

**BALDWIN HILLS CONSERVANCY  
NOTICE OF PUBLIC MEETING**

The meeting of the Baldwin Hills Conservancy (BHC) will be held  
Friday, March 15, 2019, 10:00 AM - 12:00 PM  
Kenneth Hahn State Recreation Area Community Room  
4100 South La Cienega Blvd. Los Angeles, CA 90056  
(323) 298-3660

**Teleconference Location**

Natural Resources Agency  
1416 Ninth Street, 13<sup>th</sup> Floor, Room 1305  
Sacramento, California 95814

**10:00 AM - CALL TO ORDER – Craig Sap, Chair**

**MEETING AGENDA**

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS SHOULD BE SUBMITTED BEFORE ROLL CALL

***Public Comment and Time Limits: If you wish to speak on an agenda item, please complete a speaking card available near the door to the meeting room. Individuals wishing to comment will be allowed up to three minutes to speak. Speaking times may be reduced depending upon the number of speakers.***

1. Roll Call – BHC Staff
2. Approval of Minutes (January) – Craig Sap, Chair
3. Public Comments – Craig Sap, Chair
4. Oath of Office for new Senate Appointee Dr. Nicole Lawson – David Edsall, Deputy Attorney General, California Department of Justice
5. Executive Officer Report: Legislative, Project Status, and Fiscal updates – BHC Staff Representatives
6. Discussion and Possible Action on BHC Officer Nominations in Preparation for Elections on May 3, 2019 – Craig Sap, Chair
7. Board Member Announcements or Proposed Agenda Items for Future Meetings
8. Closed Session: Conference to discuss negotiations and strategies for the following properties: Parcel Numbers: APN 4201-002-027, Negotiating Party: Genworth Financial Inc., Agency Negotiator: David McNeill; APN 5029-038-001, Negotiating Party: Keller Williams Realty, Agency Negotiator: David McNeill.

*Pursuant to Government Code Section 11126, the Conservancy may hold a closed session to discuss and take possible action regarding instructions on real estate negotiations, on personnel matters and/or to receive advice of counsel on pending or potential litigation, among other permissible subjects. Confidential memoranda related to these issues may be considered during such closed session discussions.*

***\*Next meeting is tentatively scheduled for May 3, 2019.***

**ADJOURNMENT**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at [www.bhc.ca.gov](http://www.bhc.ca.gov)

**PUBLIC MEETING MINUTES  
BALDWIN HILLS CONSERVANCY**

**Friday, January 25, 2019**

**9:35 a.m. Call to Order** - A public meeting of the Baldwin Hills Conservancy (BHC) was assembled at 9:35 a.m. on Friday, January 25, 2019, at the Baldwin Hills Scenic Overlook State Park (BHSO) Visitor Center located at 6300 Hetzler Road, Culver City, CA 90230.

**I. Roll Call – David McNeill, Executive Officer**

**Members Present:** Lloyd Dixon, Jacquelyn Dupont-Walker, Dr. Yolanda Gorman, Robert Jones, Joshua Nelson, Kevin Regan, Craig Sap, Dr. Raissa White, Brian Baldauf.

**Staff Present:** David McNeill, Executive Officer; Gail Krippner, Grant Program Manager; Daniel Sciolini, Project Manager.

**II. Approval of Minutes (November) – Craig Sap, Chair:**

There being no objections or questions, the Chair called for a motion to approve. Member Dupont-Walker so moved, Member Gorman seconded the motion, and the minutes were unanimously approved (8 ayes).

**III. Public Comments – Craig Sap, Chair:**

Public comment was invited. No comments received.

**IV. Special Recognition of Past Chair Jacquelyn Dupont-Walker – Craig Sap, Chair:**

BHC Chair Craig Sap presented commemorative gavel to member Dupont-Walker. Member Dupont Walker thanked the Chair and everyone for continuing the path forward for the Conservancy and the public.

**V. Oath of Office for new Assembly Speaker Appointee Dr. Raissa White – David Edsall, CA Deputy Attorney General:**

Appointees Dr. White and Mr. Brian Baldauf took the oath of office as delivered by the Deputy Attorney General.

**VI. Presentation on the Lower Ballona Creek Planning and Feasibility Study – Michael Saliba, California Greenworks Inc:**

A PowerPoint presentation (attached) was given highlighting opportunities for water capture and multi-benefit projects along the Ballona Creek. Hydrology as well as geotechnical studies are a part of the research deliverables for the grant. Member Dixon asked about filtration of contaminants from captured water prior to migrating into the water table. Presenter explained if the water testing shows major contaminants that could impact ground wells, it would preclude using certain BMP's at that particular site. Member Dupont-Walker emphasized local stakeholder participation in the site selection and water conservation education process.

