BALDWIN HILLS CONSERVANCY NOTICE OF PUBLIC MEETING

The meeting of the Baldwin Hills Conservancy (BHC) will be held Friday, September 16, 2016, 10:00 a.m. - 12:00 p.m.

5140 West Goldleaf Circle Los Angeles, CA 90056

(Please take the ground floor elevator to Conference Room 103.)

Teleconference Location

Natural Resources Agency 1416 Ninth Street, 13th Floor, Room 1305 Sacramento, California 95814

Teleconference Location

California State Coastal Conservancy 1330 Broadway, 13th Floor Executive Officer's Conference Room Oakland, California 94612

10:00 a.m. - CALL TO ORDER - Yolanda Gorman, Vice Chair

MEETING AGENDA

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS SHOULD BE SUBMITTED BEFORE ROLL CALL

Public Comment and Time Limits: If you wish to speak on an agenda item, please complete a speaking card available near the door to the meeting room. Individuals wishing to comment will be allowed up to three minutes to speak. Speaking times may be reduced depending upon the number of speakers.

- 1. Roll Call Avril LaBelle, Executive Secretary
- 2. Approval of Minutes (July) Yolanda Gorman, Vice Chair
- 3. Public Comments Yolanda Gorman, Vice Chair
- 4. Presentation on the Baldwin Hills Biota Update, Final Report Dr. Travis Longcore, University of Southern California, Spatial Sciences Institute
- Presentation of the Stoneview Nature Center Interpretative Program and Signage Chester Kano, Section Head, Project Management Los Angeles County Department of Parks & Recreation
- 6. Consideration of a Resolution Adopting Award Amount Updates to the BHC Prop 84 Application Package – Noa Rishe, Baldwin Hills Conservancy
- 7. Executive Officer Report: Project Status Update, Fiscal Update BHC Staff Representatives
- 8. Board Member Announcements or Proposed Agenda Items for Future Meetings *Next meeting is tentatively scheduled for **October 21, 2016.**

ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at <u>www.bhc.ca.gov</u>

Be it known pursuant to Government Code Sections **54956.8**, **54956.9**, the Conservancy may hold a closed session to discuss and take possible action regarding instructions on real estate negotiations, on personnel matters and/or <u>to</u> receive advice of counsel on pending or potential litigation. Confidential memoranda related to these issues may be considered during such closed session discussions.

PUBLIC MEETING MINUTES BALDWIN HILLS CONSERVANCY Friday, July 22, 2016

10:00 a.m. Call to Order

A public meeting of the Baldwin Hills Conservancy (BHC) was assembled at 10:00 a.m. on Friday, July 22, 2016, at the Baldwin Hills Conservancy 5120 West Goldleaf Circle Los Angeles, CA 90056.

I. Roll Call

Members Present: Brian Cash, Lloyd Dixon, Jacqueline Dupont-Walker (arrived after voting,) Karen Finn, Yolanda Gorman, Lacey Johnson (arrived after Item II.) Robert Jones (arrived after voting,) Craig Sap, Keshia Sexton, Hayden Sohm, Ana Straabe, Marina Voskanian.

Staff Present: David McNeill, Executive Officer; David Edsall, Deputy Attorney General (DAG), Gail Krippner, Grant Program Manager; Noa Rishe Khalili, Park and Recreation Specialist; Daniel Sciolini, Staff Services Analyst; Avril LaBelle, Executive Secretary.

II. Approval of Minutes (June) – Marina Voskanian, Chair

The Chair called for a motion to approve the minutes. Member Sohm so moved, Member Sap seconded the motion, and a roll call vote was taken – **7** ayes, **0** nay, **0** abstain, Minutes approved.

After the vote was conducted, Chair Voskanian gave the floor to DAG Edsall who then administered and updated the Oath of Office for board members.

III. Public Comments - Marina Voskanian, Chair

Public comment was invited. No comments were made.

IV. Consideration of a Resolution Authorizing a BHC Proposition 1 Local Assistance Grant in an Amount Not to Exceed \$745,000 to the Mountains Recreation and Conservation Authority for the Milton Green Street Project – Daniel Sciolini, BHC Proposition 1 Project Manager

Mr. Sciolini – The goal of this project is to transform a traditional asphalt thoroughfare into a Green Street that will capture, treat, and infiltrate both wet and dry urban runoff, removing various pollutants from the water before they reach the Ballona Creek. In close proximity to Milton Street Park, this project is designed to enhance water quality, improve the health of the Ballona Creek, increase urban green spaces, increase public access to recreation, offer environmental education, and provide habitat for the local wildlife. (*Please see attachments – Memorandum dated 7/22/2016, Re: Item 4: Consideration of a Resolution Authorizing a BHC Proposition 1 Local Assistance Grant in an Amount Not to Exceed \$745,000 to the Mountains Recreation & Conservation Authority for the Milton Green Street Project, & corresponding documents.)*

Members discussed

The Chair called for a motion to vote. Member Gorman so moved, Member Sohm seconded the motion, and a roll call vote was taken – **8 ayes**, **0 nay**, **0 abstain**, **Resolution 16-01 Approved**.

V. Presentation on Los Angeles County's Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers and Water Conservation Measure Proposed for the November 2016 Ballot – Jane L. Beesly, District Administrator - Los Angeles County Open Space District

District Administrator Beesly gave an informative presentation on the Safe, Clean Neighborhood Parks Measure due on the November 2016 ballot. (*Please see attachments – Memorandum dated* 7/22/2016, Re: Item 5: Presentation on Los Angeles County's Safe, Clean Neighborhood Parks, Open Space, Beaches, Rivers and Water Conservation Measure Proposed for the November 2016 Ballot, and corresponding attachments.)

VI. Presentation on "The Value of Urban Parklands: A Park User Study of the Baldwin Hills" Semiannual Report - Loyola Marymount University Center for Urban Resilience

The Semiannual Report was presented by Eric Strauss, Ph.D., Executive Director, and Erich Eberts, Research Assistant, Biology, Botany, Hummingbirds. (*This is the third of five total reports.*) – Dr. Strauss pointed out - According to the most recent demographic study, Los Angeles is now the most densely populated city in the United States, and has the lowest carbon footprint per person of any city in America. One challenge is as we increase the density we are expecting more from our open space and the kinds of services provided. Open space does much more for our city. As we manage it correctly we are reducing crime, and increasing social capital. Information also covered:

- Urban parks provide mental and physical health benefits; serve a variety of ecosystem functions related to water retention and biodiversity support;
- The Park to Playa project creating a continuous greenway from Baldwin Hills Parks to the beach. Anchor parks such as Ballona Wetlands, and a series of pocket parks that play a role in the dispersal of both human activity and also dispersal pathways for the animals and plants that are using these systems. This has become the model for thinking about how urban systems are going to be managed in a healthy way. Just as buildings and roads need to be planned, so equally does green infrastructure.
- Survey collection questions, methods, statistics, and challenges (*To date 1,195 surveys have been collected; that number is expected to exceed 2,000 by the end of the study;*) surveys by location; visitation rates & frequency of visits; park access; who is using the parks; game cameras; (*For details please see attachments Memorandum dated 7/22/2016, Re: Item 6: Presentation on "The Value of Urban Parklands: A Park User Study of the Baldwin Hills" Semiannual Report Loyola Marymount University Center for Urban Resilience; and Attachment #1 Semiannual Report Season 2.*)

VII. Executive Officer Report: Project Status Update, Fiscal Update - BHC Staff Representatives

Project Status Update

Proposition 40 - Gail Krippner

Stocker Corridor Trail – We are closing out the paperwork.

Stoneview Nature Center – The contractors are putting up walls, and the roof. All of the utilities are in place, and the site is secure. Contractors are conducting some slope stabilization. The staff on this project are researching the possibility of opening just the Nature Center itself so that folks can use it as a polling place. The contractor has stated that substantial completion is still on target for November, and the final is expected to be in December.

Proposition 84 – Noa Rishe Khalili

Milton Street Park – We are working on the closeout documents. The project should be wrapped up shortly.

Hetzler Road Pedestrian Path – We met with staff from Culver City. They will be bidding the project.

University Southern CA (USC) – USC is completing our Biota update. The research phase has been completed, they are now working on the report and the website, and we are expecting completion in the fall.

Loyola Marymount (LMU) – From today's presentation by LMU we are up to date on this project. Season three is currently in progress, and project completion is on target for fall 2017.

Park to Playa Trail, Ballona Creek Connection – The City of Culver City is working on the Ballona Creek Connection Trail Project. The design phase is underway; bidding is expected to close by the end of August; and project completion is expecting in spring 2017.

Baldwin Hills Parklands Conservation (BHRCA) - The Los Angeles Audubon Society is working on planning and recruitment for this year's summer camp set for this August. In the spring they will be working on the college certification program. Project completion is set for summer 2019

Proposition 1 – Daniel Sciolini

Refuse Transfer Station Storm Water Diversion System and Rain Garden – Project completion is expected in spring 2017.

Grant Workshops – Workshops are being held in Inglewood, and in around the Baldwin Hills area. The most recent workshop was held on July 19, 2016, at the California African American Museum.

Fiscal Update – David McNeill

We have been closing out fiscal month 12, as of June 30, 2016. (For details please see Memorandum dated July 22, 2016, Item 7: Executive Officer Report; and corresponding Attachments 1, 2, 3, & 4.)

VIII. Board Member Announcements or Proposed Agenda Items for Future Meetings

Member Sap – The automated autopay parking machines are working very well.

Member Sexton – Los Angeles Neighborhood Land Trust in partnership with Supervisor Ridley-Thomas' Office, is having a park grand opening in east Rancho Dominguez this Saturday, July 23, 2016. The Washington Avenue Park is expected to serve a large part of the community that does not have a lot of access to Green Spaces. We are also opening another park – The Fellowship Garden of Love, on July 30, 2016, in partnership with the Supervisor's Office, King Drew Medical Center, and also the Mental Health Department located directly across the street from the park. We have built several parks with First 5 L.A.

The BHC would like to congratulate Chair Marina Voskanian on being awarded the International Health and Safety Award.

*The next board meeting is tentatively scheduled for September 16, 2016.

ADJOURNMENT

There being no more business brought before the board, the meeting was adjourned at approximately 11:30 a.m.

Approved:

Marina Voskanian, Chair

Date:

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290 Los Angeles, CA 90056 (323) 290-5270 Phone www.bhc.ca.gov

Memorandum

To: Governing Board

From: Noa Rishe, Park and Recreation Specialist

- Date: September 16, 2016
- **Re:** <u>Item 4: Presentation on the Baldwin Hills Biota Update, Final Report Dr. Travis</u> Longcore, University of Southern California USC, Spatial Sciences Institute

Recommendation: No Action Required. Attachment 1: PowerPoint Presentation.

