



*Please Join*

**Baldwin Hills Conservancy  
Los Angeles County Department of Parks & Recreation  
Los Angeles County Department of Public Works**

*With Invited Representatives*

**California Assemblymember Holly J. Mitchell  
California Senator Curren D. Price  
Culver City Mayor Andy Weissman**

*for the*

❖ **BALDWIN HILLS GATEWAY DEDICATION** ❖



***Friday, October 26, 2012***

***9:00 AM to 10:00 AM***

**Kenneth Hahn State Recreation Area  
4100 S. La Cienega Blvd, 90056**

**Parking available at the Olympic Forest  
(immediately adjacent to the  
La Cienega entrance)**

***Attire:* Please wear sturdy, comfortable shoes as weather may  
create muddy conditions.**

**Baldwin Hills Conservancy (BHC)**  
**NOTICE OF SPECIAL EVENT AND PUBLIC MEETING**  
**Friday, October 26, 2012 from 9:00 a.m. - 11:30 a.m.**  
**Kenneth Hahn State Recreation Area**  
**\*4100 S. La Cienega Blvd**  
**Los Angeles, CA 90056**  
**Phone (323) 298-3660**

**SPECIAL EVENT – BALDWIN HILLS GATEWAY DEDICATION**

**Location: La Cienega Entrance at Kenneth Hahn SRA**

**9:00 am to 10:00 am: Dedication** (light refreshments)

.....

**PUBLIC MEETING - BALDWIN HILLS CONSERVANCY GOVERNING BOARD**

**Location: Community Room, Kenneth Hahn SRA** (\*street address above)

**Teleconference Location:**  
**Natural Resources Agency**  
**1416 Ninth Street, 13<sup>th</sup> Floor**  
**Conference Room 1305**  
**Sacramento, CA 95814**

**MEETING AGENDA**

**10:30 am:                    CALL TO ORDER        Dr. Allan Boodnick, Chairman**

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS WILL BE CALLED PRIOR TO ACTION ITEMS

***Public Comment and Time Limits: If you wish to speak on an agenda item cards are available near the door to the meeting room. Individuals wishing to comment will be allowed up to three minutes to speak. Speaker times may be reduced depending on the number of speakers.***

1. Roll Call – Gloria Dangerfield, Executive Secretary
2. Approval of Minutes (September) – Dr. Allan Boodnick, Chair
3. Consideration of a resolution authorizing a grant of up to \$450,000 in BHC Prop 40 funds to the Los Angeles Conservation Corps for trail and pedestrian access improvements along Hetzler Road at the Baldwin Hills Scenic Overlook – David McNeill, Executive Officer
4. Ad Hoc Committee Reports - Allan Kingston, Grant Review  
Starlett Quarles, Partnership & Newsletter

5. Discussion and possible action on BHC officer nominations for 2013 in preparation for elections scheduled for December 7, 2012.
6. Executive Officer Report – David McNeill
7. Board Member Announcements or Agenda Items for Future Meetings

Next meeting is tentatively scheduled for Friday, December 7, 2012 at 10:00 am.

***Pursuant to Government Code Section 11126 subdivision (c)(7)(A), Section 11126.3(a), and Section 11126(e), the Conservancy may hold a closed session to discuss and take possible action regarding instructions on real estate negotiations, on personnel matters and/or to receive advice of counsel on pending or potential litigation. Confidential memoranda related to these issues may be considered during such closed session discussions.***

## **ADJOURNMENT**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call Gloria Dangerfield at the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at **[www.bhc.ca.gov](http://www.bhc.ca.gov)**

STATE OF CALIFORNIA – THE NATURAL RESOURCES AGENCY  
BALDWIN HILLS CONSERVANCY  
5120 West Goldleaf Circle, Suite 290  
Los Angeles, CA 90056  
Ph: (323) 290-5270  
Fx: (323) 290-5276

**MINUTES OF THE PUBLIC MEETING  
of the  
BALDWIN HILLS CONSERVANCY  
SEPTEMBER 14, 2012**

**I. CALL TO ORDER**

The public meeting of the Baldwin Hills Conservancy was called to order by Chair Dr. Allan Boodnick, at 10:13 a.m. The meeting was held inside the Community Center at Kenneth Hahn State Recreation Area, 4100 South La Cienega Blvd., Los Angeles, CA 90056.

Prior to roll, the Chair announced that the order of agenda items would be changed; Item 4 and 4a would follow after roll call, Item 7 would come before Item 6, and Item 10 would be delayed until October's meeting.

**II. Roll Call**

**Members Present:**

Chair Allan Boodnick, Julie Alvis, Lloyd Dixon, Russ Guiney, Allan Kingston, Robert Jones, Yolanda Gorman, Starlett Quarles, Craig Sap, and Sara Amir. Barbara Romero arrived after roll.

**Members Absent:**

Karen Finn, Jacquelyn Dupont-Walker, Patrick Reynolds, Marina Voskanian, Supervisor Mark Ridley-Thomas, Joan Cardellino, Jason Marshall, and Patricia O'Toole.

**Staff Present:**

David McNeill, Gail Krippner, and Gloria Dangerfield.

**IIIL Chairman's Update on Board Appointments, Legislative Action and Governor's Tour –  
Dr. Allan Boodnick, Chair**

The Chair discussed the on-going topics of board appointments, legislation, and Governor's tour. On the attempts to have a designee for Supervisor Mark Ridley-Thomas, the Supervisor sent a letter to the Governor. The Chair submitted a cover letter, along with Supervisor Mark Ridley Thomas' letter (as an attachment) detailing the Conservancy's quorum problems to Anne Gust Brown. Two days later, the Chair received a call from the lead appointment secretary notifying him they were working on getting the two vacant positions filled by September 14, which was fulfilled. He has sent a thank you letter to Mrs. Brown and extended the invitation to her and Governor Brown for a tour if Prop 30 passes.

**IV. Oath of Office – Deputy Attorney General Rosana Miramontes**

Deputy Attorney General Rosana Miramontes administered the Oath of Office to re-appointed board members Lloyd Dixon, Allan Kingston, and newly appointed member Yolanda Gorman.

**V. Approval of Minutes (May, July, August) Dr. Allan Boodnick, Chair**

The Chair called for the motion to approve the minutes for May. Motion made by Member Kingston, seconded and carries. The Chair called for the motion to approve the minutes for July. Motion made by Member Kingston, seconded and carries. The Chair called for the motion to approve the minutes for August. Motion made by Member Jones, seconded and carries. .

**VI. Ad Hoc Committee Ad Hoc Committee Reports –Starlett Quarles, Fundraising & Newsletter  
- G. Allan Kingston, Grant Review**

Member Kingston reported he would give their committee's report in October's meeting for the board's recommendation on the Hetzler Road Trail project that was discussed in last month's meeting. Member Quarles reported she and David McNeill have been working on the newsletter. They now have a template, which she and Mr. McNeill shared with the board. Their goal is to have the newsletter available on the internet.

**VII. Presentation and Update on Outreach Activities, Invasive Species Mapping and Eradication  
Priorities for the Baldwin Hills Parklands Restoration Project – Rebecca Shields Moose,  
Generation Water**

Rebecca Shields Moose, Project Manager for Generation Water's Baldwin Hills Parklands Restoration project gave a brief overview of the project and introduced her staff prior to their PowerPoint presentation focused on the project's goals. The key elements of their presentation were: 1) technical advisory recommendations, 2) outreach and community building, 4) invasive control, and 5) native propagation and restoration.

**VIII. Consideration of a Resolution Authorizing a Grant of Up to \$2 Million in BHC Proposition 84  
Funds to the Mountains and Recreation Conservation Authority for the Milton Street Park  
Project Improvements at the Ballona Creek Trail and Marina del Rey Middle School – David  
McNeill, Executive Officer**

Mr. McNeill stated this was an ongoing project in partnership with the Baldwin Hills Regional Conservation Authority, Baldwin Hills Conservancy, and the Coastal Conservancy. If implemented it would connect a 1.8 acre parcel of land along Ballona Creek to a middle school and provide access to the Ballona Creek and bike path. The Chair called for the vote; Member Jones moved to approve the grant. All ayes, motion carries.