**VII. Executive Officer Report – David McNeill:**

**Project Status Update on Propositions 40, 84 and 1 – BHC Staff:**

*See the project update sheet in board package.*

**Fiscal and Legislative Update – David McNeill:**

*See expenditure report item in board package.*

**VIII. Board Member Announcements or Proposed Agenda Items for Future Meetings**

*Member Dixon asked about the possibility of extending the park hours at the Stoneview Nature Center; Member Reagan responded that an effort to attain new facility funding in order to augment the operating budget was underway; Mr. McNeill invited Members and the public to participate the Park to Playa Ballona Connection Opening Event immediately following the meeting at Culver City Park. Joshua Nelson announced Wade Crowfoot is the New Resources Secretary appointment under Governor Newsom.*

- *The next board meeting is tentatively scheduled for **March 15, 2019.***

**ADJOURNMENT**

There being no more business brought before the board, the meeting was adjourned at approximately **10:22 a.m.**

Approved:

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Craig Sap, Chair      Date:

## BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

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### Memorandum

**To:** Governing Board

**Fr:** Craig Sap, Chairman

**Date:** March 15, 2019

**Re:** Item 4: Oath of Office for new Senate Rules Appointee, Dr. Nicole Lawson – David Edsall, Deputy Attorney General, California Department of Justice

**Recommendation:** Not applicable

**Background:** Oath to be administered by the Office of the Attorney General.

Attachment 1 (Letter of Appointment)

Attachment 2 (Oath of Office)

VICE-CHAIR  
SCOTT WILK

MEMBERS  
SHANNON GROVE  
WILLIAM W. MONNING  
RICHARD D. ROTH

CALIFORNIA LEGISLATURE



ERIKA CONTRERAS  
SECRETARY OF THE SENATE

LISA CHIN  
DIRECTOR  
LISA MATOCQ  
DEPUTY DIRECTOR  
LAWRENCE COOPER  
DEPUTY DIRECTOR

SENATE RULES COMMITTEE

TONI G. ATKINS  
CHAIR

January 30, 2019

Baldwin Hills Conservancy Governing Board  
David F. McNiell, Executive Officer  
5120 West Goldleaf Circle, Ste. 290  
Los Angeles, CA 90056

Dear Mr. McNiell,

I am pleased to announce the appointment of Nicole Lawson, Ph.D., to the Baldwin Hills Conservancy Governing Board (see attached letter).

As the appointing authority, the Senate Rules Committee monitors the attendance of appointees and is interested in our appointee's performance. If our appointee misses more than two consecutive meetings, fails to complete assignments, resigns, or changes status in any way, please inform Lisa Matocq, Deputy Appointments Director, at (916) 651-4151.

Thank you for your cooperation in this matter. If you have any questions, please do not hesitate to contact my office.

Sincerely,

A handwritten signature in cursive script that reads "Toni G. Atkins".

TONI G. ATKINS  
President pro Tempore



## *Oath*

*For the Office of the **BALDWIN HILLS CONSERVANCY***

***BOARD I, Dr. Nicole Lawson do solemnly swear (or affirm) that***

*I will support and defend the Constitution of the United States and the*

*Constitution of the State of California against all enemies, foreign and*

*domestic; that I will bear true faith and allegiance to the Constitution of*

*the United States and the Constitution of the State of California; that I*

*take this obligation freely, without any mental reservation or purpose of*

*evasion; and that I will well and faithfully discharge the duties upon*

*which I am about to enter.*

**Signature:**

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Dr. Nicole Lawson

**Term Expires:** 1/01/2021

**Subscribed and sworn to before me, this day** \_\_\_\_\_

**Signature:**

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**Title:**

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## Memorandum

**To:** Governing Board  
**From:** David McNeill, Executive Officer  
**Date:** March 15, 2019  
**Re:** Item 5: Executive Officer Report

### **Projects Status Report**

Please see Attachment #1 for the updated Baldwin Hills Conservancy (BHC) Local Assistance/Capital Outlay Projects Status Report.

### **Fiscal Update**

Please see Attachment #2 - BHC Summary Expenditure Sheet by Fund, and Attachment #3 - BHC Prop 40 & Prop 84 Bond Cash Funds. The reports correspond with the end of month five (5) for the 2018-2019 Fiscal Year.