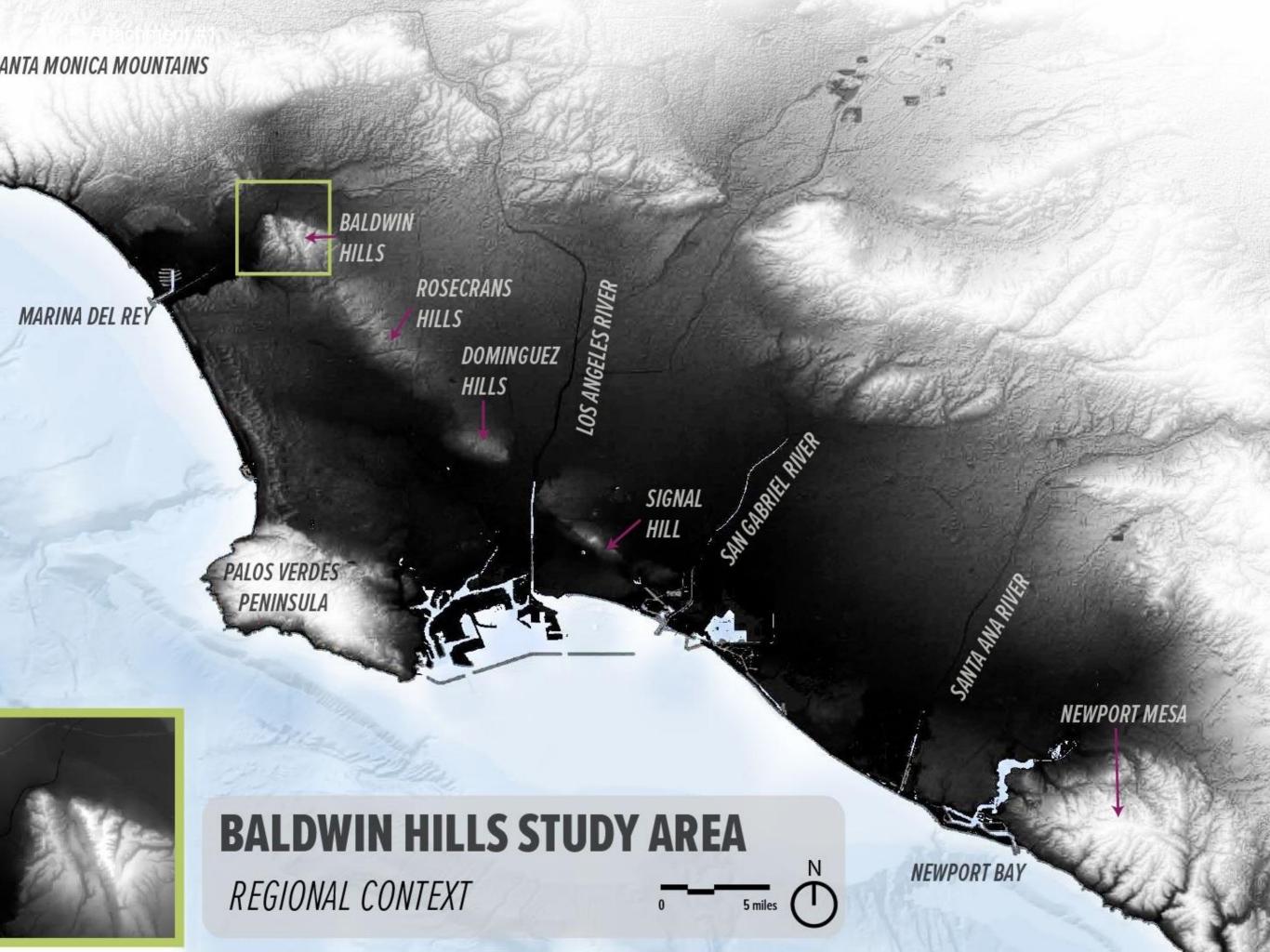
Background: In November of 2013, the USC was awarded a Baldwin Hills Conservancy (BHC) Prop 84 - Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection matching grant in the amount of \$140,794 for the Baldwin Hills Biota Update.

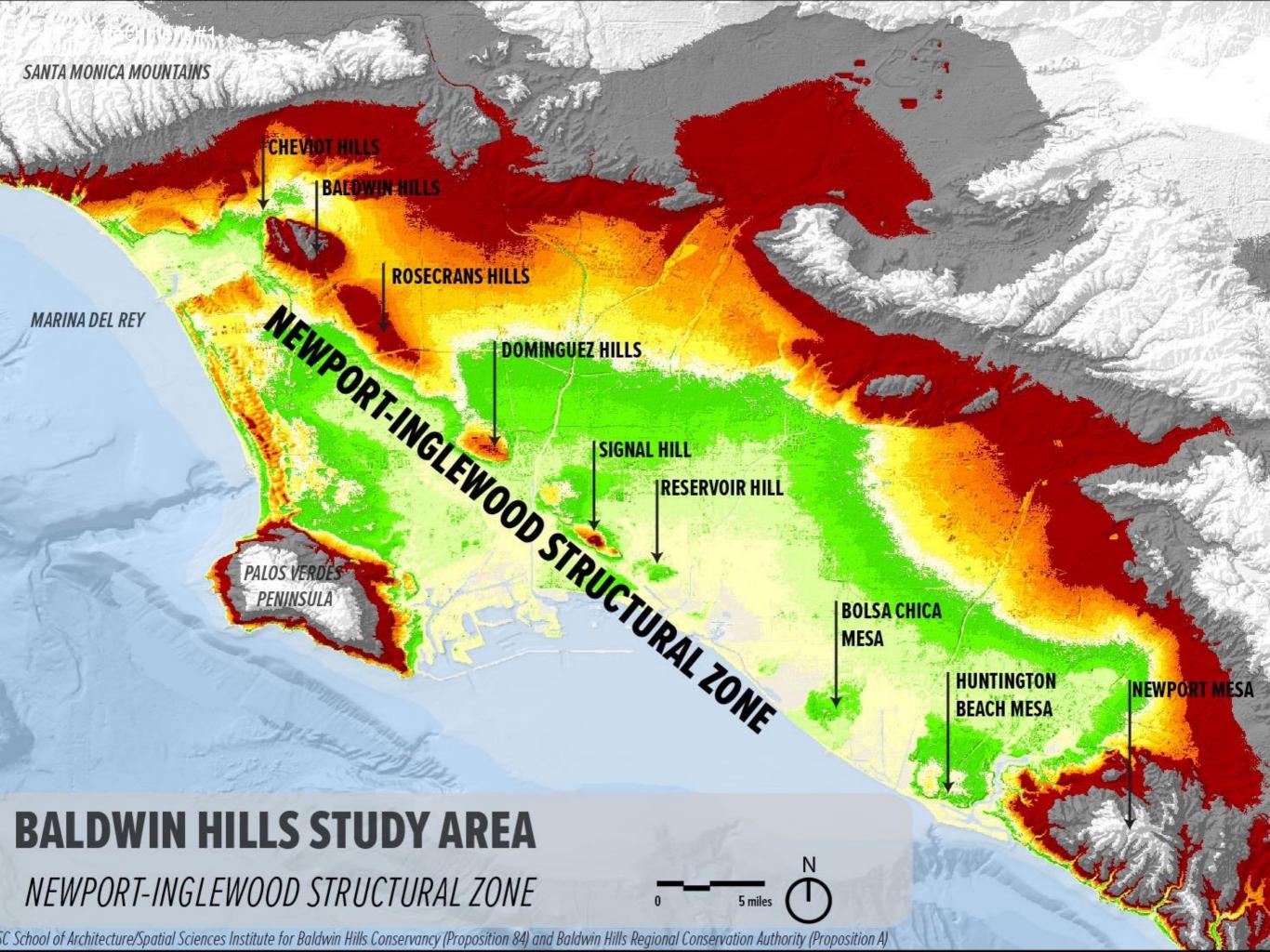
The purpose of this study is to survey and assess the plants and animals of the Baldwin Hills Parklands focusing on vegetation, reptiles, amphibians, bats, and mesocarnivores. The study incorporates technologically advanced survey methods, such as remote sensing techniques, improved trapping methods, computer-assisted audio identification, and remotely triggered wildlife cameras. These new methods offer significant advantages over previous studies conducted in 2001 and earlier.

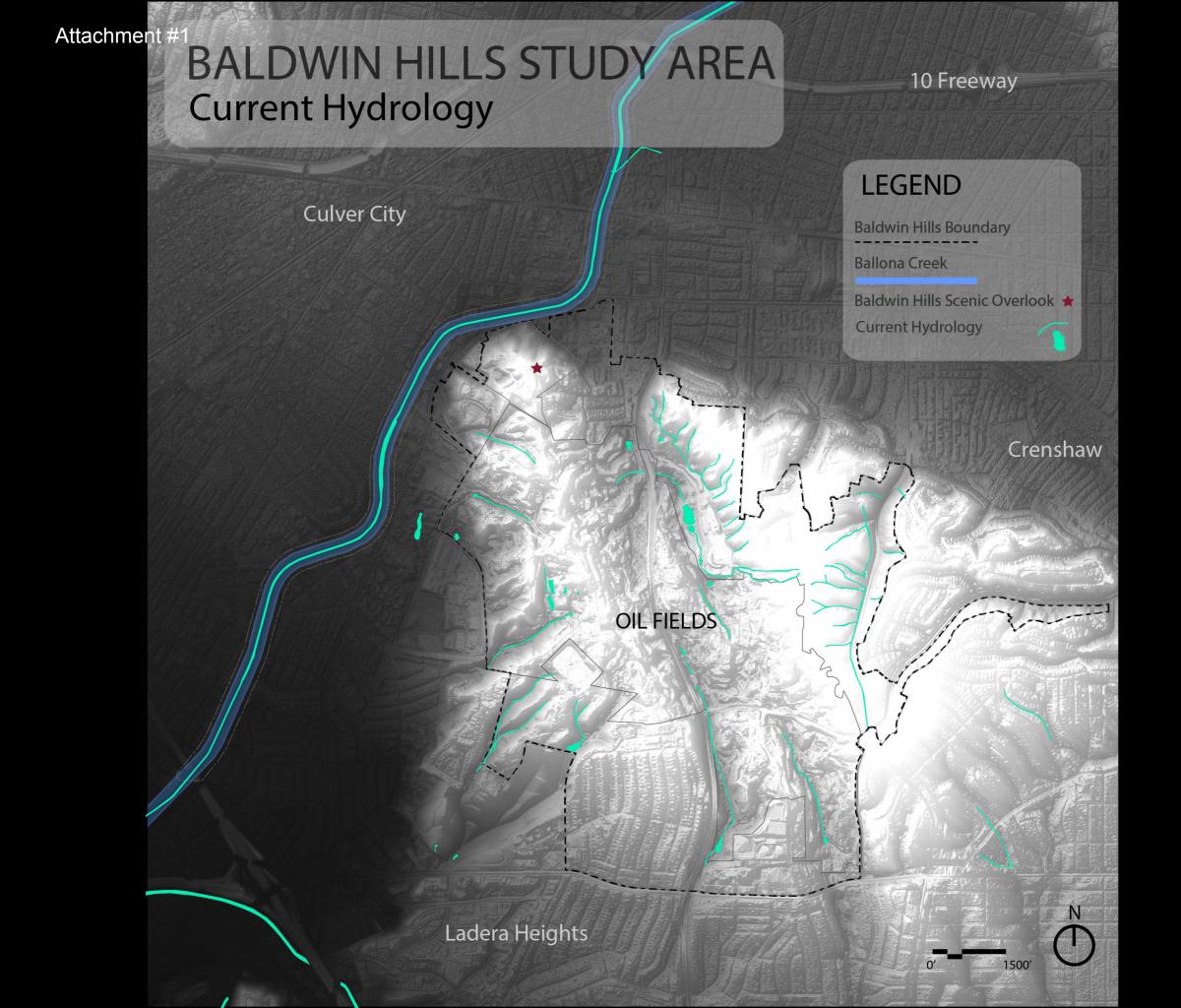
As a result of the study, Dr. Longcore and his team have prepared a comprehensive report entitled "Urban Biodiversity Assessment: Baldwin Hills Biota Update" (*Available to download at <u>https://www.dropbox.com/s/wh0mt4pi4kxd1be/UrbanBiodiversityAssessment%282%29.pdf?dl=</u> <u>1</u>) as well as a website "Your Guide to the Baldwin Hills" to provide the public with easily accessible information about species distribution in the Parklands. Both project deliverables are drafts that are not yet finalized for public release. The research team is currently seeking feedback on these deliverables from staff, the Conservancy Board, and other project partners.* Attachment #1