**IX. Consideration of a Resolution to Rescind Resolution 12-05 and Authorizing the Executive  
Officer to Enter Into a New Interagency Agreement, In an Amount Not to Exceed \$465,000 in  
BHC Prop 40 Funds, with the Department of Toxic Substances Control for Environmental  
Review, Construction Monitoring, Soil Management, Grading Oversight and As Needed  
Remediation Activities at Kenneth Hahn State Recreation Area – Gail Krippner, Associate  
Governmental Program Analyst**

Ms. Krippner stated due to scope additions, staff is asking to rescind the earlier resolution that would have extended the original contract and approve today's resolution, which would give a new contract for a period of three years. The Chair called for the motion; motion made by Member Guiney to approve the resolution. All ayes, motion carries.

**X. Consideration of a Resolution Authorizing a Performance Period Extension for Agreement  
#BHC07003 with Los Angeles Neighborhood Initiative for the La Cienega Bridge and  
Entrance Enhancements Project – Gail Krippner, Associate Governmental Program Analyst**

Ms. Krippner reported the bridge panels and decorative fencing are currently going up. The contractors realized some cost-efficiencies in the installation and will be shifting resources to the landscaping component and irrigation. The extension is for up to three months and should allow for completion in October.

**XI. Executive Officer Report – BHC Staff Representatives**

Capital Outlay Updates – Gail Krippner. Ms. Krippner reported she had 1) just updated everyone on the bridge project; 2) the Eastern Ridgeline project is moving forward, bids have been received and hope to award a construction company the beginning of October; 3) the City of Los Angeles' outdoor improvement of Norman O. Houston Park is still in the design phase; 4) Generation Water gave the update on their project earlier today; and 5) the City of Culver City Jefferson Blvd Street-scape and

**XI. Executive Officer Report – BHC Staff Representatives**

Access Improvement project has seen some demolition on the sidewalks and are working to put in the traffic signal with completion expected by November; and 6) there's a relatively new agreement with Culver City for the design of the pedestrian bike ramp at Higuera; the project is due to start this month.

Budget Updates – David McNeill. Mr. McNeill stated the attached summary sheet by funds (fiscal month twelve) shows last fiscal year and shows that all except \$8,000 of the original budget item for office operations and staff was used. PCA 10005 and 10009 represents support staff; Gail Krippner (Prop 40) and the unfilled position, which still has a balance of \$103,000 for that position. These funds rollover and the Conservancy will get them back, but funds from PCA 10001 have to be used in the 2011-12 FY period or they revert back to the License Plate Fund. The next attachment shows Fiscal Month July's budget and balances.

**XII. Board Member Announcements or Agenda Items for Future Meetings**

Member Sap announced the work Culver City is doing at the bottom of Jefferson Blvd. and Hetzler Road looks nice and will be a key benefit. For the Baldwin Hills staff, they have a trainee, Keleigh Apperson, who just graduated from the academy and will finish her FDO and be assigned to the Baldwin Hills on October 1. She will be responsible for programming and special events at the Baldwin Hills Scenic Overlook.

Mr. McNeill stated there was a planning meeting for the Stoneview school/nature site and Member Guiney would give the update. He reported the film, "California Forever," continues to get exposure and will be airing PBS SoCal, September 15 and October 12 from 8:00 p.m. – 10:00 p.m.

Member Kingston stated the California Forever film was very well done and once again urged everyone to see it.

Member Dixon thanked the Chair in helping moving things along in getting the appointees on the board. Second, he was very excited about the Generation Water presentation; stating it's a tremendous project that he hope keeps going for years to come.

Member Guiney announced the third planning meeting for the Stoneview property would be held on September 19. Main concerns have been traffic and in the meeting, they will focus on mitigation measures. Karly Katona is working with MTA on the possibility of running a shuttle from the Expo line (in Culver City) up to Kenneth Hahn State Recreation Area, which would relieve parking in surrounding neighborhoods. On October 3, they will hold the next Park-to-Playa meeting, which will focus on construction. The County of Los Angeles is also working on trying to get legislation to allow an alternate be appointed to represent the Supervisor on the Baldwin Hills Conservancy board. Currently, the statute does not allow an alternate and to do so, the item would need to be included in the County's legislative plan. The item would then be approved by their entire board in order to give them the green light to work on it. In October they present proposals to their CEO who forwards them to their board; and, if they approve the legislative work plan, it becomes an item that their representatives in Sacramento would work on.

**XIII. Adjournment**

There being no further business brought before the board, the meeting was adjourned at 11:55 a.m.

Approved:

Dr. Allan Boodnick  
Chairman

## BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

Fx: (323) 290-5278

www.bhc.ca.gov

---

### Memorandum

**To: Governing Board**

**Fr: David McNeill, Executive Officer**

**Date: October 26, 2012**

**Re: Item 3:** Consideration of a resolution authorizing a grant of up to \$450,000 in BHC Prop 40 funds to the Los Angeles Conservation Corps for trail and pedestrian access improvements along Hetzler Road at the Baldwin Hills Scenic Overlook

**Recommendation:** Approve resolution 12-09 authorizing a grant of up to \$450,000 in BHC Prop 40 funds to the Los Angeles Conservation Corps and directing the Executive Officer to enter into an agreement with the Grantee for the Hetzler Road Pedestrian Path at the Baldwin Hills Scenic Overlook

**Background:** The Los Angeles Conservation Corps requests funding in the amount of \$447,089 in BHC Prop 40 funds to leverage an applicant match of \$111,772. An additional \$26,000 in State Park services and materials will be provided to complete the Hetzler Road Pedestrian Path Project (see application Attachment #1).

The project proposal is the culmination of a collaborative planning and design effort funded by the Baldwin Hills Regional Conservation Authority. The scope of work provides for construction of a western segment of the Park to Playa Trail within the Baldwin Hills Scenic Overlook State Park. The segment is an 8' wide concrete pedestrian path that runs parallel to Hetzler Road for approximately 1500', including a 4' tall planted retaining wall, contiguous cable fencing and a landscaped planter. If approved, the project construction would begin this fall and be completed in the spring of 2014.

State of California — The Natural Resources Agency  
BALDWIN HILLS CONSERVANCY

APPLICATION FOR LOCAL ASSISTANCE GRANT

PROJECT NAME Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook State Park (BHSO)	GRANT AMOUNT <b>\$447,089.00</b>  ESTIMATED TOTAL PROJECT COST (State Grant and other funds) <b>\$584,861.25</b>	
GRANTEE (Agency and address-including zip code)  Los Angeles Conservation Corps P.O. Box 15868 Los Angeles, CA 90015	COUNTY Los Angeles	NEAREST CITY Los Angeles
	PROJECT ADDRESS Hetzler Road	
	NEAREST CROSS STREET Hetzler Road and Jefferson Blvd.	
	SENATE DISTRICT NO. 28	ASSEMBLY DISTRICT NO. 53

Grantee's Representative Authorized in Resolution:

Bruce Saito	Executive Director	(213)362-9000 Ext.203
Name (type)	Title	Phone

Person with day-day responsibility for project (if different from authorized representative):

Bo Savage	Division Director	(213)362-9000 Ext.238
Name (type)	Title	Phone

Brief description of project:

The LA Corps is respectfully requesting funds through the Baldwin Hills Conservancy (BHC) Proposition 40 Grant Program to support the Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook State Park project. The LA Corps believes this project aligns with the mission of the BHC, by providing recreational opportunities and restoration enhancements, while emphasizing on the preservation of its natural habitat. The project is an estimated 1500' long by 8' wide trail. Six feet of the trail will be a new concrete walkway and two feet will be a planter/buffer from Hetzler Drive.

For Dev. projects Land Tenure – Project is: \_\_\_\_\_ acres:  
\_\_\_\_\_  
Acres owned in fee simple by Grant Applicant  
\_\_\_\_\_  
Acres available under a \_\_\_\_\_ year lease  
\_\_\_\_\_  
Acres other interest (explain)

For Acquisition projects-Projects will be \_\_\_\_\_ acres  
\_\_\_\_\_  
Acquired in fee simple by Grant Applicant  
\_\_\_\_\_  
Acquired in other than fee simple (explain) \_\_\_\_\_  
\_\_\_\_\_

I certify that the information contained in this project application form, including required attachments, is accurate.

