIPTION OF PROJECT		

<i>I certify that the information contained in this project application form, including required attachments, is accurate.</i>
NAME:

APPLICATION FOR BHC GRANT FUNDS

Climate Resilience, Wildfire Prevention, Community Access, and
Natural Resource Protection Fund of 2021-2022

Application Checklist. All applications must be provided in 12-point font. The grant application must include the following:

		INCLUDED
1.	Resolution from Governing Body authorizing application for local assistance.	
2.	A completed Application Checklist.	
3.	A completed grant application form.	
4.	A detailed scope of work, including a list of specific tasks, a detailed budget, and a timeline for project implementation (including an estimated completion date for each task).	
5.	Any preliminary project plans (i.e. drawings, conceptual or construction) as required.	
6.	A completed payee data record (STD. 204) See Payee Data Form (STD. 204) on BHC website.	

Applications may be submitted electronically or via U.S. Mail.

Electronic: Send one PDF file (10 MB maximum size) to info@bhc.ca.gov. If you are unable to e-mail your application, you may mail or deliver the electronic files on a CD or other common file storage device.

U.S. Mail: The printed documents to
Baldwin Hills Conservancy
Attn: Grant Program Manager
4859 West Slauson Ave. # 364
Los Angeles, CA 90056.

PROJECT DESCRIPTION

Project scope is the part of project development that involves determining and documenting a list of specific project goals, **deliverables**, features, functions, **tasks**, deadlines, and ultimately costs. In other words, it is what needs to be achieved and the work that must be done to deliver a project.

Describe each of the elements of the project below in a detailed 1-to-2-page narrative.

1. **Need and urgency for the project.** Describe the specific problems, issues, or un-served needs the project will address. Include a detailed description of how the project will provide multi-benefit ecosystem, water quality, water supply, and watershed protection and public benefits.
2. **Goals and objectives.** The goals and objectives should clearly define the expected outcomes and benefits of the project. Include the following:
 - a.) A detailed description of how the project achieves one or more of the program objectives.
 - b.) A detailed description of how the project helps meet the State's climate resiliency goals and the metrics that will be used to quantify the proposed project.
 - c.) A detailed description of how the project will promote and implement relevant conservancy plans and policies.
 - d.) Identify the specific work products or other deliverables the project will yield.
 - e.) Indicate the project matching funds from, in-kind, private, local, state or federal sources, and the extent of how they will leverage the proposed project (Include dollar amount).
3. **Site Description.** Describe the project site or area, including site characteristics that are tied to your project objectives (i.e.: for restoration of habitat, describe current vegetation assemblages, condition of habitats, known wildlife migration corridors, etc.). Include land ownership and management collaboration planned to implement the project.
4. **Specific Tasks.** Outline the specific tasks that will be undertaken and the work that will be accomplished for each task.

#	Task Name	Description
1		
2		
3		
4		
5		
6		
7		

Add or delete rows as necessary.

5. **Measuring Success.** For projects involving restoration, construction or land conservation, describe the plan for monitoring, evaluating and reporting project effectiveness, and implementing

adaptive management strategies if necessary. Identify who will be responsible for funding and implementing ongoing management and monitoring.

6. **Project Maps and Graphics.** Provide the following project graphics with your application. Project maps and design plans should be combined into one pdf file with a maximum size of 5 MB.

Project photos should be provided in jpg format.

- Regional Map – Clearly identify the project’s location in relation to prominent area features and significant natural and recreational resources, including regional trails and protected lands.
- Site-scale map – Show the location of project elements in relation to natural and man-made features on-site or nearby. Any key features discussed in project description should be shown.
- Design Plan – Construction projects should include one or more design drawings or graphics indicating the intended site improvements.
- Site Photos – One or more clear photos of the project site.

PRELIMINARY BUDGET AND SCHEDULE

In the budget matrix below, relist the tasks identified in #4 above and for each provide: 1) the estimated completion date for the task, 2) the estimated cost of the task, and 3) the funding sources (applicant, Conservancy, and other) for the task. The table will automatically sum the totals for each row and column. To do this, highlight the whole table and press the F9 key on your keyboard.

Task Number	Task	Completion Date	Applicant’s Funding	Baldwin Hills Conservancy Funds	Other Funds	Total Cost
1.0						\$ 0
1.1						\$ 0
1.2						\$ 0
2.0						\$ 0
2.1						\$ 0
2.2						\$ 0
<i>Etc.</i>						\$ 0
						\$ 0
						\$ 0
						\$ 0
						\$ 0
						\$ 0
TOTAL			\$ 0	\$ 0	\$ 0	\$ 0

In Kind Services

In-kind services or contributions include volunteer time and materials, professional services, preliminary planning documents or permits, property donations. Describe and estimate the value of expected in-kind services.

ADDITIONAL INFORMATION AND BACKGROUND

- 1. Project and Applicant History:** Provide a history of the project, and any background information not provided in the project description. Is the project related to any previous or proposed Baldwin Hills Conservancy projects? If so, which ones and how are they related?
- 2. Environmental Review:** Projects funded by the Conservancy must be reviewed in accordance with the California Environmental Quality Act ("CEQA"). CEQA does not apply to projects that will not have either a direct or indirect effect on the environment. For all other projects, if the project is statutorily or categorically exempt under CEQA, no further review is necessary. If the proposed project is not exempt, it must be evaluated by a public agency that is issuing a permit, providing funding, or approving the project, to determine whether the activities may have a significant effect on the environment. The evaluation results in a "Negative Declaration (Neg. Dec)," "Mitigated Negative Declaration (MND)," or "Environmental Impact Report." **See CEQA Compliance Certification document in Attachment 1 to this application.**

Please select the appropriate answer:

The proposed project:

- Is not a project under CEQA. Briefly specify why.
 - Is exempt under CEQA. Provide the CEQA exemption number and specify how the project meets the terms of the exemption.
 - Requires Negative Declaration, MND, or EIR. Specify the lead CEQA agency (the agency preparing the document) and the (expected) completion date. Please note that the Conservancy will need to review and approve any CEQA document and cannot present a project to the Conservancy Board for funding consideration without a completed CEQA document.
- 3. Support:** Obtain letters from the public agencies, identified project partners, park owner/operator non-profit organizations, elected officials and other entities and individuals that will support the project.
 - 4. Disadvantaged Communities.** Does the project benefit a disadvantaged or severely disadvantaged community? If yes, specify which community and how it will be benefited by the project.

Disadvantaged Community (DAC) — Census block-groups with a Median House Hold Income (MHHI) less than 80% of the California MHHI. The threshold is derived from American Community Survey 5-year estimates at the block-group geographic level, per the California Public Resources Code (PRC), Section 75005(g).

Severely Disadvantaged Community (SDAC) — Census block-groups with a Median Household Income (MHHI) less than 60% of the California MHHI. The threshold is derived from American Community Survey 5-year estimates at the block-group geographic level, per the California Public Resources Code (PRC), Section 75005(g).

Use the State Parks Community Fact Finder tool to determine State Median Household Income (MHHI); Go here <http://www.parksforcalifornia.org/communities>

5. Need for Conservancy Funds: What would happen to the project if no funds were available from the Conservancy? What project opportunities or benefits could be lost and why if the project is not implemented in the near future?