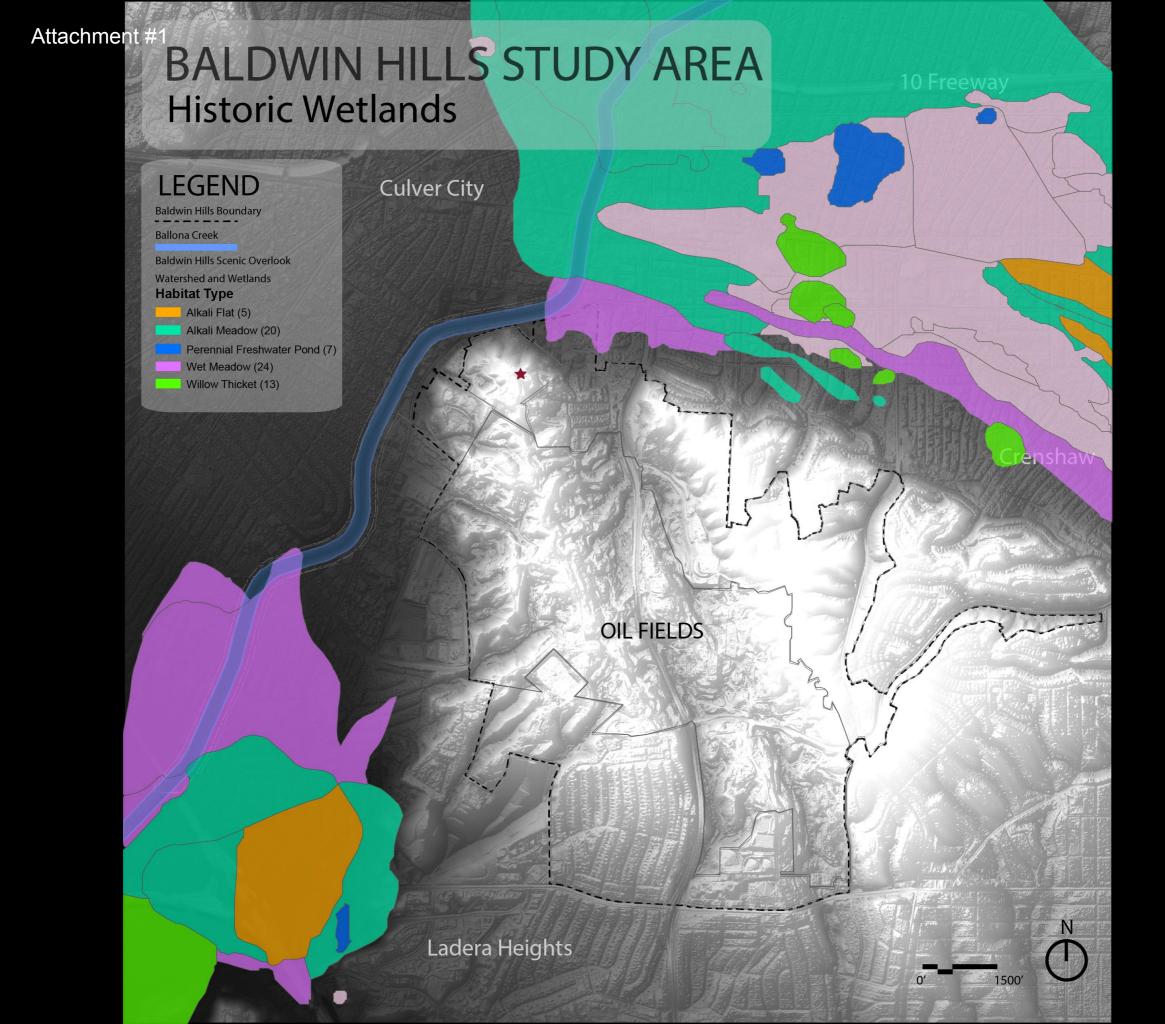
Urban Biodiversity Assessment: Baldwin Hills Biota Update

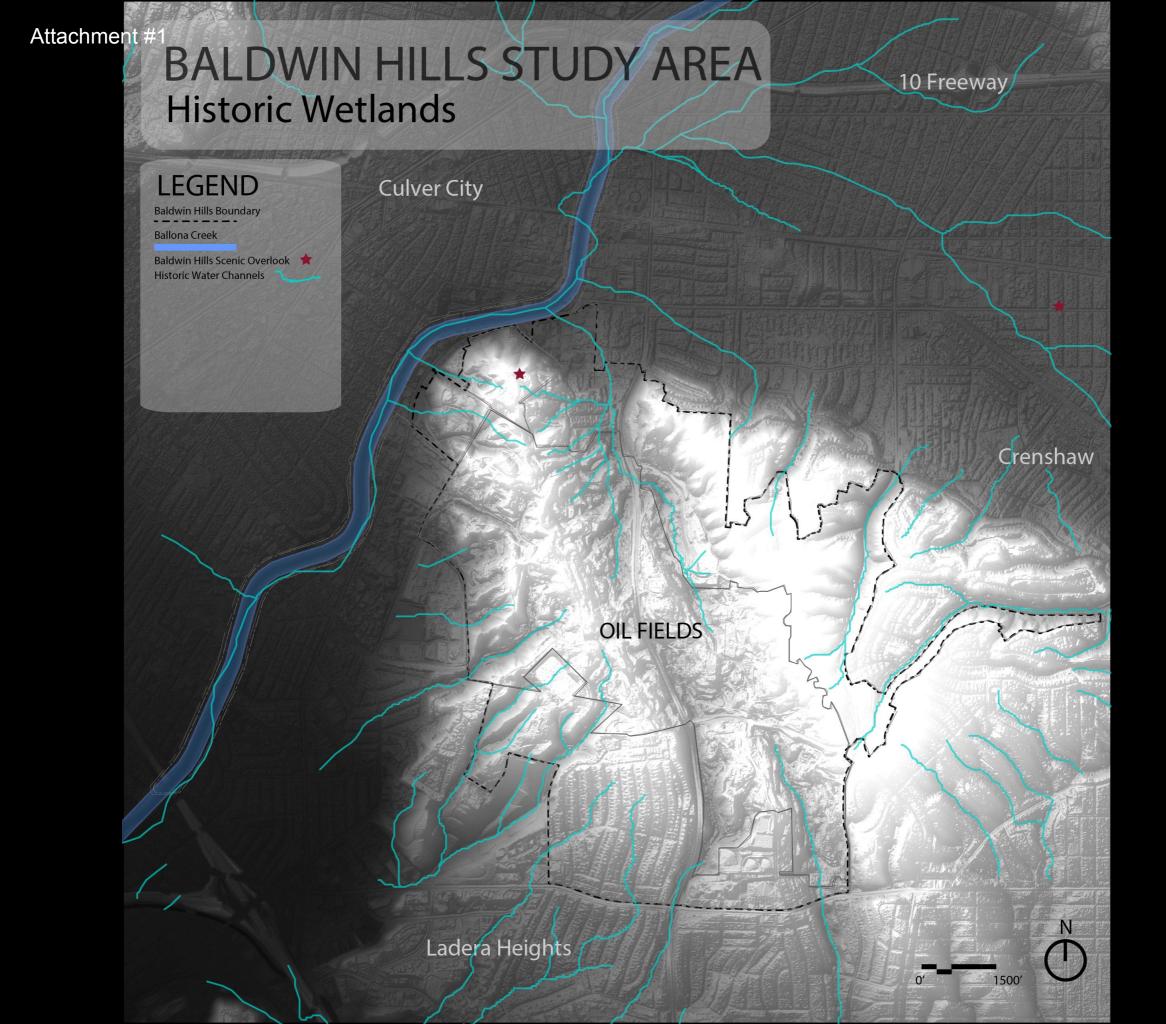
Travis Longcore, Ph.D. University of Southern California