Signed   
Grantee's Authorized Representative as shown in Resolution

Date 



LA CONSERVATION CORPS

BOARD RESOLUTION: 2012-08

Administrative Offices

Mailing Address: P.O. Box 15868, Los Angeles, CA 90015

**RESOLUTION OF THE LOS ANGELES CONSERVATION CORPS  
BOARD OF DIRECTORS  
APPROVING THE APPLICATION FOR GRANT FUNDS FROM  
THE BALDWIN HILLS CONSERVANCY  
FOR PROPOSITION 40 FUNDING FOR the PARK TO PLAYA TRAIL (the "Project")**

WHEREAS, the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 (Proposition 40) in March 2002, which among others uses, provides funds to public agencies and nonprofit organizations in the for the acquisition, development, rehabilitation, restoration, interpretation and protection of land and creation of educational resources consistent with the statute creating Baldwin Hills Conservancy, and

WHEREAS, the Baldwin Hills Conservancy has set forth the necessary procedures governing application for grant funds under the Proposition, and

WHEREAS, the Conservancy's procedures require **Los Angeles Conservation Corps** to certify, by resolution, the approval of the application before submission of said application(s) to the Conservancy; and

WHEREAS, said application contains assurances that **Los Angeles Conservation Corps** must comply with; and

WHEREAS, **Los Angeles Conservation Corps** will enter into an Agreement with the Conservancy to provide funds for acquisition and development projects.

NOW, THEREFORE, BE IT RESOLVED THAT THE LOS ANGELES CONSERVATION CORPS Board of Directors HEREBY:

1. Approves the filing of an application with Baldwin Hills Conservancy for Proposition 40 Funds for the above project; and
2. Certifies that **Los Angeles Conservation Corps** understands the assurances and certification in the application form; and
3. Certifies that **Los Angeles Conservation Corps** has, or will have, sufficient funds to operate and maintain the project in perpetuity; or has the right to assign maintenance to another agency; and
4. Certifies that **Los Angeles Conservation Corps** upon completion of the project will assign the maintenance in perpetuity obligation to the California Department of Parks and Recreation.



paper manufactured with 100% pc fiber  
and green-e certified renewable energy

5. Appoints the **Executive Director of the Los Angeles Conservation Corps** or designee, to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the aforementioned project.

APPROVED and ADOPTED this 22<sup>nd</sup> day of August, 2012.

I, the undersigned, hereby certify that the foregoing Resolution No. 2012-08 was duly adopted by the Executive Committee of the Board of Directors of the Los Angeles Conservation Corps with the following roll call vote:

Ayes: 9 Noes: 0 Absent: 0

  
Chris Modrzejewski, Board Secretary



## **Application for Local Assistance Grant**

### **Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook State Park**

#### **Project Narrative and Timeline**

##### **INTRODUCTION**

The LA Corps is respectfully requesting funds through the Baldwin Hills Conservancy (BHC) Proposition 40 Grant Program to support the "Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook State Park" project. The LA Corps believes this project aligns with the mission of the BHC, by providing endless recreational opportunities and restoration enhancements, while emphasizing on the preservation of its natural habitat. In addition, LA Corps corpsmembers will benefit from on the job experience and take on leadership roles within their own communities from this experience.

##### **KEY ELEMENTS AND OBJECTIVES**

The "Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook State Park" project is an estimated 1500' long by 8' wide trail. Six feet of the trail will be a new concrete walkway and two feet will be a planter/buffer from Hetzler Drive. While under construction the street lane closest to the slope on Hetzler Drive would be cordoned off with temporary fencing to ensure access for the LA Corps crews to the project and protect park goers from any injury or property damage.

-Based off of the 75% construction documents, the project was estimated as follows; the sub grade would be CMB (crushed misc. base) and would be compacted to 95%. If necessary a 2" layer of sand can be placed on top of the CMB. A pour in place concrete path with #4 rebar 18" on center would be installed on top of the compacted base. The path terminates on the planter side equal in height to the existing curb, two feet away on Hetzler Drive.

-The planter would be 1500' long and 2' wide, fitted with approximately 2000 1 gallon native plants and grasses. LA Corps will install 2 new valves and install drip line in the planter to irrigate the new plants. The entire planter will then be mulched.

-The four and a half foot retaining wall was estimated assuming it would follow the grade of the existing road, meaning it will not step up. Rather it will be a consistent height of four and a half feet for the entire 1500' length of the walking path.

-This estimate also assumes that all excavated soil can be reused onsite or moved within 1 mile of the project location and disposed of free of charge. Based on a site visit the six foot path would not meet ADA compliance as it is steeper than 5% grade up or down Hetzler Drive.

-Based on information provided to LA Corps; California State parks will be responsible for acquiring all the necessary permitting including the CEQA, along with the grading and drainage permits. In addition State Parks will

be contributing \$26,000 to help cover materials. LA Corps will provide the SWPPP, a set of engineered plans, and meet with all inspectors.

### *RETAINING WALL OPTIONS*

On the hill side of the path there will be a four and a half foot Geogrid retaining wall. The Geogrid retaining wall would be placed on a concrete footing that runs the entire length of the wall.

### *PROPOSED TASKS*

- Preparation of Construction Documents
- Demolition and Grading
  - Traffic Control.
  - Security Fencing.
  - SWPPP BMP's.
  - SWPPP BMP's for Vehicles.
  - Grubbing.
  - Concrete removal for ramp and curb.
  - Property and elevation markings for site lay out.
  - Excavation and relocation.
  - Erosion control.
  - Dust control (water meter, water).
  - Fine grading.
- Wall Construction CMU or Wall Construction Geogrid.
  - Concrete footing.
  - Wall Construction CMU.
- Pedestrian Walkway
  - Road base and subgrade.
  - Rebar, expansion joints and misc.
  - Concrete.
- Misc. Construction
  - Pedestrian ramp.
  - Parallel pedestrian ramp.
  - Curb and gutter.
  - Crosswalk.
  - Post and cable fence.
  - Decomposed granite trail.
  - Drainage rock.
- Planter
  - Irrigation.
  - Plants.
  - Mulch, etc.

We look forward to making this project happen and extremely excited to highlight the skills of the LA Corps.

Task		week1	week2	week3	week4	week5
<b>New Urban Trail Hetzler</b>						
Preparation of Construction Documents						
Demolition/Grading	days					
Traffic control	1					
Security Fencing						
SWPPP BMP's	2					
SWPPP BMP's Vehicles	2					
Grubbing	2					
Concrete removal (ramp,curb)	2					
Property and Elevation markings/s site layout	3					
Excavation and relocation	15					
Erosion Control	5					
Dust Control (water meter, water)	5					
Fine Grading	5					
<b>Wall Construction Geogrid</b>						
Concrete footing	5					
Wall Construction Geogrid	72					
<b>Pedestrian Walkway</b>						
road base/subgrade	5					
Rebar/expansion joints/misc	5					
Concrete	18					
<b>Misc Construction</b>						
Pedestrian Ramp	2					
Parallel Pedestrian Ramp	4					
Curb and Gutter	2					
Crosswalk	1					
Post and Cable fence	15					
DG trail	4					
Drainage (rock)	5					
<b>Planter</b>						
Irrigation	10					
Plants	5					
Mulch/etc.	2					

[illegible]

[illegible]

[illegible]

