

## BALDWIN HILLS CONSERVANCY NOTICE OF PUBLIC MEETING

The meeting of the Baldwin Hills Conservancy (BHC) will be held  
Friday, December 18, 2020 10:00 AM - 12:00 PM

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, certain provisions of the Bagley Keene Open Meeting Act are suspended due to a State of Emergency in response to the COVID-19 pandemic. Consistent with the Executive Order, this public meeting will be conducted by teleconference and internet, with no public locations.

Members of the public may dial into the teleconference  
and or join the meeting online at Zoom.

Please click the link below to join the webinar:  
<https://ca-water-gov.zoom.us/j/95278004418>

Or Telephone:

Dial:

USA 214 765 0479 US Toll

USA 888 278 0296 US Toll-free

Conference code: 596019

***Materials for the meeting will be available at the Conservancy website on the Meetings & Notices tab in advance of the meeting date.***

**10:00 AM - CALL TO ORDER – Keshia Sexton, Chair**

### MEETING AGENDA

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS SHOULD BE SUBMITTED BEFORE ROLL CALL

***Public Comment and Time Limits:*** Members of the public can make comments in advance by emailing [tiffany.jones@bhc.ca.gov](mailto:tiffany.jones@bhc.ca.gov) or during the meeting by following the moderator's directions on how to indicate their interest in speaking. Public comment will be taken prior to action on agenda items and at the end of the meeting for non-agenda items. ***Individuals wishing to comment will be allowed up to three minutes to speak. Speaking times may be reduced depending upon the number of speakers.***

1. Roll Call – BHC Staff
2. Approval of Minutes (September) – Keshia Sexton, Chair
3. Public Comments – Keshia Sexton, Chair
4. Message from the Chair – Keshia Sexton, Chair
5. Special Recognition Awards for 2<sup>nd</sup> Supervisorial District's Leadership – Keshia Sexton, Chair
6. Election of Board Officers Pursuant to Public Resources Code Section 32558 of the Baldwin Hills Conservancy Act – Keshia Sexton, Chair

7. Discussion and possible action on the proposed Baldwin Hills Conservancy 2021 Meeting Calendar – Dr. Raissa White, Vice Chair
8. Executive Officer Report: Legislative, Project Status, and Fiscal updates – BHC Staff Representatives
9. Board Member Announcements or Proposed Agenda Items for Future Meetings

*Pursuant to Government Code Section 11126, the Conservancy may hold a closed session to discuss and take possible action regarding instructions on real estate negotiations, on personnel matters and/or to receive advice of counsel on pending or potential litigation, among other permissible subjects. Confidential memoranda related to these issues may be considered during such closed session discussions.*

*\*Next meeting is tentatively scheduled for **January 29, 2021.***

## **ADJOURNMENT**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at [www.bhc.ca.gov](http://www.bhc.ca.gov)

**BALDWIN HILLS CONSERVANCY**

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

**PUBLIC MEETING MINUTES  
BALDWIN HILLS CONSERVANCY  
Friday, September 25, 2020**

10:00 a.m. Call to Order - A public meeting of the Baldwin Hills Conservancy (BHC) was assembled at 10:06 a.m. on Friday, September 25, 2020 via teleconference Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.

I. David Edsall swore in the newest member of the board, Armando Abrego from Culver City Parks and Recreation Department.

**I. Roll Call – Gail Krippner, BHC Staff**

**Members Present:** Armando Abrego, Megan Cooper, Lloyd Dixon, Norma Garcia, Peter Garcia, Dr. Yolanda Gorman, Robert Jones, Sally Lukenbill, Amanda Martin, Sarah Rascon, Craig Sap, Marina Voskanian, Dr. Raissa White, Udak-Joe Ntuk.

**Staff Present:** David McNeill, Executive Officer; Gail Krippner, Grant Program Manager; Tiffany Jones, Project Manager; David Edsall Jr., Deputy Attorney General.