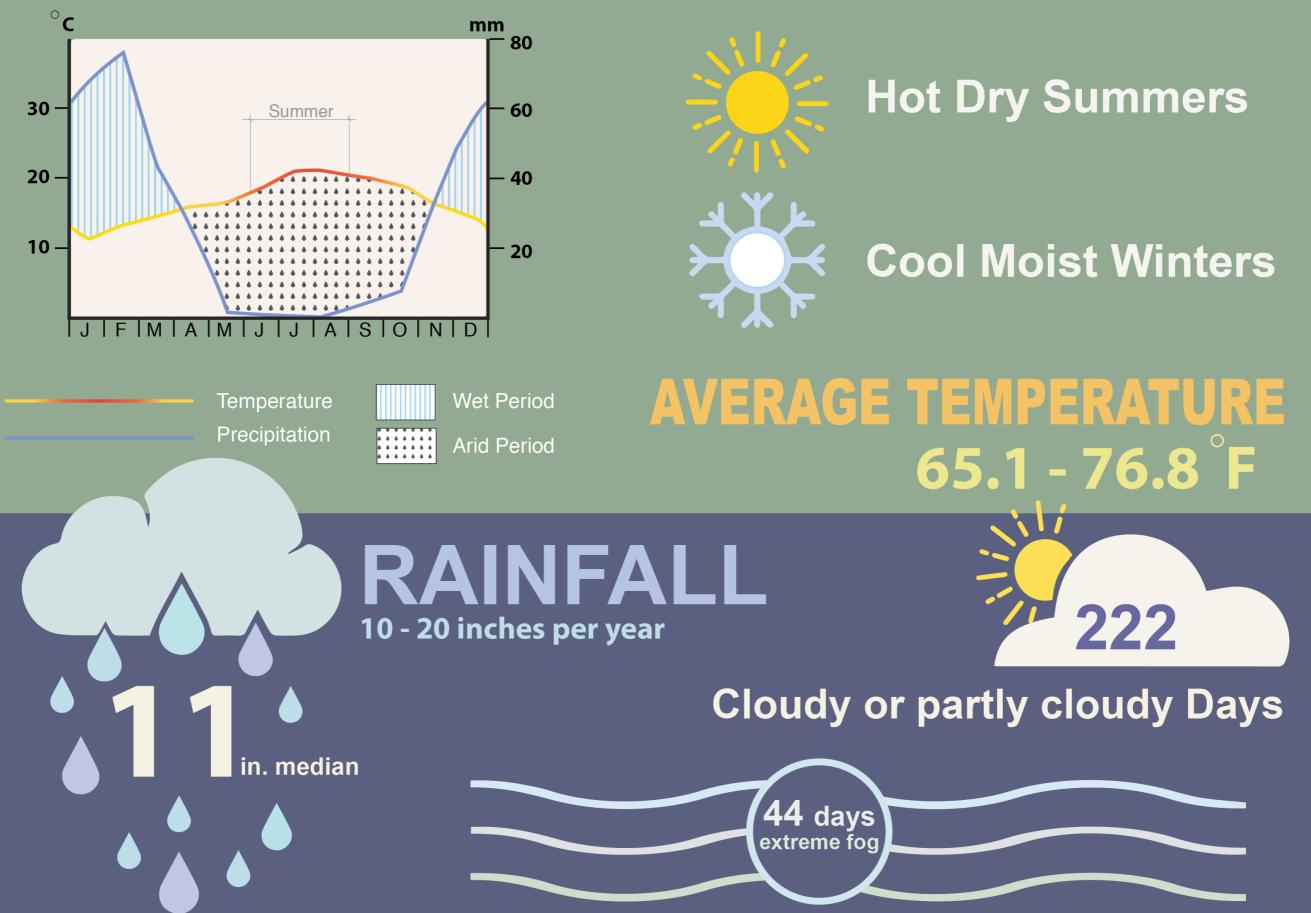








CAttachment#1ATE OF THE BALDWIN HILLS



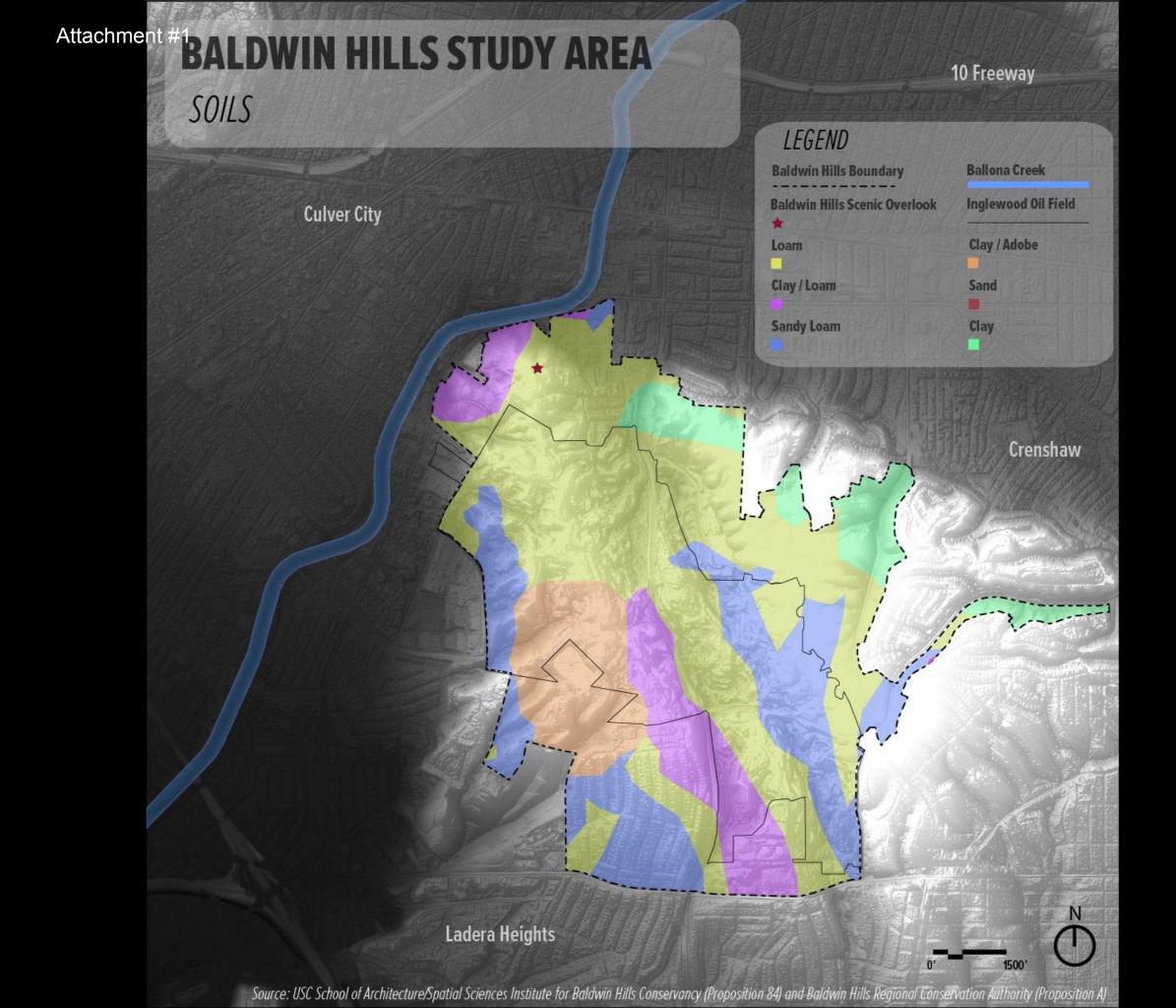
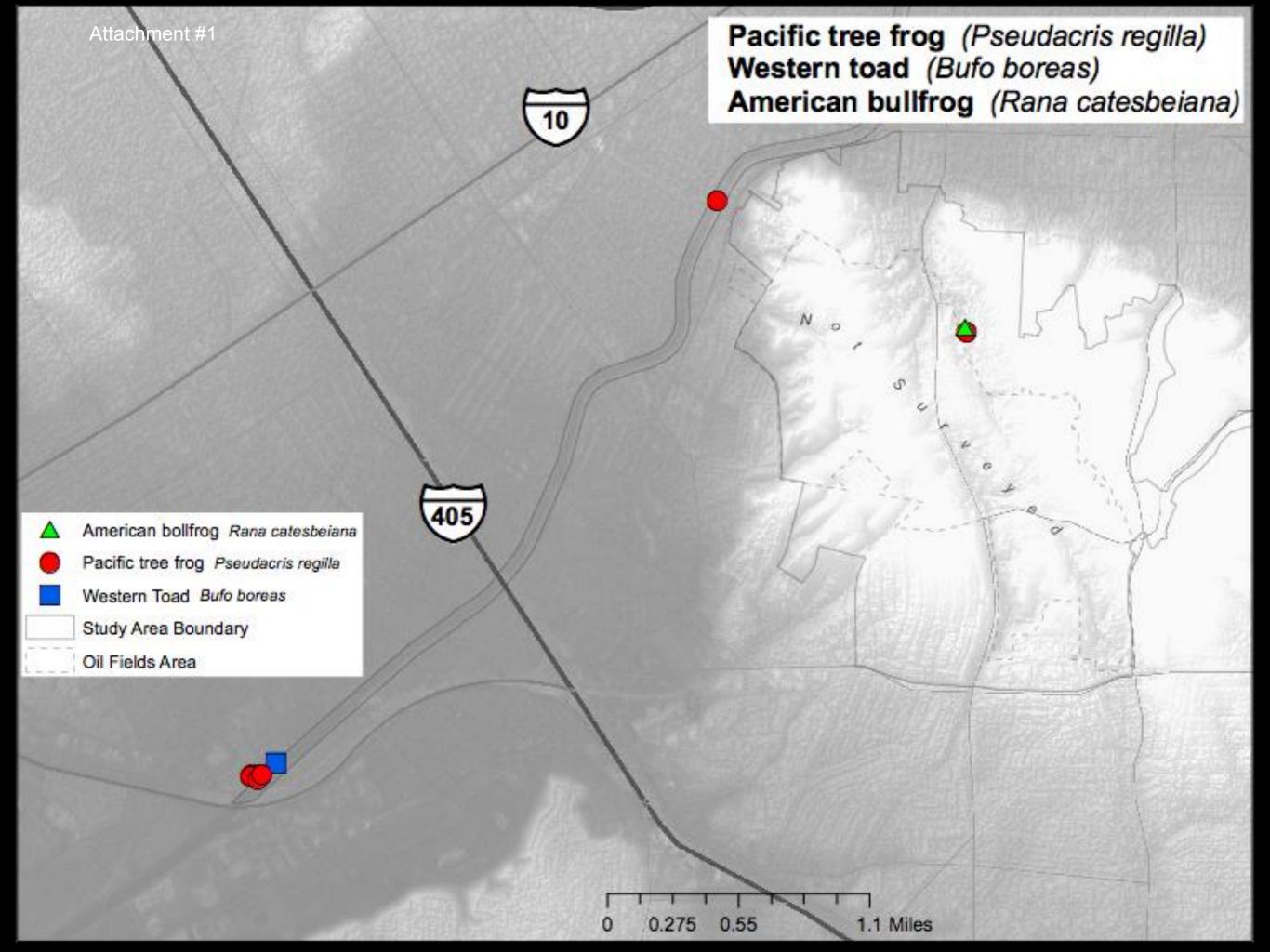