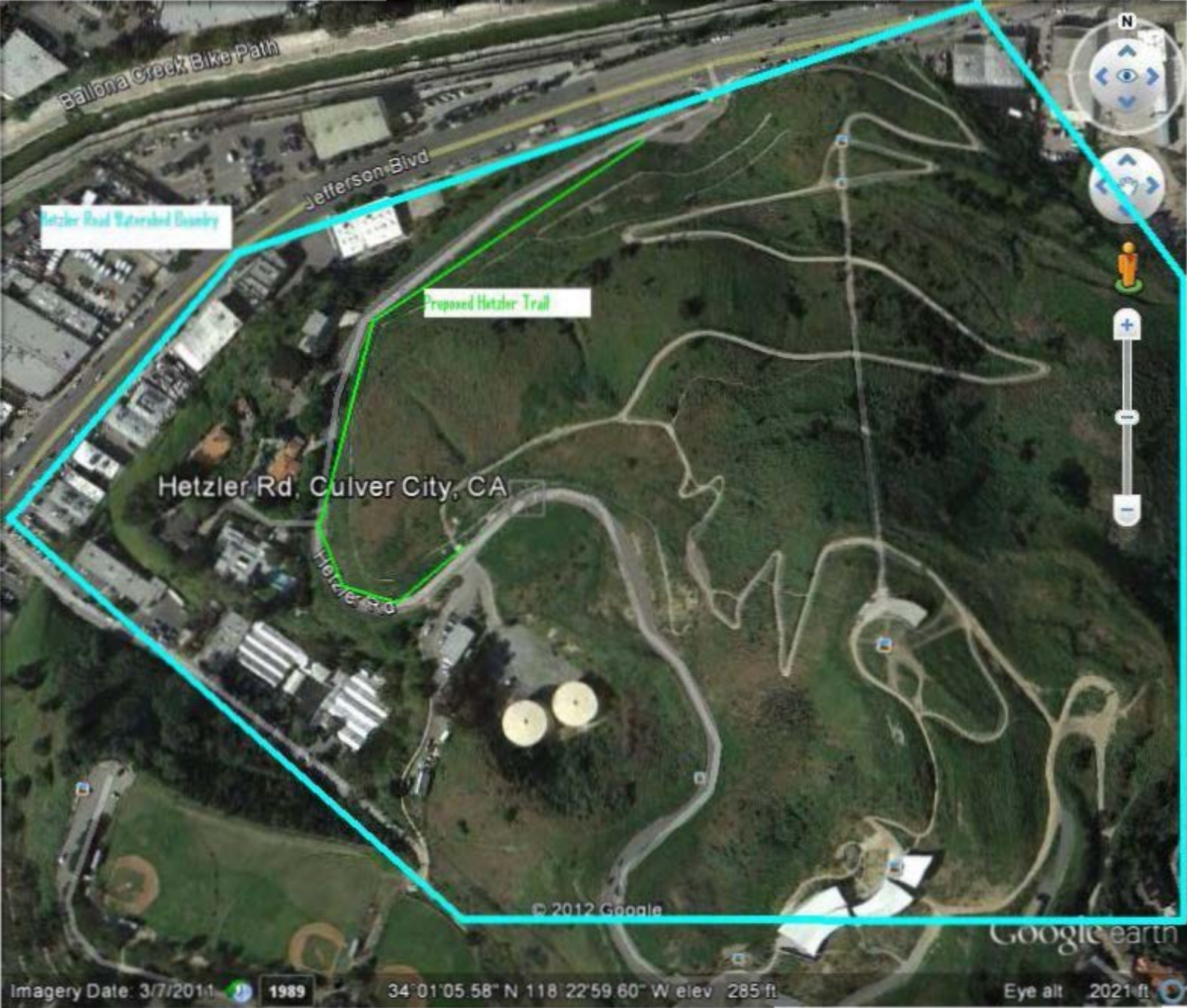
### Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook State Park

Task	Amount	Baldwin Cost	LA Corps 25% M	State Parks	Total
<b>Permits</b>					
CEQA (State Parks)					
Grading Permit (State Parks)					
SWPPP (LA Corps)	\$ 3,500.00				
Engineered Plan (LA Corps)	\$ 10,000.00	\$ 3,500.00			
Inspector (state parks)		\$ 10,000.00			
Material Submittal	5 copies	\$ 1,000.00			
Mobilization	\$ -	\$ -			
Sum		\$ 14,500.00			
Indirect(10% material.equipment.disposal)		\$ 15,950.00	\$ 3,987.50		
<b>Hetzler Rd</b>					
<b>Geogrid Wall</b>					
<b>Demolition/Grading</b>					
Traffic control	1	\$ 5,480.00			
Security Fencing	1500'	\$ 2,700.00			
SWPPP BMP's		\$ 4,256.00			
SWPPP BMP's Vehicles		\$ 2,756.00			
Grubbing	37500 sq ft	\$ 7,240.00			
Concrete removal (ramp,curb)	2CY	\$ 2,756.00			
Property and Elevation markings/s site layout		\$ 4,384.00			
Excavation and relocation	4800+ CY	\$ 26,660.00			
Erosion Control	1500'	\$ 7,640.00			
Dust Control (water meter, water)		\$ 8,440.00			
Fine Grading	15000 sq ft	\$ 8,240.00			
Sum		\$ 80,552.00			
Indirect(10% material.equipment.disposal)		\$ 82,672.00	\$ 20,668.00		
<b>Wall Construction Geogrid</b>					
Concrete footing	1500 lf (85 CY)	\$ 20,300.00			
Wall Construction Geogrid	8000 block	\$ 84,550.00			
Gravel	350 yards	\$ 25,000.00		\$ 9,000.00	
Geo textile fabric	15 rolls	\$ 10,140.00			
rebar (concrete footing)	3000'	\$ 6,384.00			
forms	1500'	\$ 7,140.00			
Interceptor Drain	1400'	\$ 17,080.00			
Sum		\$ 170,594.00			
Indirect(material.equipment.disposal)		\$ 175,306.00	\$ 43,826.50		
<b>Pedestrian Walkway 8'</b>					
road base/subgrade	170 CY	\$ 9,790.00			
Rebar/expansion joints/misc	6000'	\$ 11,640.00			
Concrete 4" thick	150 CY	\$ 59,811.00			
Sum		\$ 81,241.00			
Indirect(material.equipment.disposal)		\$ 84,806.00	\$ 21,201.50		

<b>Misc Construction</b>					
Pedestrian Ramp	1	\$ 2,756.00			
Parallel Pedestrian Ramp	2	\$ 5,512.00			
Curb and Gutter	26'	\$ 2,756.00			
Crosswalk	1	\$ 1,628.00			
Shared lane markings	32 ea	<del>\$ 14,362.00</del>			
Post and Cable fence	1400 lf	\$ 33,700.00		\$ 17,000.00	
DG trail	150 sf	\$ 4,962.00			
Drainage (rock)	50 CY	\$ 7,740.00			
Signage	3	\$ 2,328.00			
Bike Rack	2	\$ 1,928.00			
Sum		\$ 63,310.00			
Indirect(material.equipment.disposal)		\$ 64,205.00	\$ 16,051.25		
<b>Planter</b>					
Irrigation	2000 lf	\$ 13,640.00			
Plants	500	\$ 7,012.00			
Mulch/etc.	40 CY	\$ 2,328.00			
Sum		\$ 22,980.00			
Indirect(material.equipment.disposal)		\$ 24,150.00	\$ 6,037.50		

W/ Excavation	LA Corps	State Parks	
\$ 447,089.00	\$ 111,772.25	\$ 26,000.00	\$ 584,861.25