**II. Public Comments – Dr. Raissa White, Vice-Chair**

1. Bill Vandenburg- Spoke in support of item 5
2. Tim Jones- Spoke about possible outdoor classrooms and community involvement and outreach in the proposed projects.
3. Travis Longcore- Spoke in support of items 5 and 7.
4. Arely Mendia Perez- Here to answer questions as the Los Angeles Audubon Society Greenhouse manager at Baldwin Hills Scenic Overlook. Spoke in support of North East Trees project.
5. Margo Griswold- Spoke in support of items 5 and 7.
6. Brian Young- Spoke to community aspects of projects presented.
7. Heba El-Guindy- Here to answer questions as the Mobility and Traffic Engineer for City
8. Eden Ferry- Spoke in support of items 5 and 7.
9. Tim Jones- Recommended motion approval be delayed.
10. Joe Laskin- Spoke in support of items 5, 6, and 7.
11. Robert Skillman- Spoke in support of items 6 and 7.

### **III. Approval of Minutes (July) – Dr. Raissa White, Vice-Chair**

Member Jones provided a motion to approve the minutes unanimously. Member Martin seconded the motion. There being no objections or questions, the Chair called for any objections to the approval of the minutes. With no objections, the minutes were approved.

### **IV. Message from the Chair – Dr. Raissa White, Vice-Chair**

In the absence of the chairwoman Keisha Sexton, the Vice Chair welcomed everyone and extend her well wishes. She hopes they are being safe and taking care of themselves.

### **V. Consideration of Resolution # 20-08 Authorizing a BHC Proposition 1 Local Assistance Grant, in an Amount Not to Exceed \$1,020,746, to North East Trees for the Five-Points Habitat Restoration Project – David McNeill, Executive Officer**

Motion to approve by Member Sap. Seconded by Member Jones. There were no questions by the board. Motion was approved unanimously through roll call voting.

### **VI. Consideration of Resolution # 20-09 Authorizing a BHC Proposition 1 Local Assistance Grant, in an Amount Not to Exceed \$1,952,500, to Culver City for the Ballona Creek Bike Path Sustainability and Accessibility Project - David McNeill, Executive Officer**

Member Dixon raised a question regarding what the implication for the Higuera Bridge and the possibility the bike path will be open at night with new lights. David and Heba El-Guindy responded and answered the question. Member Dixon thanked them and wanted to ensure that issues of safety and light pollution were addressed. Member Ntuk spoke about how this project would be a step forward and innovative for the Los Angeles area, thanks to the collaborative effort by all involved, and to lend his support to the project. Member Garcia thanked the Conservancy staff for their commitment and perseverance. Motion to approve by Member Gorman. Seconded by Member Garcia. Motion was approved unanimously through roll call voting.

### **VII. Consideration of Resolution # 20-10 Authorizing a BHC Proposition 1 Local Assistance Grant, in an Amount Not to Exceed \$1,027,640, to the Los Angeles Conservation Corps for the Baldwin Hills Scenic Overlook Slope Restoration Project – David McNeill, Executive Officer**

Motion to approve by Member Sap. Seconded by Member Jones. There were no questions from the board. Motion was approved unanimously through roll call voting.

### **VIII. Executive Officer Report: Legislative, Project Status, and Fiscal updates – BHC Staff**

Project status updates were given by Gail Krippner- 1) La Cienega Pedestrian Bridge- on schedule for completion December 2020; 2) Scenic Overlook- projection completion date is expected December

2020; 3) Water capture project at YBB- grantee planning to ask for term extension. Member Dixon asked a question about any potential 2020 line items that will add funds. David answered his question. Member Martin added information about legislation and bond proposals.

#### **IX. Board Member Announcements or Proposed Agenda Items for Future Meetings**

Member Dixon commented that he thought all the projects were terrific and he wants the Conservancy to spend prop 40 money to acquire more space.

Member Martin spoke about a public comment and referred those with questions about guidelines to the BHC website.

Member Jones commented on great work the conservancy does to preserve and protect the quality of our green open spaces.

\*Next meeting is tentatively scheduled for November 20, 2020.

#### **ADJOURNMENT**

There being no more business brought before the board, the meeting was adjourned at approximately **11: a.m.**

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## Memorandum

**To:** Governing Board

**From:** Keshia Sexton, Chair

**Date:** December 18, 2020

**Re:** Item 5: Special Recognition Awards for 2<sup>nd</sup> Supervisorial District's Leadership

**Recommendation:** No action required

**Background:** On behalf of the Governing Board, the Chair will present awards in recognition of and Supervisor Mark Ridley Thomas and Ms. Karly Katona for their twelve (12) years of partnership and service on the Baldwin Hills Conservancy Governing Board.