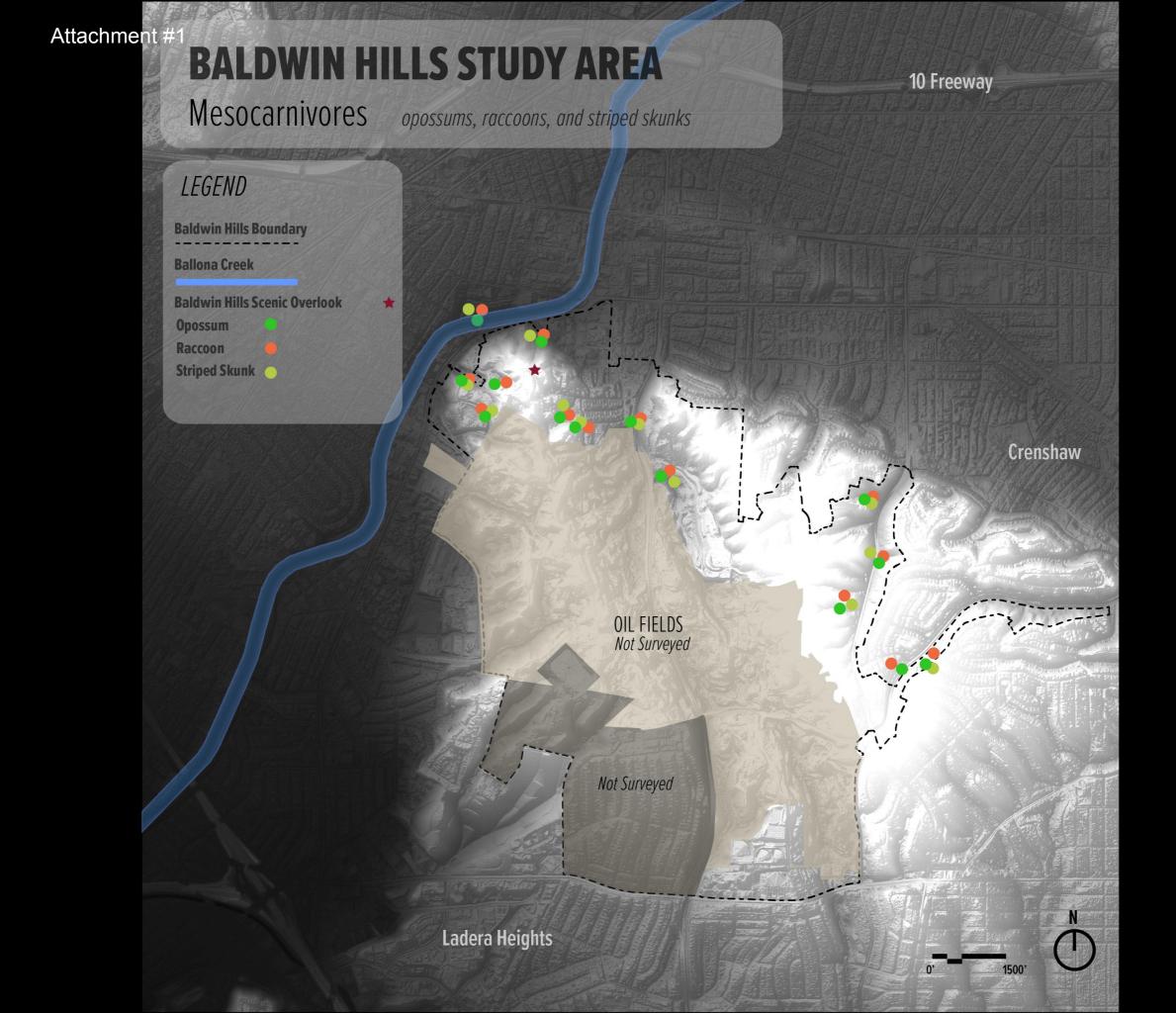


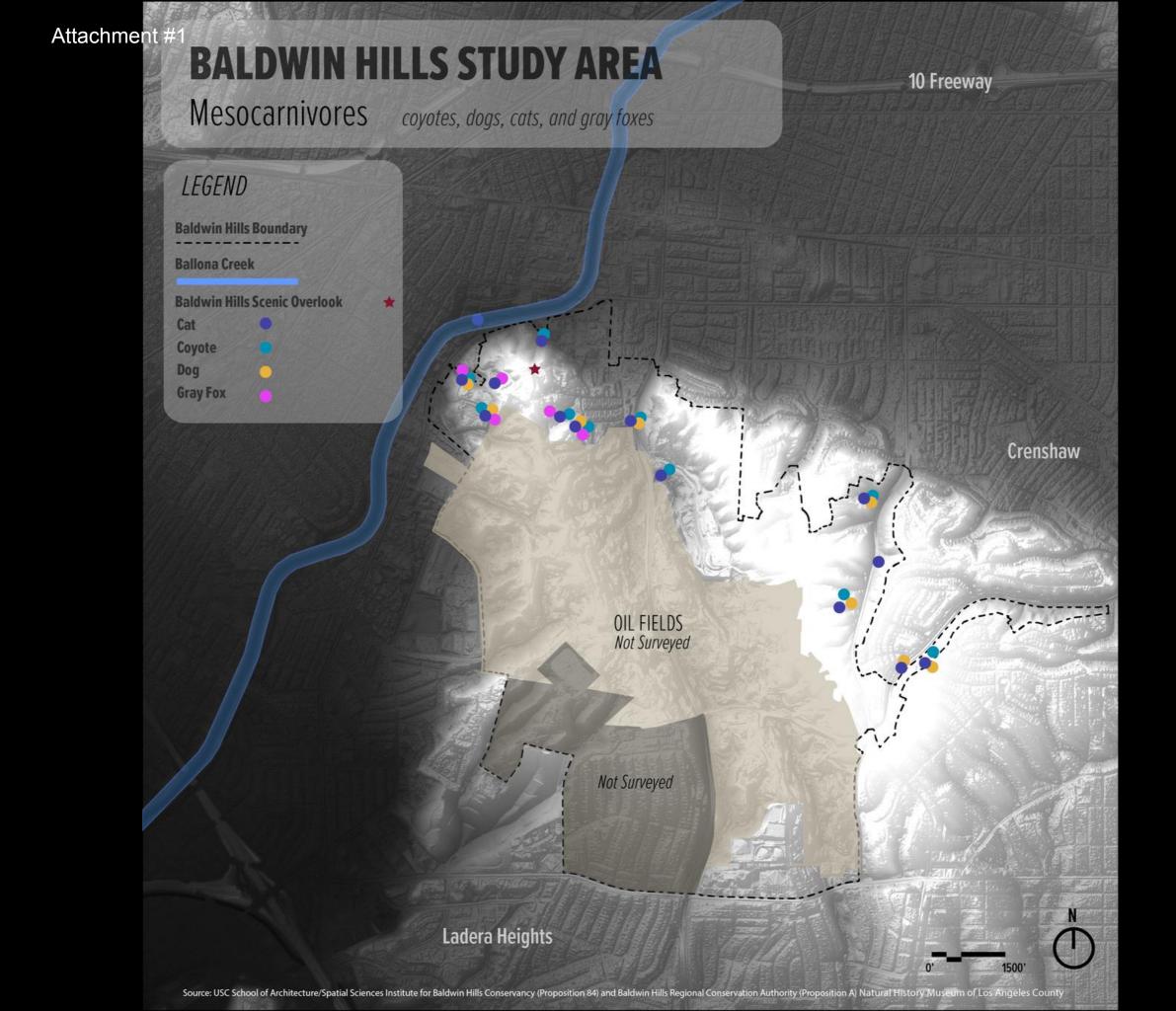


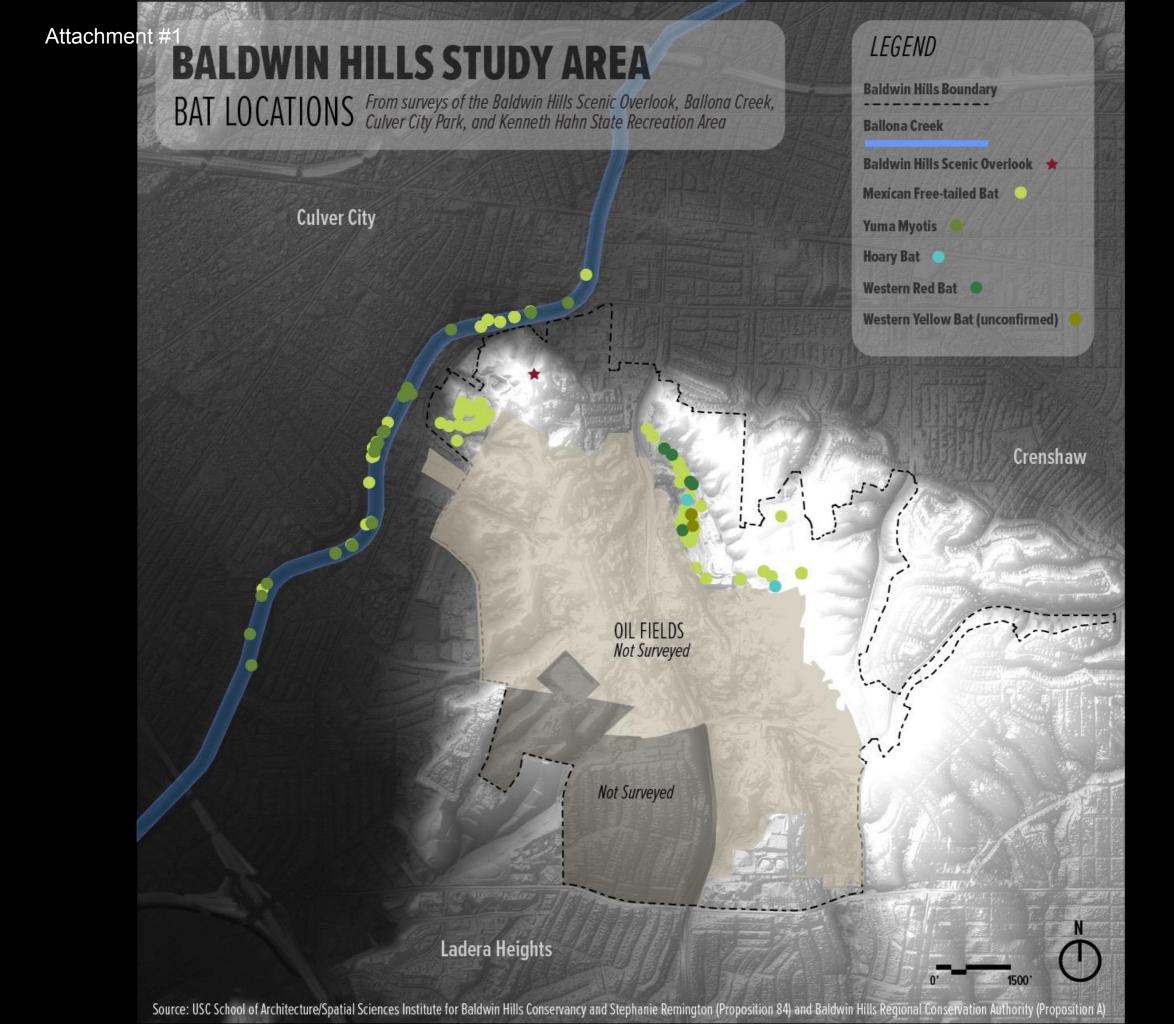
Image Sources: Theodore Payne California Native Plant Database, California Native Plant Society, SelecTree, allisonmseward12 via flickr, Gorupka via flickr, docentjoyce via Wikimedia Commons, Jason Hollinger vs Wikimedia Commons, Stan Shebs via Wikimedia Commons, Cau-Vi Phung via Wikimedia Commons, Curtis Clark via Wikimedia Commons, Josh S Jackson via flickr, scott.zona via flickr

Attachment #1









Attachment #1



Source: USC School of Architecture/Spatial Sciences Institute for Baldwin Hills Conservancy and Stephanie Remington (Proposition 84) and Baldwin Hills Regional Conservation Authority (Proposition A)

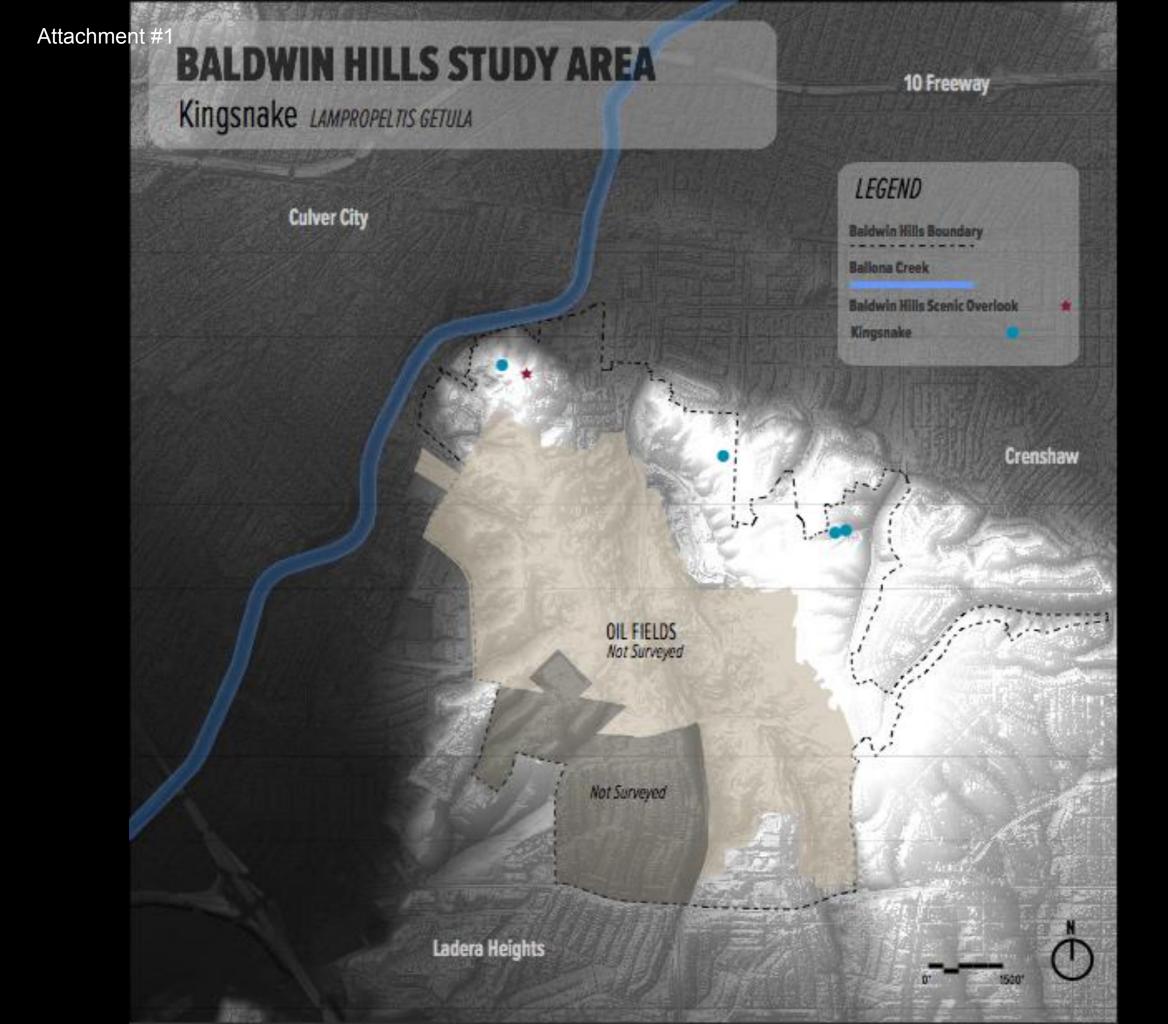


© Connor Long

HABITAT CHARACTERISTICS:

- Diverse range of habitats: chaparral, grassland, and riparian
 Dense vegetation for hiding within
- Rocks and logs for hiding