Ballona Creek Bike Path

Jefferson Blvd

Hetzler Road Watershed County

Proposed Hetzler Trail

Hetzler Rd, Culver City, CA

Hetzler Rd

© 2012 Google

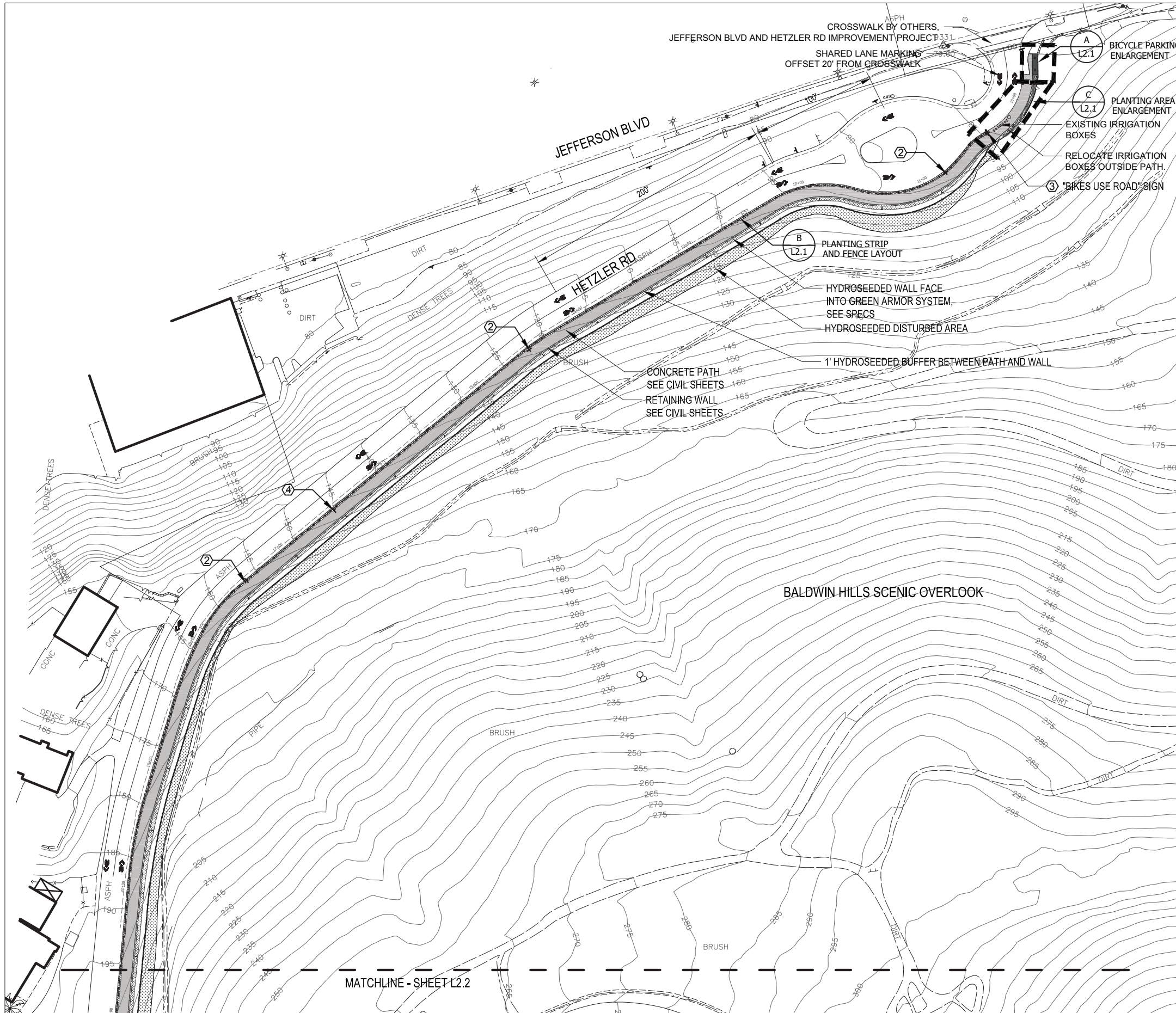
Google earth

Imagery Date: 3/7/2011

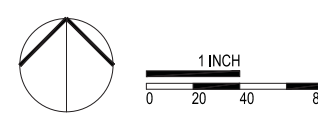
1989

34° 01' 05.58" N 118° 22' 59.60" W elev 285 ft

Eye alt 2021 ft



- SIGN NOTES**
1. INSTALL NEW SINGLE SIDED SIGN TO FENCE POST. SEE DETAIL 1 L3.2
  2. INSTALL NEW SINGLE SIDED "NO PARKING" SIGN TO FENCE POST AND REMOVE EXISTING POST. SEE DETAIL 6 L3.2
  3. INSTALL NEW "BIKES USE ROAD" SIGN TO TERMINAL FENCE POST AND REMOVE EXISTING POST. SEE DETAIL 6 L3.2 4 L3.2
  4. RELOCATE EXISTING "SPEED LIMIT SIGN" TO FENCE POST AND REMOVE EXISTING POST. SEE DETAIL 5 L3.2



**LEGEND**

**EXISTING CONDITIONS**

- Natural surface / DG trail
- Existing A/C path
- Property line
- Existing fence
- Index contours (5')
- Minor contours (1')

**IMPROVEMENTS**

- Shared Lane Marking 2 L3.2
- Sign Post
- Post and Cable Fence 7 L3.1
- D.G. Pad 1 L3.1
- Shrub Planting Area
- Native Coastal-Shrub Hydroseed, per specs.

**alta**  
PLANNING + DESIGN  
www.altaplanning.com  
448 S. Hill Street Suite 501  
Los Angeles, CA 90013  
p:213.489.7443 f:213.489.7444

Prepared For:

**BALDWIN HILLS**  
STATE PARKS  
SINCE 1864

**HETZLER ROAD IMPROVEMENTS**

Culver City, CA

PHASE		100% CD's
REVISIONS		
NO	DATE	ITEM

REGISTRATION:

REGISTERED LANDSCAPE ARCHITECT  
LIC. #2223  
BRUCE R. ANDERSON  
(SANTA MONICA)  
09-30-12  
RENEWAL DATE  
08-15-17  
(SANT)

STATE OF CALIFORNIA

REVIEWED: XX  
DRAWN: OS/ED  
11-213 9.11.2012  
PROJECT NO. DATE

**HETZLER ROAD**

Landscape & Site Improvements

SHEET NO.

**L1.1**



## Application For Local Assistance Grant

### Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook State Park

#### Background and Related Experience

##### BACKGROUND

The LA Conservation Corps (LA Corps) was founded in 1986 by Former U.S. Secretary of Commerce and Trade Ambassador Mickey Kantor as the first local model of the California Conservation Corps (CCC). Then, as now, the economy and budget cuts had resulted in reductions in public school funding as well as youth training and employment programs. This resulted in a population of disaffected low-income young people of color drawn to gang life, drug dealing and criminal activity. The LA Corps response was to reach out to young people in South Central LA with a holistic program to support their successful transition from youth to adulthood and productive employment. In alignment with the CCC model, they attended the LA Corps to complete their high school education while receiving minimum wage for job training in conservation work. As a result, the LA Corps became one of our growing city's best, most cost-effective solutions for the economic and environmental challenges that accompany urban sprawl and population expansion. From these beginnings not only was the LA Corps – now the largest nonprofit conservation corps in the nation with 146 full-time staff serving 17,000 young people at 22 LA County sites – established, but is also part of a movement that includes more than 143 service and conservation corps across the nation.

The primary mission of the LA Corps is “to provide at-risk young adults and school-aged youth with opportunities for success by providing them with job skills training, education and work experience with an emphasis on conservation and service projects that benefit the community.” As they take advantage of our programs and services, graffiti vandals, juvenile offenders, gang members, school drop-outs — and youth who are highly at risk of joining their ranks — transform into educated, responsible young adults who make their communities cleaner, safer, and more sustainable. Our website ([www.lacorps.org](http://www.lacorps.org)) includes media, detailed program information, event calendars, volunteer opportunities, and other resources that will assist the foundation in learning more about our organization. Our corporate email address is [info@lacorps.org](mailto:info@lacorps.org).

The LA Corps 18 comprehensive programs are categorized as follows: *Conservation Work Programs*—on-the-job training, paid work experience, work readiness, and occupational skills training in environmental, construction, and green-collar careers. *Education Programs*—three alternative charter high school sites, after-school programs, and dropout prevention programs. *Support Services*—life and career preparation, case management, supportive services, college-readiness and work readiness services, mentoring, and transitional living apartments for homeless corpsmembers. Our development department regularly organizes corporate volunteer teams to work alongside corpsmembers on school and beach cleanup projects, tree plantings and other community service activities. We also utilize tutors, career workshop speakers and other similar school volunteers.

##### PLANS FOR ADMINISTRATION AND OPERATION

The LA Corps is strengthened by a 26-member board of directors who exemplify our mission in their life's work and their contributions to the LA Corps. Their professional backgrounds and affiliations range from law, the film industry and nonprofit organizations to public utility companies, financial industry/investment and various private consulting firms. Their average commitment to the LA Corps is 8 years. A 12-member Executive Team, managed by Bruce

Saito, includes the deputy director, 2 division directors, and 8 directors of various programs and departments, including human resources, finance, fundraising, and contract compliance. Approximately 55% of these leaders have served the LA Corps for over 10 years.