**BHC Project Status Report  
for 3/23/19**

<b>Project Title</b>	<b>Grantee</b>	<b>Contract ID</b>	<b>Fund Source</b>	<b>Funds Allocated</b>	<b>Agreement Expiration</b>	<b>PROJECT STATUS</b>
<b>La Cienega Pedestrian Bridge Project</b>	Los Angeles County Department of Parks and Recreation	BHC17003	Prop 40	\$3,900,000	1/30/2020	Construction drawings in-progress; permit approvals scheduled for June 2019 Estimated project completion in December 2020.
<b>Baldwin Hills Parklands Conservation Project</b>	Los Angeles Audubon Society (LAAS)	BHC15004	Prop 84	\$124,536	8/31/2019	Spring 2019 BHP Cert Program launched mid-February - 16 students enrolled; enrollees and students with complete certs have had 3 field projects with STEM professionals outside Parklands area, more planned for Spring and Summer; 2 LAAS staff have been hired by WLAC to teach two vocational education classes in Fall 2019; 3 WLAC student interns are expected to begin conservation work in KHSRA this Spring and through the Summer; Project completion Summer 2019.
<b>Park to Playa Trail - Ballona Creek Connection</b>	Culver City	BHC15002	Prop 84	\$379,808	6/30/2019	Project construction and installation of Park to Playa signage complete; Opening event was held after the BHC Board meeting on 1/25/19; project close-out in progress.



**BHC Project Status Report  
for 3/23/19**

<b>Project Title</b>	<b>Grantee</b>	<b>Contract ID</b>	<b>Fund Source</b>	<b>Funds Allocated</b>	<b>Agreement Expiration</b>	<b>PROJECT STATUS</b>
<b>Baldwin Hills Scenic Overlook Trail and Stormwater Improvement Project</b>	Los Angeles Conservation Corps (LACC)	BHC1708	Prop 84	\$830,684	6/30/2020	Habitat restoration areas identified; Sections 1-2 have been planted by Audubon; Trail tread work on Sect. 1-4 is 55% complete; Sect. 3 stair improvements complete; Post/cable fencing work ongoing; some construction delays due to rain and wet soil; Project completion expected Summer 2020.
<b>Waste Transfer Station Stormwater Diversion and Rain Garden Project</b>	Culver City	BHC16001	Prop 1	\$606,000	7/31/2018	Final Stormwater Monitoring Plan received end-Dec; Final reimbursement request and reports submitted November; Complete project close-out expected March 2019.
<b>Milton Green Street Project</b>	Mountains Recreation and Conservation Authority (MRCA)	BHC16002	Prop 1	\$745,000	8/31/2018	Final reimbursement pending; Close-out letter anticipated to be sent early March; Complete project close-out expected March 2019.
<b>Lower Ballona Creek Feasibility Study Project</b>	California Greenworks Inc.	BHC17002	Prop 1	\$258,000	6/30/2019	Rain survey conducted to identify Second BMP Site early-Feb; Public Awareness Workshop anticipated end-March; 4th Quarter Stakeholder meeting anticipated beg-April; Outreach presentation anticipated mid-April; Project completion expected June 2019.

**BHC Project Status Report  
for 3/23/19**

<b>Water Capture Project for Yvonne B. Burke Sports Complex</b>	California Conservation Corps Foundation (CCCF)	BHC1800	Prop 1	\$1,500,000	3/31/2020	Term extension requested due to longer than anticipated application process for a Line of Credit, and prolonged contract negotiations w/project suppliers, amendment pending; Site walk-through identifying pedestrian access location anticipated early-March; Project Completion expected Summer 2020.
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**Baldwin Hills**  
**2018/19 Summary Sheet by Fund**