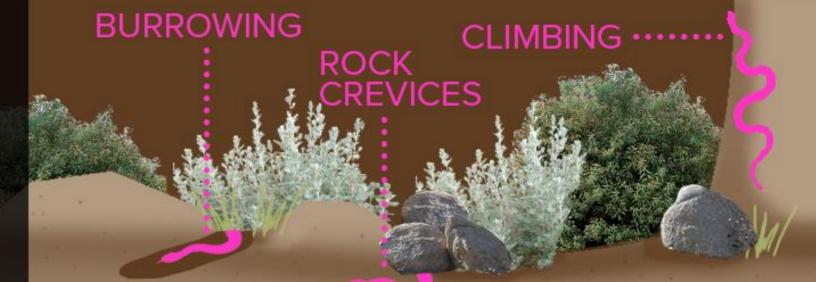


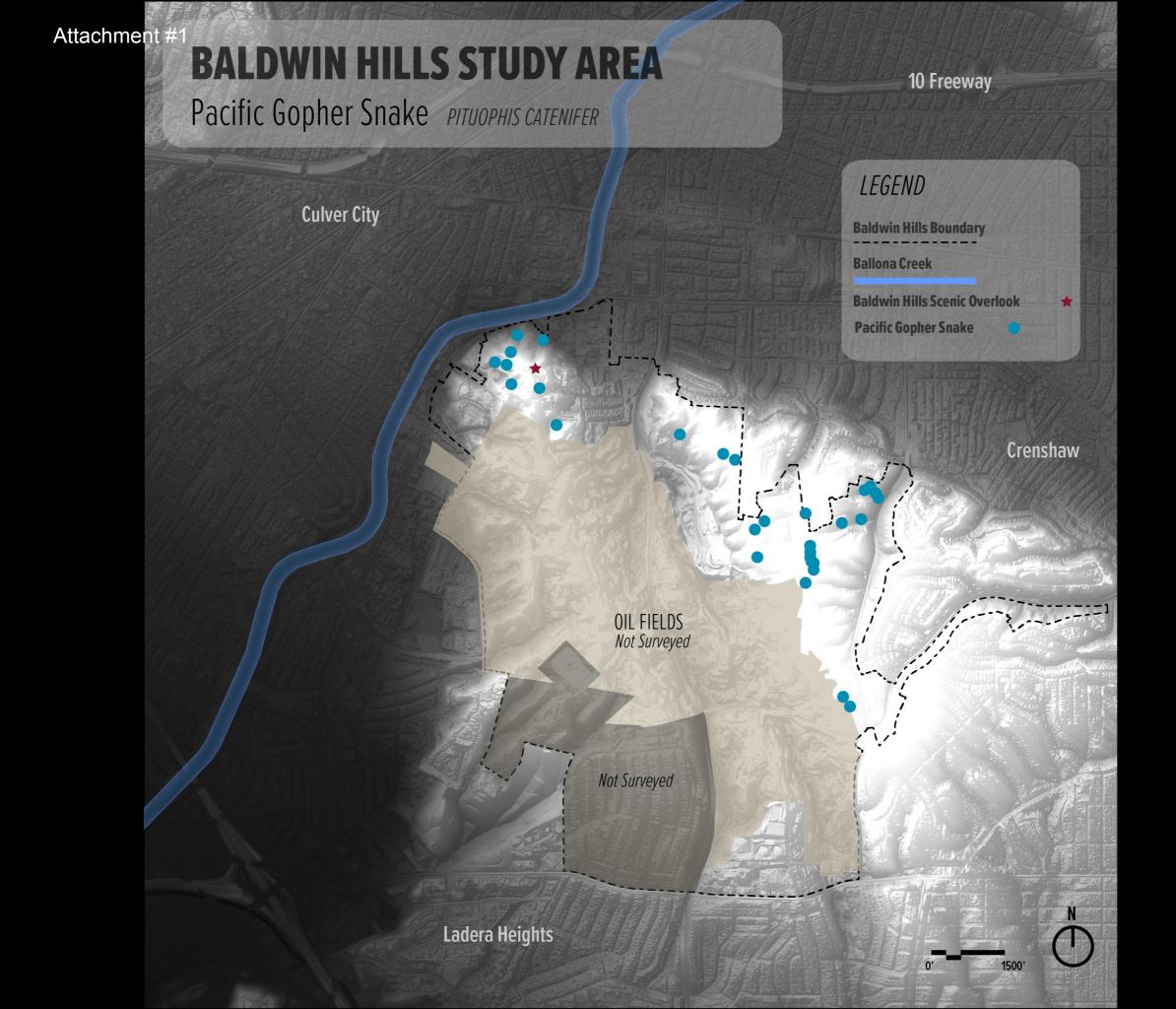


HABITAT CHARACTERISTICS:

 Diverse habitats: grasslands, chaparral, woodland

 Burrows, rock crevices, and climable features for hunting prey

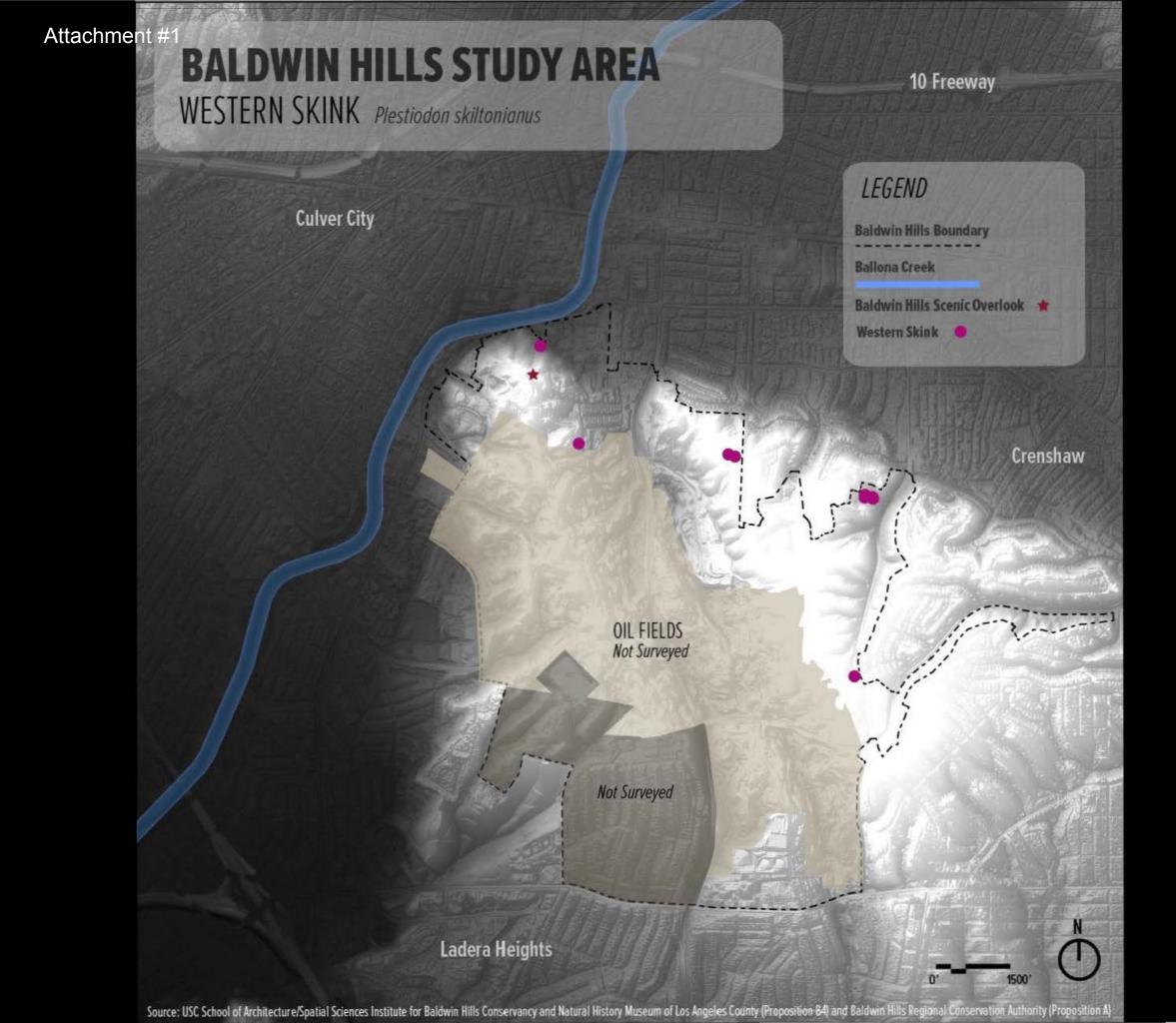






HABITAT CHARACTERISTICS:

- Areas with leaf litter, rocks, and bark to hide under
- Avoids dense vegetation



Attachment #1

Coastal Scrub Obligates in the Baldwin Hills

The following birds are currently found in the Baldwin Hills or were likely to have once occured here: EXTIRPATED = LOCALLY EXTINCT

Spotted California Gnatcatcher RARE Coastal scrub obligates are birds that rely on coastal scrub vegetation. Their presence is determined by the amount of intact natural scrub habitat available in the area.



Absent or Very Rare

California Gnate	catcher	Very rare. One recent recording from 2016 on eBird.	
Cactus Wren	Last confirmed sighting in 1996.		
Greater Roadru	nner Noc	onfirmed records in the Baldwin Hills. Possible tracks documented in 1990.	
California Thras	sher Rares	sighting in the Baldwin Hills. Possible visitors from other habitat areas.	
Rufous-crowned Sparrow Rare sighting in the Baldwin Hills. Possibly extirpated.			

Present

California Quail	Rare sighting but confirmed presence.
Spotted Towhee	Common documented species in the Baldwin Hills.
Bewick's Wren	Common documented species in the Baldwin Hills.

Source: USC School of Architecture/Spatial Sciences Institute for Baldwin Hills Conservancy (Proposition 84) and Baldwin Hills Regional Conservation Authority (Proposition A) Informational Sources: Birds of the Baldwin Hils - Kimball L. Garrett (2001) Image Sources: Martin Ely via flickr; Anita Ritenour via flickr; Bettina Arrigoni via Wikimedia Commons; Mike's Birds via flickr; Ron Knight via Wikimedia Commons; Dominic Sherony via Wikimedia Commons; Mike Baird via Wikimedia Commons; Dominic Sherony via flickr

Attachment #1

The Cactus Wren is a large native wren that once made its home in the prickly pear cactus stands of the Baldwin Hills. It has been 20 years since it was last seen.

THE

Here are all

WHY DID THEY DISAPPEAR?



Increase in small predators that prey on birds

Increase in exotic plants leads to native habitat loss

LAS1

CONFIRME SIGHTING:

1996

Loss of habitat due to increased urbanization



leads to...



Increasing isolation from other areas of natural scrub habitat



Decreased native habitat due to oil extraction

Did you know?

In 2009, students from nearby Dorsey High School planted prickly pear cactus, walnut trees in an effort to bring back the Cactus Wren.

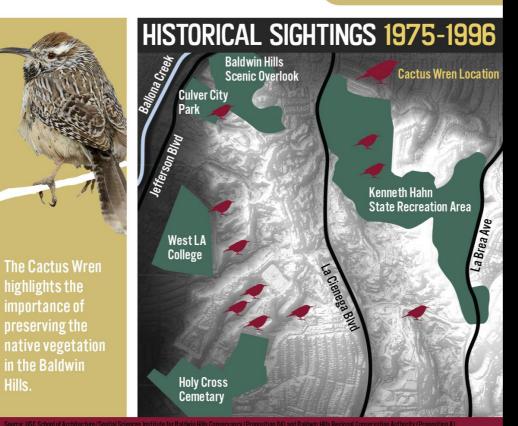


Image Sources: Image by Martin Ely via flickr, Image by Marshal Hedin via flickr, Image by Stan Shebs via Wikimedia Commons Informational Sources: Birds of the Baldwin Hills - Kimball L. Garrett (2001); *Cactus Wren gets another chance in Culver City" - Louis Sahagun, Los Angeles Times (2009)

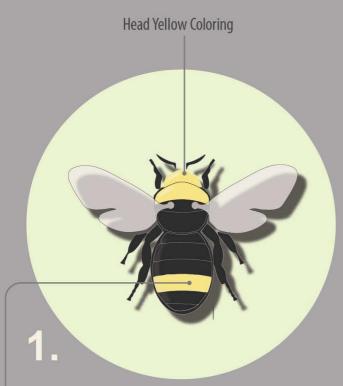
Naturalist.org

http://www.inaturalist.org/guides/3102?view=card

eBird

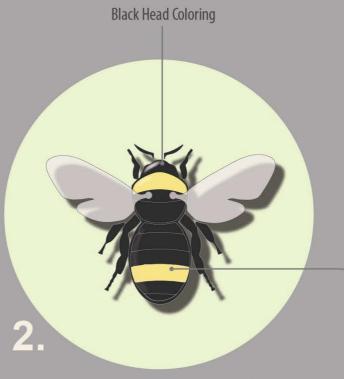
http://ebird.org/ebird/hotspot/L688203?m =&yr=last10&changeDate=Set

BEES OF BALDWIN HILLS



Yellow-faced Bumble Bee (Bombus vonesenskii)

Typical Female Yellow Coloring on the T4 segment (males have additional yellow coloring on the sides)



California Bumble Bee (Bombus Californicus)

The Female California bumble bee also has yellow coloring on the T4 segment of the thorax. The male California bumble bee can exhibit 3 different types of coloring (see SFSU link for additional information).