## **RELATED EXPERIENCE**

In relation to the “Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook State Park” project, the LA Corps has a proven track record of constructing urban parks and trails throughout the County and City of Los Angeles. Some of our most recent projects are; the Los Angeles City Hall North Lawn Restoration Project, the Rivers and Mountains Conservancy Carver Park Compton Creek Improvements Project, the County of Los Angeles Parks and Recreation - Crescenta Valley Dog Park and the El Cariso Park Smart Garden. The LA Corps currently has a 5-person corpsmember construction team, with a technical supervisor who posse’s a Class B – General Contractors license and has over 22 years of experience. Led by the Program Manager and Technical Supervisor, our crews have the ability and skill to build small urban pocket parks on unique and uninhabited lots just about anywhere. Our crew has experience with land surveying, demolition, grading, and all aspects of landscaping including hardscape and softscape. The crew has experience building bio swales to capture rain water, solar powered irrigation systems, and has experience forming and pouring unique concrete structures. In addition our crews are certified in operating heavy equipment such as bobcats and skip loaders.

## **FISCAL CAPACITY**

The Director of Finance for the LA Corps has over 20 years of accounting experience, including more than 15 years experience in nonprofit fiscal and organizational management. Our Director of Finance and finance team works closely with the project management team and the Board to insure that the organizations’ financial best practices are in compliance with contractual requirements. The LA Corps currently has annual budget of over 25 million dollars in diverse funding, including all levels of government funding, corporations, foundations and private support and is versed on all levels of required reporting for contracts and grants internally and externally, as well as all required state and federal reporting including informational returns.



PUBLIC WORKS DEPARTMENT

9770 Culver Boulevard, Culver City, California 90232



Charles D. Herbertson, PE  
Public Works Director/City  
Engineer

(310) 253-5600  
FAX (310) 253-5626

October 8, 2012

Ms. Gail Krippner  
Baldwin Hills Conservancy  
5120 West Goldleaf Circle, Suite 290  
Los Angeles, CA 90056

Subject: Support Letter for the Hetzler Road Pedestrian Path at Baldwin Hills  
Scenic Overlook State Park Grant Application

Dear Ms. Krippner:

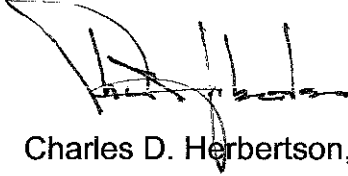
I am writing to express my strong support for Los Angeles Conservation Corps' application for funding for the "Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook State Park" project through the Baldwin Hills Conservancy's (BHC) Proposition 40 Grant Program.

Since its opening in 2009, the Baldwin Hills Scenic Overlook has become a very popular destination for visitors from around the region who appreciate the scenic vistas, natural habitat and active recreational opportunities that the park provides. Unfortunately, many visitors to the park choose to walk in the travel lanes of Hetzler Road rather than using the existing pedestrian stairs and path to access the Overlook. This behavior creates challenges for motorists using Hetzler Road, including the residents of homes along the road. The proposed grant will help address this situation by providing a dedicated pedestrian path along Hetzler Road that will discourage walking in the travel lanes by providing a more appealing alternative.

I am excited to see the Los Angeles Conservation Corps working on this important project. The Los Angeles Conservation Corps has a history of not only creating recreational opportunities that benefit the local community, but also providing important job training opportunities for young adults. This job training and creation component of the Los Angeles Conservation Corps' mission is especially important in these challenging economic times.

Because of the importance of this project as well as the job opportunities that it will provide to young adult corpsmembers, I fully support this grant application. I look forward to a successful grant award and seeing this project come to fruition through the hard work of the Los Angeles Conservation Corps. If you have any questions, please do not hesitate to contact Helen Kerstein of my staff at (310) 253-5618.

Respectfully,

A handwritten signature in black ink, appearing to read "Charles D. Herbertson", written over a horizontal line.

Charles D. Herbertson, P.E., L.S.  
Public Works Director/City Engineer

cc: Helen Kerstein, Management Analyst, Public Works Department



California Natural Resources Agency

### Governing Board of the Conservancy

Frank Colonna, Chair  
Environmental Public Member  
Dan Arrighi, Vice Chair  
Central Basin Water Association

James Rodriguez  
California Environmental  
Protection Agency

Denis Bertone  
San Gabriel Valley Council of  
Governments

Barbara Carrera  
San Gabriel Valley Water  
Association

John Laird, Secretary  
California Natural Resources  
Agency

Ana J. Matosantos  
Department of Finance

Troy Edgar  
Orange County Division of the  
League of California Cities

Margaret Clark  
San Gabriel Valley Council of  
Governments

Gloria Molina  
Los Angeles County Board of  
Supervisors

Patrick O'Donnell  
City of Long Beach

Vacant  
Orange County Division of the  
League of California Cities

Edward Wilson  
Gateway Cities Council of  
Governments

### Ex Officio Members

Janelle Beland  
Department of Parks and  
Recreation

John Donnelly  
Wildlife Conservation Board

Colonel R. Mark Toy  
US Army Corps of Engineers

Ignacio Ochoa  
Orange County Public Works  
Department

Stephen Johnson  
San Gabriel River Water Master

Bernie Weingardt  
Angeles National Forest  
US Forest Service

Gail Farber  
Los Angeles County Department  
of Public Works

### Executive Officer

Mark Stanley

# San Gabriel & Lower Los Angeles RIVERS AND MOUNTAINS CONSERVANCY

October 8, 2012

Mrs. Gail Krippner  
Baldwin Hills Conservancy  
5120 West Goldleaf Circle, Suite 290  
Los Angeles, CA 90056

Dear Mrs.Krippner:

The Rivers and Mountains Conservancy (RMC) is pleased to convey our support of the Los Angeles Conservation Corps' application for the Baldwin Hills Conservancy (BHC) Proposition 40 Grant for the "Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook State Park" project.

The RMC is one of nine statewide conservancies that funds local, state, and nongovernmental organizations for parks and open space projects throughout its territory. We have partnered with the LACC on several projects and most recently on the completion of the Compton Creek/Carver Park Improvements in South Los Angeles. This project falls within our urban target area and is consistent with our mission to preserve urban open space and habitats for low-impact recreational and educational uses, wildlife habitat restoration, protection and watershed improvements. The Corps undertook the construction of the improvements along the Compton Creek which included the decomposed granite trail, new river rock rip rap swale, new fencing and decorative gates, planting of native Sycamore trees and irrigation.

The Hetzler Road Pedestrian Path project will create marketable job training opportunities for the young adult corpsmembers of the Los Angeles Conservation Corps, while at the same time creating recreational opportunities that benefit the local community. Not only will this type of project create jobs, but the work provides valuable on the job training that sometimes leads to more skilled positions within the corps and even in the private sector. In this tough economy and with the difficulty in finding jobs, the youth and their families that benefit from these employment opportunities are grateful for that.

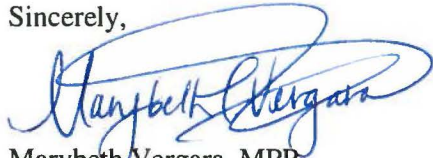
Because of the opportunities this grant proposes to the community and young adult corpsmembers, we fully support the Los Angeles Conservation Corps' application. Providing a grant for the Hetzler Road Pedestrian Path project will provide a much needed access point to the Baldwin Hills Scenic Overlook as well as countless benefits to the greater Baldwin Hills community and the park users.

Mrs. Gail Krippner  
October 9, 2012  
Page 2

We look forward to a successful award and continuing our partnership with the Los Angeles Conservation Corps. If you have any questions, please feel free to contact me at 626-815-1019 Ext. 111 or via email at [mvergara@rmc.ca.gov](mailto:mvergara@rmc.ca.gov).

Thank you.