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### Memorandum

**To: Governing Board**

**Fr: Keshia Sexton, Chair**

**Date: December 18, 2020**

**Re: Item 5: Election of Board Officers Pursuant to Public Resources Code Section 32558 of the Baldwin Hills Conservancy Act – Keshia Sexton, Chair**

**Recommendation:** Pursuant to the Ad Hoc Nomination Committee's recommendation, Member Megan Cooper is hereby presented for nomination to the position of Vice Chair of the Conservancy for 2021. Megan has been a designee for the Coastal Conservancy since January 2019. Over the past year, Ms. Cooper has actively participated in the grant application review and scoring committee as well as outreach engagement with environmental groups and youth education. Her background as the Deputy Regional Manager with the State Coastal Conservancy provides a wealth of expertise in local assistance and capital improvement programs for Prop 1, Prop 68 and Prop 84.

**Background:** The BHC statute calls for the annual election of officers by the Governing Board (see attachment #1). Officers must receive a majority vote from a quorum of the sitting members. Under the guidelines adopted by the Conservancy in 2004, the Nomination Committee provides a nominee recommendation to the Board for the election. The committee's recommendation does not preclude other eligible candidates from being nominated from the floor at the time of the election.

## Attachment #1

### CHAIR AND VICE CHAIR ANNUAL ELECTIONS

#### Process

1. Current Chair, Vice Chair and or Past Chair are committee to nominate next Vice Chair.
  - a. Vice Chair selection should recognize diversity and expertise.
  - b. Selection made to achieve new perspective/representation than previous term.
2. New Vice Chair elected.
3. Vice Chair rotates to Chair in January

#### Rationale

1. Compatible with Publication 32558, the Resources Code.
2. Adds structure and forethought to current process.
3. Committee to survey eligible members for interest and expertise and recommend candidates for whom Board may consider.
4. Allows members to express their interest in being Vice Chair prior to the actual vote (instead of soliciting interest at the meeting in which the votes are taken).
5. Gives Vice Chair experience prior to elevation to Chair.

<b>BOARD MEMBERS (<i>eligible</i>)</b>
Lloyd Dixon
Megan Cooper
Robert L. Jones
Nicole Lawson
Jackie Dupont Walker
Yolanda Gorman



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### Memorandum

**To: Governing Board**

**Fr: Dr. Raissa White, Vice Chair**

**Date: December 18, 2020**

**Re: Item 5: Discussion and possible action on the proposed Baldwin Hills Conservancy 2021 Meeting Calendar**

**Recommendation:** See calendar (Attachment #1) for consideration.

# 2021

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January
01: New Year's Day
18: MLK Jr. Day
29: BHC Board Meeting
February
15: Presidents' Day
March
26: BHC Board Meeting
31: Cesar Chavez Day
April
02: Good Friday
04: Easter Sunday
May
09: Mother's Day
14: BHC Board Meeting
31: Memorial Day
June
20: Father's Day
July
04: Independence Day
02: BHC Board Meeting
August
Dark
September
06: Labor Day
10: BHC Board Meeting
October
11: Indigenous Peoples' Day
31: Halloween
November
11: Veterans Day
19: BHC Board Meeting
25: Thanksgiving Day
December
25: Christmas Day

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## Memorandum

**To:** Governing Board  
**From:** David McNeill, Executive Officer  
**Date:** December 18, 2020  
**Re:** Item 8: Executive Officer Report

### **Projects Status Report**

Please see Attachment # 1 for the updated Baldwin Hills Conservancy (BHC) Local Assistance/Capital Outlay Project Status Report.

### **Fiscal Update**

Please see Attachment # 2 - BHC Summary Expenditure Sheet by Fund and Attachment #3 - BHC Prop 1, Prop 40, Prop 84 and Prop 68 Bond Cash Funds. The reports correspond with the end of fiscal month seven (7) for the 2020-2021 Fiscal Year.

### **Legislative Update**

AB2000 Kamlager-Dove – As of November 30, 2020, the Baldwin Hills Conservancy: Urban Watersheds Conservancy Expansion bill was listed as inactive. Assembly Member Kamlager-Dove's office is working with the Nature Conservancy to revive the bill in the first quarter of 2021. The Nature Conservancy will be restarting discussions with stakeholders as well as commencing general community outreach in communities included in the expanded territory.