Smaller and More Slender Than Bumble Bee Counterparts



Alternating Yellow and Black Coloring

Urban Biodiversity Assessment: Baldwin Hills Biota Update

Edited by

Travis Longcore University of Southern California

September 2016

Prepared for

Baldwin Hills Conservancy Proposition 84

THE BALDWIN HILLS

Baldwin Hills Regional Conservation Authority Proposition A

BALLONA CREEK

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290 Los Angeles, CA 90056 Phone: (323) 290-5270 Fax: (323) 290-5278 www.bhc.ca.gov

Memorandum

То:	Governing Board

- From: Gail Krippner, Grant Program Manager
- Date: September 16, 2016
- Re: <u>Item 5: Presentation of the Stoneview Nature Center Interpretative Program and</u> <u>Signage</u>

Recommendation: No Action Required

Background: The five-acre Stoneview Nature Center site features a variety of outdoor and indoor environmental interpretation elements. A comprehensive nature education program utilizing signage, landscaping, mobile device applications, and hands on activities has been developed by the Omnivore Incorporated interpretive team in collaboration with the County and Baldwin Hills Conservancy. The main themes of the program are: 1) Healthy Environment & Watershed; 2) Healthy Mind/Body & Community; and 3) Health Food. The goal of the program is to create a balance between experiencing the site as natural open space, while providing access to information about the content and context of the facilities. For arranged group and student visits, the interpretive program will be supported by park staff onsite. Drop-in visitors will be able to access and understand the information independently as they travel through the site along the various interpretive paths and inside the building.

A PowerPoint presentation highlighting the interpretive program installations will be delivered by L.A. County Department of Public Works Project Manager Ryan Kristian.

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290 Los Angeles, CA 90056 (323) 290-5270 Phone www.bhc.ca.gov

Memorandum

To: Governing Board

From: Noa Rishe, Park and Recreation Specialist

- Date: September 16, 2016
- **Re:** <u>Item 6: Consideration of a Resolution Adopting Award Amount Updates to the</u> <u>BHC Prop 84 Application Package</u>

Recommendation: Adopt Resolution 16-02 authorizing proposed updates to the BHC Proposition 84 Application Package

Background: Proposition 84, the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, was passed by the voters of California on November 7, 2006. Proposition 84 allocated \$10 million to the BHC for the protection of the Ballona Creek Watershed and the Baldwin Hills parklands. The BHC currently has approximately \$2.9 million in unencumbered funds remaining for expenditure. Staff recommends making up to \$1 million of the total bond appropriation available for individual project awards during the ongoing open solicitation for grant proposals. This would be a reduction from the \$3 million project limit authorized by the Governing Board in 2013 pursuant to Resolution 13-01.

An updated grant application has been drafted by staff (see Attachment #1.) The revised version represents the third iteration of the BHC Proposition 84 application package.

The changes reduce the Proposition 84 grant award limit to \$1 million, add sample templates, and improve the Application Checklist. These revisions will streamline the review process and help fortify the development of the final grant agreement. Moreover, with the lowered grant ceiling, new applicants would have twice the opportunity to apply and leverage funding for eligible projects within the territory.

Proposals funded under this grant program would be consistent with the goals of the Baldwin Hills Park Master Plan, the priority projects for watershed protection, pedestrian access and infrastructure, and environmental interpretation as adopted in the BHC's strategic plan. As with our past grant programs, approved proposals would be delivered through the execution of a standard grant agreement between the project applicant and the BHC. BHC staff would be responsible for the oversight of the Proposition 84 grant and project implementation.

BALDWIN HILLS CONSERVANCY (BHC)

RESOLUTION 16-02

RESOLUTION APPROVING THE ADOPTION OF UPDATES TO THE BHC PROP 84 APPLICATION PACKAGE

WHEREAS, the BHC was created to acquire open space and manage public lands within the Baldwin Hills area and to provide recreation, restoration and protection of wildlife habitat within the Conservancy territory; and

WHEREAS, pursuant to Public Resources Code Section PRC 32565.5, The Conservancy shall give priority to related projects that create expanded opportunities that provide recreation, aesthetic improvement and wildlife habitat in the Baldwin Hills territory; and

WHEREAS, the Baldwin Hills Conservancy may award grants to state, federal and local governments, public agencies or non-profits for the purposes of its division pursuant to Chapter 428 of Division 22.7 section 32569 of the California Public Resources Code; and

WHEREAS, pursuant to Public Resources Code 75060, funds from the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 are available for projects in the Baldwin Hills and Ballona Creek Watershed to promote access to and enjoyment of the coastal resources of the State; and

WHEREAS, the BHC adopted Resolution 13-01 amending the BHC Prop 84 grant application award limit to an amount not to exceed \$3 million; and

WHEREAS, the proposed amendments for the BHC's Prop 84 grant program provide the Board with opportunity to approve a greater number of projects and fortifies the documentation required for proposals to achieve the objectives of the Conservancy; and

WHEREAS, this action is exempt from the environmental impact requirements of the California Environmental Quality Act (CEQA).

NOW THEREFORE BE IT RESOLVED, that the BHC adopts Resolution 16-02 amending the BHC Prop 84 grant project award limit to an amount not to exceed \$1 million; and updates the *Baldwin Hills Conservancy Proposition 84 Grant Program and Objectives* pursuant to Item 6, presented to the Governing Board on September 16, 2016.

Passed and Adopted by the Board of the BALDWIN HILLS CONSERVANCY

on _____, 2016.

Marina Voskanian Chair

ATTEST:

David Edsall Deputy Attorney General

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290 Los Angeles, CA 90056 Ph: (323) 290-5270 Fx: (323) 290-5276 www.bhc.ca.gov

> State of California • Natural Resources Agency Baldwin Hills Conservancy Proposition 84 Grant Program and Objectives

The Baldwin Hills Conservancy (BHC) is accepting applications for a year-round Proposition 84 BHC grant program to support projects that protect the water quality of the Ballona Creek Watershed and provide linkages and trails to the Baldwin Hills Parklands.

Background

The BHC's mission is to acquire open space, manage public lands within the Baldwin Hills area, and to provide recreation, restoration and protection of wildlife habitat within the territory for the public's enjoyment and educational experience. Proposition 84, the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, was passed by California voters on November 7, 2006. Proposition 84 allocated \$10 million to the BHC for the protection of the Ballona Creek Watershed and the Baldwin Hills Parklands. Proposals for up to \$1 million can be submitted by applicants under the BHC's open solicitation program. Projects approved for funding under this grant program will be implemented through the execution of a standard grant agreement between the project applicant and the BHC. BHC staff will be responsible for oversight of the Proposition 84 grant and project implementation.

Project Eligibility

The purpose of the BHC Prop 84 grant program is to provide funds for planning and capital improvement projects that benefit the Ballona Creek Watershed and Baldwin Hills Conservancy territory through either: 1) Protecting or preventing contamination and degradation of coastal waters and watersheds; 2) Protecting and restoring the natural habitat values of coastal waters and lands; or 3) Promoting access to and enjoyment of the coastal resources of the state.

Eligible projects must be consistent with the adopted Baldwin Hills Park Master Plan for expansion of Kenneth Hahn State Recreation Area and the priorities set forth in the Baldwin Hills Conservancy's Summarized Strategic Plan. Proposed projects should seek to implement or expand on one or more of the following goals:

(1) Increase active recreation opportunities for underserved communities.

(2) Create and implement a comprehensive trail system.

- (3) Provide for public access and entry ways.
- (4) Protect and restore natural habitat.
- (5) Protect critical view sheds.
- (6) Protect and improve urban water quality.
- (7) Emphasize connection between existing parks, trails, and urban streams.
- (8) Restore industrial lands to park and open-space purposes.
- (9) Protect watersheds connecting to Santa Monica Bay.

Project Objectives

Project proposals are required to demonstrate the following standard objectives:

- Promotion the BHC's statutory programs and purposes;
- Consistency with the Baldwin Hills Park Master Plan;
- Consistency with purposes of the funding source;
- Support from the public;
- Location (must benefit the Baldwin Hills and Ballona Creek region);
- Need (desired project or result will not occur without Conservancy contribution);
- Greater-than-local interest; and
- Demonstrated expertise in the proposed program area.

Priority will be given to projects that address the following:

- Urgency (threat to a resource from development or natural or economic conditions; pressing need; or fleeting opportunity);
- Resolution of more than one issue;
- Leverage (contribution of funds or services by other entities);
- Conflict resolution;
- Innovation (for example, using new technique or technology to address environmental or economic issue)
- Readiness (ability of the grantee and others to start and finish the project in a timely manner);
- Realization of prior BHC goal (advances previous BHC projects); and
- Cooperation (extent to which the public, nonprofit groups, landowners, and others will contribute to the project).

Project Timing, Fund Limits, Cost Match, and Other Requirements

Applications must be submitted pursuant to the Baldwin Hills Conservancy Grant Procedures (http://www.bhc.ca.gov/documents/BHC_Grant_Procedures_fnl.pdf) on the BHC website. Grants in an amount of up to \$1 million may be submitted for consideration. A minimum match of 25% is required. Matches may include, but are not limited to: Federal, State or local funding, donated or in-kind services and other leveraged funding. The Conservancy accepts grant applications year round. Awards of grant funds are dependent upon the Conservancy's appropriation with sufficient unencumbered grant funds for the application in question. Applicants should be familiar with Prop 84 in order to maintain consistency with the Park Bond's enabling legislation:

http://bondaccountability.resources.ca.gov/Prop84Text.aspx

Proposals are also subject to review for consistency with General Obligation Bond Law. Grant applicants are strongly encouraged to contact BHC staff to ensure projects meet eligibility requirements and conform to BHC priorities prior to application submittal. All grants are funded on a reimbursement payment basis. All projects funded under this grant program must primarily benefit the waters, habitats, natural resources, or other beneficial uses of the Lower Ballona Creek Watershed within the Baldwin Hills Conservancy territory.

Who May Apply

Any public entity or non-profit organization established pursuant to the laws of the State of California and qualified under the Internal Revenue Code section 501(c)(3), 501 (c)(4), or 501(c)(5) is eligible to apply for grant funds under this program. Joint proposals between multiple organizations involved in similar or related activities are strongly encouraged. Grant funds, however, may only be encumbered by one organization per agreement. There is no limit to the number of applications an organization may submit.

For additional information, contact: Noa Rishe at <u>noa.rishe@bhc.ca.gov</u> or call (323) 290-5270.

Application Attachment Checklist

Required:

- 1. Grant Application Page 1 (see attached)
- 2. Project Narrative, Scope, Deliverables and Timeline
- 3. Designs, drawings, photos or any additional information that further describes the project.
- 4. Map(s) of project location—should include watershed boundary and project location.
- 5. Project Costs Line item budget with all matching funds included. *(see attached sample template)*.
- 6. Rate Sheet Outline of all staff rates of pay and benefits that will be billed to the project (*see template sample attached*)
- 7. Labor Compliance Documentation
- 8. Signed Resolution passed by Applicant's Board of Directors (see attached required template).
- 9. Applicant background and related experience references and fiscal capacity for undertaking the project should be provided.
- 10. Letters of Support from Project Funders and Project Partners and constituents.
- 11. Environmental Compliance documents if applicable.
- 12. Summary of water quality data if available.

Baldwin Hills GRANT APPLICATION PAGE 1 State of California — Resources Agency BALDWIN HILLS CONSERVANCY

APPLICATION FOR LOCAL ASSISTANCE GRANT

		<u>\$</u>
PROJECT NAME		GRANT AMOUNT
		\$
		ESTIMATED TOTAL PROJECT COS
		(State Grant and other funds)
	Los Angeles	
GRANTEE (Agency and address-including zip code)	COUNTY	
	PROJECT ADDRESS	
	NEAREST CROSS STREE	ET
	SENATE DISTRICT NO.	ASSEMBLY DISTRICT NO.
Grantee's Representative Authorized in Resolution:		
Name (type)	Title	Phone
Person with day-day responsibility for project (if different f	rom authorized representative):	
Name (type)	Title	Phone
Brief description of project:		
For Dev. projects Land Tenure – Project is:ac	res: For Acquisition projects.	Projects will beacres
Acres owned in fee simple by Grant Applicant		ed in fee simple by Grant Applicant
Acres available under ayear lease		r than fee simple (explain)
Acres other interest (explain)		
I certify that the information contained in this project applic	ation form including required of	tachmanta is accurate
r certity that the information contained in this project applic	anon ionn, menualing required a	וומכווווטוווט, וט מככטו מוט.