<u>As of 12/31/2018</u>	<u>PCA #</u>	<u>Original</u> <u>Appropriation</u>	<u>Remaining</u> <u>Appropriation</u>	<u>EXP + ENC</u>	<u>BALANCE</u>	<u>Encumber</u> <u>by</u>	<u>Liquidate</u> <u>by</u>
<b>ELPF - #0140, Support</b>							
2016 Budget Act Item 3835-001-0140	10001	\$ 365,000.00	\$ 365,000.00	\$ 184,205.09	\$ 180,794.91	06/30/19	06/30/21
<b>Prop 40 - #6029, Support</b>							
2016 Budget Act Item 3835-001-6029	10005	\$ 129,000.00	\$ 129,000.00	\$ 52,822.13	\$ 76,177.87	06/30/19	06/30/21
<b>Prop 84 - #6051, Support</b>							
2016 Budget Act Item 3835-001-6051	10009	\$ 104,000.00	\$ 104,000.00	\$ 15,748.11	\$ 88,251.89	06/30/19	06/30/21
<b>Prop 1 - #6083, Support</b>							
2016 Budget Act Item 3835-001-6083	10006	\$ 107,000.00	\$ 107,000.00	\$ 43,293.62	\$ 63,706.38	06/30/19	06/30/21
<b>Prop 68 - #6088, Support</b>							
2018 Budget Act Item 3835-001-6088	10010	\$ 135,000.00	\$ 135,000.00	\$ -	\$ 135,000.00	06/30/19	06/30/21
<b>Total Support Balance:</b>					<b>\$ 543,931.05</b>		
<b>Prop 1 - #6083, Local Assistance/ Capital Outlay</b>							
2018 Budget Act Item 3835-101-6083	20009	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/21	06/30/23
2017 Budget Act Item 3835-101-6083	20008	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/20	06/30/22
2016 Budget Act Item 3835-101-6083	20006	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/19	06/30/21
2015 Budget Act Item 3835-101-6083	20004	\$ 2,000,000.00	\$ 949,937.00	\$ 558,937.00	\$ 391,000.00	06/30/20	06/30/22
<b>Total Prop 1 Balance:</b>					<b>\$ 6,391,000.00</b>		
<b>Prop 40 - #6029, Local Assistance/Capital Outlay</b>							
2016 Budget Act Item 3835-101-6029	20007	\$ 6,025,000.00	\$ 6,025,000.00	\$ -	\$ 6,025,000.00	06/30/19	06/30/21
2015 Budget Act Item 3835-301-6029	20005	\$ 11,604,000.00	\$ 6,655,750.00	\$ 3,726,045.00	\$ 2,929,705.00	06/30/20	06/30/22
<b>Total Prop 40 Balance:</b>					<b>\$ 8,954,705.00</b>		
<b>Prop 84 - #6051, Capital Outlay</b>							
2015 Budget Act Item 3835-301-6051	30004	\$ 2,118,000.00	\$ 1,992,047.28	\$ 897,215.18	\$ 1,094,832.10	06/30/20	06/30/22
2014 Budget Act Item 3835-301-6051	30003	\$ 3,120,000.00	\$ 795,438.00	\$ 381,853.26	\$ 413,584.74	06/30/20	06/30/22
<b>Total Prop 84 Balance:</b>					<b>\$ 1,508,416.84</b>		
<b>Prop 68 - #6088, Local Assistance/Capital Outlay</b>							
2018 Budget Act Item 3835-101-6088	2XXXX	\$ 1,100,000.00	\$ 1,100,000.00	\$ -	\$ 1,100,000.00	06/30/20	06/30/22
<b>Total Prop 68 Balance:</b>					<b>\$ 1,100,000.00</b>		

**BOND CASH FUNDS**  
as of 12/31/18

2015 COMMERCIAL PAPER TE		CASH ALLOCATED	EXPENDITURES	BALANCE
PROP 84:		\$3,377,819.00	3,207,007.36	\$170,811.64
PROP 40:		\$6,867,161.89	6,657,934.54	\$209,227.35
PROP 1:		\$1,758,114.54	1,477,219.48	\$280,895.06

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## Memorandum

**To:** Governing Board

**From:** Craig Sap, Chair

**Date:** March 15, 2019

**Re:** Item 6: Discussion and Possible Action on BHC Officer Elections to be held at the May 3, 2019, Board Meeting

**Background:** The Nomination Committee is prepared to consider candidates to fill the 2019 Vice Chair position. Eligible candidates will be selected from the attached list based on the protocol below adopted by the Governing Board in 2003. The Committee will present the final list of nominees for election at the upcoming Conservancy meeting.

### Officer Nominations Procedure

1. The Nominating Committee shall be an annual committee.
2. The outgoing BHC Board Chair shall become the Chair of the Nominating Committee. Two other members shall be volunteers.
3. The Board Vice Chair shall rotate as the next Board Chair.
4. Nominees for office shall be selected for diversity of background and experience different than previous Chairs, and for having previously served as a committee chair person.
5. The Nominating Committee will recommend one or two candidates for Chair; voting Board members may nominate others at the time of election. The candidate with the highest number of votes shall be declared the winner.
6. A member shall hold each of the two offices for no more than one year; re-election may occur beginning the third year out of office.
7. Term of office shall be January to December.

## Chair and Vice Chair Annual Elections

### Process

1. Vice Chair rotates to Chair; Chair becomes Past Chair.
2. New Vice Chair elected.
3. Current Chair, Vice Chair and Past Chair are committee to nominate next Vice Chair.
  - a. Vice Chair selection should recognize diversity and expertise.
  - b. Selection made to achieve a different perspective/representation than previously.

### Rationale

1. Compatible with Section 32558 of the Public Resources Code.
2. Adds structure and forethought to current process.
3. Allows members to express their interest in being Vice Chair one month prior to the actual vote (instead of announcing interest at the meeting in which the votes are taken.)
4. Committee to survey eligible members for interest and expertise, and recommend candidates for whom Board votes.
5. Gives Vice Chair experience prior to elevation to Chair.

<b>BOARD MEMBERS (<i>eligible list</i>)</b>
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Lloyd Dixon
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Corey Lakin
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Robert L. Jones
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Marina Voskanian
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Lacey Johnson
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Dr. Yolanda Gorman
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Kevin Regan
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