Sincerely,



Marybeth Vergara, MPP  
Project Analyst/Property Manager  
Rivers and Mountains Conservancy &  
Watershed Conservation Authority

**BALDWIN HILLS CONSERVANCY (BHC)**

**RESOLUTION 12-09**

**RESOLUTION AUTHORIZING A GRANT IN AN AMOUNT NOT TO EXCEED \$450,000 IN BHC PROP 40 FUNDS, TO THE LOS ANGELES CONSERVATION CORPS FOR THE HETZLER ROAD PEDESTRIAN PATH AT THE BALDWIN HILLS SCENIC OVERLOOK.**

WHEREAS, the Baldwin Hills Conservancy was created to acquire open space and manage public lands within the Baldwin Hills area and to provide recreation, restoration and protection of wildlife habitat within the Conservancy territory; and

WHEREAS, the Baldwin Hills Conservancy may undertake development activities with bond funds including, but not limited to, improvement, rehabilitation, restoration, enhancement, preservation, protection and interpretation of land and water resources pursuant to Public Resources Code 5096.650(b) of the California Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Act; and

WHEREAS, Public Resources Code 32569 (a) states the Conservancy may award grants to non-profit organizations for the purposes of its division; and

WHEREAS, the Los Angeles Conservation Corps is a non-profit 501c (3) with experience developing trails, natural habitat, landscape and low impact development construction projects; and

WHEREAS, extensive design and construction documents have been developed for the Hetzler Road Pedestrian Path segment of the Park to Playa Trail and are consistent with the larger vision for the Baldwin Hills Park Master Plan and the regional trail; and

WHEREAS, the pursuant to Public Resources Code 32565.5 (b) the Baldwin Hills Conservancy shall give priority to related projects that create expanded opportunities that provide recreation, aesthetic improvement, and wildlife habitat in the Baldwin Hills area; and

WHEREAS, California State Parks has conducted an initial study pursuant to the California Environmental Quality Act (CEQA); Now

THEREFORE BE IT RESOLVED, THE CONSERVANCY AUTHORIZES A GRANT IN AN AMOUNT NOT TO EXCEED \$450,000 IN BHC PROP 40 FUNDS TO THE LOS ANGELES CONSERVATION CORPS, AND DIRECTS THE EXECUTIVE OFFICER TO ENTER INTO AN AGREEMENT WITH THE GRANTEE FOR THE HETZLER ROAD PEDESTRIAN PATH AT THE BALDWIN HILLS SCENIC OVERLOOK.

Passed and Adopted by the Board of the  
BALDWIN HILLS CONSERVANCY

on \_\_\_\_\_, 2012.

\_\_\_\_\_  
Allan Boodnick  
Chair

ATTEST: \_\_\_\_\_  
Rosana Miramontes, Deputy Attorney General

## BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

Fx: (323) 290-5278

www.bhc.ca.gov

---

### Memorandum

**To: Governing Board**

**Fr: Grant Review Ad Hoc Committee – Allan Kingston, Chair**

**Date: October 26, 2012**

**Re: Item 4a: Grant Review**

**Recommendation:** Approve staff recommendation and resolution to authorize a grant of up to \$450,000 in BHC Prop 40 funds to the Los Angeles Conservation Corps for Hetzler Road Pedestrian Path at the Baldwin Hills Scenic Overlook

**Background:** The application submitted by the Los Angeles Conservation Corps was assessed using the criteria adopted by the BHC in April 2011. The capital improvement funds requested will implement a small, but critical portion of the Park to Playa Trail as it approaches the western reach of the Parklands. The Baldwin Hills Regional Conservation Authority provided construction plans created by consultants from Alta Planning and Design. These detailed schematics serve as the basis for engineering and implementation of this segment of the regional trail.

The project is a priority due to its ability to address two immediate needs: 1) resolve conflicting pedestrian use of a small vehicular road; and 2) implementation of Park to Playa Trail connections at Jefferson Blvd and the Ballona Creek. The proposal compliments current efforts to facilitate a safer continuous route from the Parklands to the adjacent Ballona Creek Bicycle Path.

The project application (see Item 3 attachment #1) requests a 75% funding match in the amount of \$447,089 to construct a hillside adjacent 8'wide trail with a planter buffer and cable fencing. The 1500' path also includes a 4 1/2' Geogrid planted retaining wall.

The project description and narrative proposes to improve parkland by providing much needed pedestrian access. The committee assessment affirms the applicant meets the following top four goals of the Baldwin Hills Park Master Plan and the BHC's Strategic Plan: 1) emphasizes connections between existing parks, trails, and urban streams; 2) providing for public access and entryways; 3) increases active recreation opportunities for underserved communities; 4) creates or implements a comprehensive trail system. The committee prioritized the Hetzler Road Path project as a nine (9) on an ascending scale from one to ten.

**Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook**

**Los Angeles Conservation Corps**

**PROP 40 LOCAL ASSISTANCE GRANT PROJECT REQUIREMENTS**

(For use in the determination of the priority of Conservancy grants and projects authorized under Division 22.7 of the California Public Resources Code)

**STANDARD REQUIREMENTS**

**a. Located within the BHC territory**

Site map and narrative identify project is within the Conservancy territory and boundaries as described in PRC 32553 (a).

**b. Promotion of the Conservancy's statutory programs and purposes**

*PRC 32569 (a):* Conservancy may award grants to local public agencies for the purposes of this division

*PRC 32565.5 (b):* Conservancy shall give priority to related projects that create expanded opportunities that provide recreation, aesthetic improvement, and wildlife habitat in the Baldwin Hills area.

**c. Consistency with purposes of Prop 40 statute**

*PRC 5096.650(b) 7:* Bond funds are available for development of land and water resources in accordance with the particular provisions of the statute creating the conservancy.

**d. Consistency with the Baldwin Hills Park Master Plan**

*Pedestrian Access and Trail Connections, page 46:* "Key public access points would allow easy connections to major public trails and access into the park."

**e. Greater-than-local interest**

With nearly 3 million Californians residing in a five-mile radius of the Baldwin Hills territory (according to the 2000 census data), and over 58 million tourist trip visits to the Los Angeles area annually, the land resources in the Baldwin Hills represent an extraordinarily unique value to the entire state.

**f. Demonstrated expertise in the proposed program area**

The Los Angeles Conservation Corps has over a decade of experience in land surveying, demolition, grading, landscape, hard-scape, irrigation systems, trail constructions and cement work. They have successfully implemented construction projects in the parklands within the last five years.

## **ADDITIONAL PRIORITIES**

- **Leverage**

The applicant is providing the required 25% match utilizing local funds in the amount of \$111,772. This match would leverage BHC Prop 40 funds within the territory and demonstrate the BHC's capacity to partner with local non-profit organizations to fulfill its mission. Moreover, all engineering schematics and designs have been supplied by the Baldwin Hills Regional Conservation Authority's Park to Playa Construction Document project as an in-kind contribution to the implementation of the Hetzler Road portion of the Park to Playa Trail.

- **Resolution of more than one issue**

This project resolves multiple issues by improving access to the Scenic Overlook and Ballona Creek; encouraging non-vehicular travel, and providing a recreation amenity for thousands of daily park users.

- **Readiness**

LACC is prepared to initiate the project as early as November. Adequate financial resources are currently at the organization's disposal and crews are available for work. Construction documents and environmental review are nearing completion.

- **Conflict Resolution**

Agencies such as California State Parks, Culver City, and Baldwin Hills Conservancy are aware of the need to address neighborhood and pedestrian concerns stemming from the public access conflicts arising on a primarily vehicular road. This project will address both pedestrian constituent safety, and the problems community constituent's have experience due to the incompatible uses of the road.

- **Realization of prior BHC goal**

The project enhances the existing access at the Baldwin Hills Scenic Overlook and implements current plans developed for the Park to Playa Trail. Building on the popularity of the Ballona Creek and the Scenic Overlook, the proposed improvements are a natural evolution towards the community's vision of linking park resources as recommended in the Baldwin Hills Park Master Plan.

## BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

Fx: (323) 290-5278

www.bhc.ca.gov

---

### Memorandum

**To: Governing Board**

**Fr: David McNeill**

**Date: October 26, 2012**

**Re: Item 5:** Discussion and possible action on BHC officer nominations for 2013 in preparation for elections scheduled for December 7, 2012.

**Recommendation:** Review the procedure below and identify eligible candidates interested in being considered for nomination in December.