**BHC Project Status Report  
for 11/20/20**

<b>Project Title</b>	<b>Grantee</b>	<b>Contract ID</b>	<b>Fund Source</b>	<b>Funds Allocated</b>	<b>Agreement Expiration</b>	<b>PROJECT STATUS</b>
<b>La Cienega Pedestrian Bridge Project</b>	Los Angeles County Department of Parks and Recreation	BHC17003	Prop 40	\$3,900,000	12/31/2020	LACO Bridge - Social distanced opening event held October 29; bridge opened to the public; Grantee requested 6-month term amendment to allow for fiscal close out ; Complete project close-out expected September 2021.
<b>Baldwin Hills Scenic Overlook Trail and Stormwater Improvement Project</b>	Los Angeles Conservation Corps (LACC)	BHC1708	Prop 84	\$830,684	12/31/2020	Resorative plantings establishment complete; Plant care planned in Winter; Project completion expected December 2020; Complete project close-out expected March 2021.
<b>Water Capture Project for Yvonne B. Burke Sports Complex</b>	California Conservation Corps Foundation (CCCF)	BHC1800	Prop 1	\$1,500,000	1/31/2021	Construction documents complete; Construction subcontracting negotiation complete; Grantee requested term extension due to delays in engineering approvals, Covid-19 logistics and construction contract approvals; Project Completion that was expected January 2021 will be amended to the end of 2021; Complete project close-out approximated 2nd quarter of 2022.

**BHC Project Status Report  
for 11/20/20**

<b>Project Title</b>	<b>Grantee</b>	<b>Contract ID</b>	<b>Fund Source</b>	<b>Funds Allocated</b>	<b>Agreement Expiration</b>	<b>PROJECT STATUS</b>
<b>Green Valley Connection Improvement Project at KHSRA</b>	Los Angeles County Department of Parks and Recreation	BHC2002	Prop 1	\$700,000	3/31/2026	County BOS acceptance of BHC grant Dec 2020; Work begins Jan 2021 with the Biological Resources Assessment; Estimated Project completion March 2026 ; Complete project close-out expected June 2026.
<b>Mar Vista Community Greening Plan and Greenway Design</b>	Kounkuey Design Initiative (KDI)	BHC2004	Prop 68	\$359,800	5/31/2022	12-member Youth Group from Boys & Girls Club are meeting monthly (all Virus protections required) have discussed goals, objectives and toured the Mar Vista Gardens site; Community Advisory Committee formed; first virtual meeting held Dec 10; Estimated project completion May 31, 2022; Complete project close-out expected August 2022.
<b>Baldwin Hills Reservoir Revitalization and Restoration Plan</b>	Tree People, Inc.	BHC2005	Prop 68	\$198,000	12/31/2022	Work began September 2020; Design RFP package in development; design firm selection in early 2021; Estimated Project completion December 2022 ; Complete project close-out expected March 2023.

## Cover of BHC Expenditure 20-21 FM5

<u>As of 11/30/2020</u>	<u>Activity #</u>	<u>Original Appropriation</u>	<u>Remaining Appropriation</u>	<u>EXP + ENC</u>	<u>BALANCE</u>	<u>Encumber by</u>	<u>Liquidate by</u>
<b>ELPF - #0140, Support</b>							
2019 Budget Act Item 3835-001-0140	10001	\$ 375,000.00	\$ 389,000.00	\$ 84,084.14	\$ 304,915.86	06/30/21	06/30/23
<b>Prop 40 - #6029, Support</b>							
2019 Budget Act Item 3835-001-6029	10005	\$ 135,000.00	\$ 141,000.00	\$ 34,531.45	\$ 106,468.55	06/30/21	06/30/23
<b>Prop 84 - #6051, Support*</b>							
2019 Budget Act Item 3835-001-6051	10009	\$ 110,000.00	\$ 133,000.00	\$ 24,085.79	\$ 108,914.21	06/30/21	06/30/23
<b>Prop 1 - #6083, Support</b>							
2019 Budget Act Item 3835-001-6083	10006	\$ 111,000.00	\$ 116,000.00	\$ -	\$ 116,000.00	06/30/21	06/30/23
<b>Prop 68 - #6088, Support</b>							
2019 Budget Act Item 3835-001-6088	10010	\$ 184,000.00	\$ 189,000.00	\$ 30,862.65	\$ 158,137.35	06/30/21	06/30/23
<b>Total Support Balance:</b>					<b>\$ 794,435.97</b>		