Signed_

Baldwin Hills PROJECT COSTS SAMPLE TEMPLATE

INO	JECT COSTS S						
No.	OBJECTIVE	TASK(S)	BHC BUDGET	MATCH BUDGET	TOTAL BUDGET		
А.	PLANNING/P	ERMITING/DESIGN:					
1							
2							
3							
4							
A. Pl	anning Total:						
В.	IMPLEMENT	ATION/CONSTRUCTION:					
1							
2							
3							
4							
B. In	nplementation/C	Construction Subtotal:					
10%	Construction C	ontingency					
Impl	ementation/Con	struction Total					
C.	PROJECT CL	OSEOUT:					
1							
2							
3							
4							
C. Pı	C. Project Closeout Total:						
Dire	Direct Project Costs						
Indi	ect Project Cost	ts					
PRO	JECT TOTAL						

Baldwin Hills EMPLOYEE RATE SHEET SAMPLE TEMPLATE

Staff Hourly Rate Breakdown									
Contract	t	Project		Rate					
#:	BHC	Name:	Grantee:	Term:					
				Effective					
				Date:					

Definitions:

Wages: Salaries and wages claimed based on actual costs incurred and if a labor burden is included, the actual cost of labor.

Fringe Benefits: Fringe benefits are allowances and services provided by employers to their employees as compensation in addition to regular salaries and wages. Fringe benefits include, but are not limited to, the costs of leave, employee insurance, pensions, and unemployment benefit plans. Fringe benefits are allowable to the extent that the benefits are reasonable and are required by law, governmental unit-employee agreement, or an established policy of the governmental unit.

Indirect Costs: Indirect costs are costs that have been incurred for common or joint objectives and cannot be readily identified with a particular project or program.

Title				
Employee I	Employee Name			
Total Hour	Total Hourly Rate			
Wages (hou	ırly)			
Fringe Benefits	Total			
	Health Benefits			
	Leave Benefits			
	Pension Benefits			
	Other Employer Contributions (SSI, Workmen's			

	Comp, Unemployment)			
	Payroll Taxes			
	Other			
Indirect Costs %	Total			
	Administrative Support			
	Logistical Support			
	Other			

RESOLUTION NO.

RESOLUTION OF THE TBD ORGANIZATION BOARD OF DIRECTORS APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE BALDWIN HILLS CONSERVANCY FOR PROPOSITION 84 FUNDING FOR the NAME OF PROJECT

WHEREAS, the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, was adopted by California voters in the general election on November 7, 2006, which among other uses, provides funds to public agencies and nonprofit organizations in the State for the purpose of preventing contamination and degradation of coastal waters and watersheds, protecting and restoring the natural habitat values of coastal waters and lands, promoting access to and enjoyment of the coastal resources of the state, and

WHEREAS, the Baldwin Hills Conservancy has set forth the necessary procedures governing application for grant funds under the Proposition, and

WHEREAS, the Conservancy's procedures require *ORG/AGENCY NAME* to certify, by resolution, the approval of the application before submission of said application(s) to the Conservancy; and

WHEREAS, said application contains assurances that ORG/AGENCY NAME must comply with; and

WHEREAS, *ORG/AGENCY NAME* will enter into an Agreement with the Conservancy to provide funds for acquisition and development projects.

NOW, THEREFORE, BE IT RESOLVED THAT THE **ORG/AGENCY NAME** Board of Directors HEREBY:

1. Approves the filing of an application with the Baldwin Hills Conservancy for Proposition 84 Funds for the above project; and

2. Certifies that **ORG/AGENCY NAME** understands the assurances and certification in the application form; and

3. Certifies that **ORG/AGENCY NAME** will be responsible for the operation and maintenance of the project in perpetuity; including, but not limited to land acquisitions, capital improvement projects, and intellectual property-related deliverables (i.e. studies, reports, investigations, web-based content)

4. Certifies that **ORG/AGENCY NAME** has, or will have, sufficient funds to operate and maintain the project in perpetuity; or has the right to assign maintenance to another agency; and

5. Appoints the ORG/AGENCY EXECUTIVE DIRECTOR or designee, to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the aforementioned project.

Passed, approved and adopted this ______ day of _____, 20<u>xx</u> ATTEST:

Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: September 19, 2016

Re: <u>Item 7: Executive Officer Report</u>

<u>Projects Status Report</u>: Please see Attachment #1 for the updated Baldwin Hills Conservancy (BHC) Local Assistance/Capital Outlay Projects Status Report.

Fiscal Update: Please see Attachment #2 - BHC Summary Expenditure Sheet by Fund, and Attachment #3 - BHC Prop 40 & Prop 84 Bond Cash Funds. The reports correspond with the end of month one (1) for the 2016-2017 Fiscal Year.

The Office of State Audits and Evaluations has been conducting an audit of Proposition 84 Bond Funds expended through fiscal year ending June 30, 2016. During August and early September, the audit staff completed a review of nine Conservancy project files and has now embarked on the field testing phase of current BHC systems and protocols. An exit interview with the audit team to present the grant program's strengths and weaknesses to staff has not been scheduled at this time.

Baldwin Hills Conservancy Local Assistance / Capital Outlay Projects Status Report 09/16/16

Grantee/Administrator	Project Title	ContractID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
Los Angeles County Dept. of Parks & Recreation	Stoneview Nature Center	BHC12002	Prop 40	\$5,000,000	12/31/16	Building construction is ongoing; slope stabilization in progress; Due to slope stabilization permitting delays, 'Substantial completion' status revised from November 2016 to December 2016; polling will not take place at the nature center; Project completion revised from December 2016 to early February 2016.
Mountains Recreation and Conservation Authority (MRCA)	Park to Playa Trail - Stocker Corridor Section	BHC12005	Prop 40	\$1,030,000	6/30/16	Trail opened March 2016; Closeout documents are in-progress.
Mountains Recreation and Conservation Authority (MRCA)	Milton Street Park Construction	BHC12000	Prop 84	\$1,603,786	6/30/16	Milton Park opened February 2016; Closeout documents are in-progress.
Culver City	Hetzler Road Pedestrian Path at BHSO	BHC13003	Prop 84	\$791,000	12/31/15*	*Staff did not successfully amend contract pursuant to Resolution 15-04 and the contract period expired. Grantee and BHC are prepared to execute an agreement to complete the project pending board authorization in October. The 2nd round of construction bids were opened on 9/8/16; Per the successful bid, approximately \$70- 100K will be required to complete the Project; Project completion is still expected for 12/31/16.
University of Southern California (USC)	Baldwin Hills Biota Update	BHC13002	Prop 84	\$140,794	9/31/16	The research phase of the project completed Spring 2016; The Draft Report and Website will be presented at the 9/16/16 Board Meeting; Final Report, project acceptance and closeout documents are in progress.
Loyola Marymount University (LMU)	Parklands User Survey Study	BHC14000	Prop 84	\$236,042	9/31/17	Season 3 surveys are underway; Season 3 Semi- Annual Report will be completed in December 2016; Project completion expected Fall 2017.

Grantee/Administrator	Project Title	ContractID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
City of Culver City	Park to Playa Trail - Ballona Creek Connection	BHC15002	Prop 84	\$336,043	6/31/17	Design phase is underway, pending the results of Geotechnical Soils Analysis; coordination meeting to discuss Park to Playa signage on the Project with MRCA, Alta Design, Culver City and BHC was held on 9/7/16; Project completion expected Spring 2017.
Los Angeles Audubon Society	Baldwin Hills Parklands Conservation Project	BHC15004	Prop 84	\$124,536	8/31/19	The first Summer Camp was held in August 2016; BHC Staff conducted site visit on 8/31/16; Collaboration with West LA College is underway to create the certificate program. Project Completion expected Summer 2019.
Culver City	Waste Transfer Station Stormwater Diversion System and Rain Garden Project	BHC16001	Prop 1	\$606,000	TBD	Initial meeting with Grantee was held on 7/12/16; Final contract documents are in-progress; Project completion expected Spring 2018.

Baldwin Hills 2016/17 Summary Sheet by Fund

<u>As of 7/31/16</u>	<u>PCA #</u>	Remaining Appropration		EXP + ENC		BALANCE		<u>Encumber</u> <u>by</u>	<u>Liquidate</u> by
ELPF - #0140, Support 2016 Budget Act Item 3835-001-0140	10001	\$	383,000.00	\$	18,169.27	\$	364,830.73	06/30/17	06/30/19
Prop 40 - #6029, Support 2016 Budget Act Item 3835-001-6029	10005	\$	122,000.00	\$	14,043.97	\$	107,956.03	06/30/17	06/30/19
Prop 84 - #6051, Support 2016 Budget Act Item 3835-001-6051	10009	\$	129,000.00	\$	7,028.44	\$	121,971.56	06/30/17	06/30/19
Prop 1 - #6083, Support 2016 Budget Act Item 3835-001-6083	10006	\$	102,000.00	\$		\$	102,000.00	06/30/17	06/30/19
		То	otal Support Balan	ce:		\$	696,758.32		
Prop 1 - #6083, Local Assistance/									
Capital Outlay 2016 Budget Act Item 3835-101-6083	20006	\$	2,000,000.00	\$	-	\$	2,000,000.00	06/30/19	06/30/21
2015 Budget Act Item 3835-101-6083	20004	\$	2,000,000.00	\$	-	\$	2,000,000.00	06/30/18	06/30/20
		То	otal Prop 1 Balance	e:	\$ 4,000,000.00				
Prop 40 - #6029, Local Assistance 2016 Budget Act Item 3835-101-6029	20007	\$	6,025,000.00	\$	-	\$	6,025,000.00	06/30/19	06/30/21
Prop 40 - #6029, Capital Outlay 2015 Budget Act Item 3835-301-6029		\$	9,070,982.00	\$	3,140,913.00		5,930,069.00	06/30/18	06/30/20
	Tot	Total Prop 40 Balance:					11,955,069.00		
Prop 84 - #6051, Capital Outlay 2015 Budget Act Item 3835-301-6051	30004	\$	2,118,000.00	\$	192,490.02	\$	1,925,509.98	06/30/18	06/30/20
2014 Budget Act Item 3835-301-6051	30003	\$	2,212,963.00	\$	1,233,279.68	\$	979,683.32	06/30/17	06/30/19
	1	ota	I Prop 84 Balance	:		\$	2,905,193.30		

BOND CASH FUNDS

2015 COMMERCIAL PAPER TE	CASH ALLOCATED	EXPENDITURES	BALANCE
PROP 84:	\$1,877,819.00	171,147,493.00	\$166,344.07
PROP 40	\$2,487,337.00	2,372,822.00	\$114,514.56
2010 SPRING BAB SALE	CASH ALLOCATED	EXPENDITURES	BALANCE
PROP 40:	\$579,277.00	579,277.00	\$0.00
PROP 84:	\$829,272.44	829,272.44	\$0.00
2010 DECEMBER BAB SALE			
PROP 40:	\$380,954.00	380,954.00	\$0.00
PROP 84:	\$43,760.00	43,760.00	\$0.00
2010 DECEMBER TE SALE			
PROP 40:	\$60,547.82	14,611.49	\$45,936.33
2010 SPRING TE SALE			
PROP 40:	\$3,082,367.00	3,082,367.00	\$0.00
PROP 84:	\$1,095,534.16	Adjusted cash need within pool	\$0.00
2009 OCTOBER TE SALE			
PROP 40:	\$1,812,376.00	1,812,376.00	\$0.00
PROP 84:	\$188,122.75	188,122.75	\$0.00
2009 MARCH SALE			
PROP 40:	\$901,961.01	901,961.01	\$0.00
PROP 40	\$10,088.33	10,088.33	\$0.00
<u></u> _			