**Background:**

1. The Nominating Committee shall be an annual ad hoc committee.
2. The outgoing BHC Board Chair shall become the Chair of the Nominating Committee. Two other members shall be volunteers.
3. The Board Vice Chair shall rotate as the next Board Chair.
4. Nominees for office shall be selected for diversity of background and experience different than previous Chairs, and for having previously served as a committee chair person.
5. The Nominating Committee will recommend one or two candidates for Chair; voting Board members may nominate others at the time of election. The candidate with the highest number of votes shall be declared the winner.
6. A member shall hold each of the two offices for no more than one year; re-election may occur beginning the third year out of office.
7. Term of office shall be January to December.

## CHAIR AND VICE CHAIR ANNUAL ELECTIONS

### Process

1. Vice Chair rotates to Chair; Chair becomes Past Chair.
2. New Vice Chair elected.
3. Current Chair, Vice Chair and Past Chair are committee to nominate next Vice Chair.
  - a. Vice Chair selection should recognize diversity and expertise.
  - b. Selection made to achieve a different perspective/representation than previously.

### Rationale

1. Compatible with Publication 32558, the Resources Code.
2. Adds structure and forethought to current process.
3. Allows members to express their interest in being Vice Chair one month prior to the actual vote (instead of announcing interest at the meeting in which the votes are taken).
4. Committee to survey eligible members for interest and expertise, and recommend candidates for whom Board votes.
5. Gives Vice Chair experience prior to elevation to Chair.

<u>VOTING MEMBERS</u> (eligible)
Starlett Quarles
Allan Kingston
Bobbie Parks
Robert L. Jones
Russ Guiney
Mark Ridley-Thomas
Karen Finn
Julie Alvis
Craig Sap
Yolanda Gorman
Jackie Dupont-Walker

## **BALDWIN HILLS CONSERVANCY**

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

Fx: (323) 290-5278

[www.bhc.ca.gov](http://www.bhc.ca.gov)

---

### **Memorandum**

**To: Governing Board**

**Fr: David McNeill, Executive Officer**

**Date: October 26, 2012**

**Re: Item 6: Executive Officer Report**

#### **Projects Status Report**

Please see the attached updated BHC Local Assistance / Capital Outlay Projects Status Report (Attachment #1).

#### **Fiscal Update**

Please see BHC Summary Expenditure Sheet by Fund (attachment #2) and the BHC Prop 40 & Prop 84 Bond Cash Funds (attachment #3). The reports correspond with the end of month two (2) of the 2012-13 fiscal year.

**Baldwin Hills Conservancy**  
**Local Assistance / Capital Outlay Projects Status Report**  
**10/26/12**

<b>Capital Outlay Grantee/Administrator</b>	<b>Project Title</b>	<b>ContractID</b>	<b>Fund Source</b>	<b>Funds Allocated</b>	<b>PROJECT STATUS</b>
Los Angeles Neighborhood Initiative (LANI)	Enhancements at La Cienega entrance to KHSRA	BHC07003	Prop 40	\$900,000	<b>Installation and landscaping complete; Baldwin Hills Gateway Dedication event Oct. 26, 2012.</b>
California Dept. of Toxic Substance Control (DTSC)	Environmental Monitoring and Soil Management Plan Implementation	BHC11005	Prop 40	\$465,000	<b>Contract documents in- process; Project to begin Fall 2012.</b>
Mountains Recreation and Conservation Authority (MRCA)	Milton Street Park Construction	BHC11004	Prop 84	\$2,000,000	<b>Contract documents in process; Project to begin Fall 2012.</b>
Los Angeles County Chief Executive Office	Eastern Ridgeline Development at KHSRA	BHC07012	Prop 40	\$2,971,900	<b>Construction contract awarded; Construction to begin Fall 2012.</b>
City of Los Angeles	Outdoor Improvements at Norman O. Houston Park	BHC11002	Prop 40	\$1,800,000	<b>Site survey and geotech complete; "Pre-Design" phase; Designs for restroom, plumbing, sewer and parking lot nearly complete; Project completion expected January 2015.</b>
Generation Water	Baldwin Hills Parklands Habitat Restoration	BHC11000	Prop 84	\$400,000	<b>Invasive plant species rmoval continues; Upcoming volunteer events Oct. 26 and Nov. 10 with partner Los Angeles Audubon Society.</b>
City of Culver City	Park to Playa Trail - Jefferson Blvd Streetscape and Access Improvements	BHC11001	Prop 84	\$570,000	<b>Nearly all concrete sidewalks poured; asphalt for the medians removed; concrete medians to be poured week of Oct. 29, 2012; Project completion expected end of Nov. 2012.</b>
City of Culver City	Park to Playa Trail - Design Development of Pedestrian/Bicycle Ramp at Higuera Street	BHC11003	Prop 84	\$60,000	<b>Project began last month; Project completion expected Sept. 2013.</b>

<u>As of 8/31/12</u>	<u>PCA #</u>	<u>Original</u> <u>Appropriation</u>	<u>Remaining</u> <u>Appropriation</u>	<u>EXP + ENC</u>	<u>BALANCE</u>
<b>ELPF - #0140, Support</b>					
2012 Budget Act Item 3835-001-6051	10001	\$ 345,000.00		\$ 102,762.17	\$ 242,237.83
<b>Prop 40 - #6029, Support</b>					
2012 Budget Act Item 3835-001-6029	10005	\$ 115,000.00		\$ 14,019.22	\$ 100,980.78
<b>Prop 84 - #6051, Support</b>					
2012 Budget Act Item 3835-001-6051	10009	\$ 101,000.00		\$ -	\$ 101,000.00
<b>Total Support Balance:</b>					<b>\$ 444,218.61</b>
<b>Prop 84 - #6051, Capital Outlay</b>					
2009 Budget Act Item 3835-301-6051	30002	\$ 3,050,000.00	\$ 3,050,000.00	\$ 1,030,000.00	\$ 2,020,000.00
2008 Budget Act Item 3835-301-6051	30001	\$ 3,050,000.00	\$ 3,050,000.00	\$ -	\$ 3,050,000.00
2007 Budget Act Item 3835-301-6051	30000	\$ 3,050,000.00	\$ 3,050,000.00	\$ -	\$ 3,050,000.00
				\$ -	
<b>Prop 40 - #6029, Capital Outlay</b>					
2005 Budget Act Item 3835-301-6029	20003	\$ 8,648,000.00	\$ 8,648,000.00	\$ 2,253,388.19	\$ 6,394,611.81
2004 Budget Act Item 3835-301-6029	20002	\$ 7,200,000.00	\$ 7,200,000.00	\$ 3,848,335.14	\$ 3,351,664.86
2003 Budget Act Item 3835-301-6029	20001	\$ 7,200,000.00	\$ 7,200,000.00	\$ 2,334,996.11	\$ 4,865,003.89
2002 Budget Act Item 3835-301-6029	22000	\$ 15,000,000.00	\$ 15,000,000.00	\$ 13,521,166.59	\$ 1,478,833.41
<b>Total Cap Outlay Balance:</b>					<b>\$ 24,210,113.97</b>

## BOND CASH FUNDS

As of 8/31/12

<b>2010 SPRING BAB SALE</b>		<b>CASH ALLOCATED</b>	<b>EXPENDITURES</b>	<b>BALANCE</b>
	PROP 40:	\$579,277.00	224,851.07	\$354,425.93
	PROP 84:	\$2,137,455.25	106,662.79	\$2,030,792.46
<b>2010 DECEMBER BAB SALE</b>				
	PROP 40:	\$603,452.18	0.00	\$603,452.18
<b>2010 DECEMBER TE SALE</b>				
	PROP 40:	\$60,547.82	0.00	\$60,547.82
<b>2010 SPRING TE SALE</b>				
	PROP 40:	\$1,415,869.68	0.00	\$1,415,869.68
	PROP 84:	\$2,473,145.41	0.00	\$2,473,145.41
<b>2009 OCTOBER TE SALE</b>				
	PROP 40:	\$4,346,654.05	206,538.38	\$4,140,115.67
	PROP 84:	\$197,000.00	39,254.99	\$157,745.01
<b>2009 MARCH SALE</b>				
	PROP 40:	\$901,961.01	901,961.01	\$0.00

Total Bond Cash

**\$ 11,236,094.16**