<b>Prop 1 - #6083, Local Assistance/ Capital Outlay</b>							
2019 Budget Act Item 3835-101-6083	20011	\$ 1,300,000.00	\$ 1,300,000.00	\$ -	\$ 1,300,000.00	06/30/23	06/30/25
2018 Budget Act Item 3835-101-6083	20009	\$ 2,000,000.00	\$ 2,000,000.00		\$ 2,000,000.00	06/30/21	06/30/23
2017 Budget Act Item 3835-101-6083	20008	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ 2,000,000.00	06/30/23	06/30/25
2016 Budget Act Item 3835-101-6083	20006	\$ 2,000,000.00	\$ 2,000,000.00	\$ 1,500,000.00	\$ 500,000.00	06/30/22	06/30/24
2015 Budget Act Item 3835-101-6083	20004	\$ 2,000,000.00	\$ 473,149.28	\$ 82,149.28	\$ 391,000.00	06/30/21	06/30/23
<b>Total Prop 1 Balance:</b>					<b>\$ 6,191,000.00</b>		

Cover of BHC Expenditure 20-21 FM5

<b>Prop 40 - #6029, Local Assistance</b>								
2016 Budget Act Item 3835-101-6029	<b>20007</b>	\$ 6,025,000.00	\$ 6,025,000.00	\$ -	\$ <b>6,025,000.00</b>	06/30/22	06/30/24	
2015 Budget Act Item 3835-301-6029	<b>20005</b>	\$ 11,604,000.00	\$ 4,988,792.00	\$ 2,059,087.00	\$ <b>2,929,705.00</b>	06/30/21	06/30/23	
<b>Total Prop 40 Balance:</b>					<b>\$ 8,954,705.00</b>			

<b>Prop 68 - #6088, Local Assistance/Capital Outlay</b>								
2020 Budget Act Item 3835-101-6088	<b>XXXXX</b>	\$ 1,100,000.00	\$ 1,100,000.00	\$ -	\$ <b>1,100,000.00</b>	06/30/23	06/30/25	
2019 Budget Act Item 3835-101-6088	<b>20013</b>	\$ 1,100,000.00	\$ 1,100,000.00	\$ -	\$ <b>1,100,000.00</b>	06/30/22	06/30/24	
2018 Budget Act Item 3835-101-6088	<b>20012</b>	\$ 1,100,000.00	\$ 1,100,000.00	\$ -	\$ <b>1,100,000.00</b>	06/30/22	06/30/22	
<b>Total Prop 68 Balance:</b>					<b>\$ 3,300,000.00</b>			

<b>Prop 84 - #6051, Capital Outlay</b>								
2015 Budget Act Item 3835-301-6051	<b>30004</b>	\$ 2,118,000.00	\$ 1,603,972.74	\$ 491,832.64	\$ <b>1,112,140.10</b>	06/30/21	06/30/23	
2014 Budget Act Item 3835-301-6051	<b>30003</b>	\$ 3,120,000.00	\$ 795,438.00	\$ 381,853.26	\$ <b>413,584.74</b>	06/30/23	06/30/25	
<b>Total Prop 84 Balance:</b>					<b>\$ 1,525,724.84</b>			

**BOND CASH FUNDS**

**Bond Cash - As Of 11-30-20**

COMMERCIAL PAPER TE	
PROP 68:	6088

CASH ALLOCATED
\$210,000.00

EXPENDITURES
\$106,725.18

BALANCE
\$103,274.82

2015 COMMERCIAL PAPER TE	
PROP 84:	6051
PROP 40:	6029
PROP 1:	6083

CASH ALLOCATED
\$5,199,878.26
\$24,866,054.54
\$2,107,586.83

EXPENDITURES
\$5,145,621.39
\$24,754,221.46
\$1,987,221.95

BALANCE
\$54,256.87
\$111,833.08
\$51,364.94

All figures are derived from the Agency Bonds Consolidated Reporting System v1.3 (ABCRS)