

BALDWIN HILLS CONSERVANCY NOTICE OF PUBLIC MEETING

The meeting of the Baldwin Hills Conservancy (BHC) will be held
Friday, March 18, 2022, from 10:00 AM - 12:00 PM

Pursuant to Executive Order N-1-22 issued by Governor Gavin Newsom on January 5, 2022, certain provisions of the Bagley Keene Open Meeting Act are suspended to help California respond to, recover from, and mitigate the impacts of the COVID-19 pandemic. Consistent with the Executive Order, this public meeting will be conducted by teleconference and internet, with no public locations.

Members of the public may dial into the teleconference
and or join the meeting online at Zoom.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81007767701>

Or Telephone:

Dial:

USA 216 706 7075 US Toll

USA 866 390 1828 US Toll-free

Conference code: 787909

Materials for the meeting will be available at the Conservancy website on the Meetings & Notices tab in advance of the meeting date.

10:00 AM - CALL TO ORDER – Megan Cooper, Chair

MEETING AGENDA

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS SHOULD BE SUBMITTED BEFORE ROLL CALL

Public Comment and Time Limits: Members of the public can make comments in advance by emailing tiffany.jones@bhc.ca.gov or during the meeting by following the moderator's directions on how to indicate their interest in speaking. Public comment will be taken prior to action on agenda items and at the end of the meeting for non-agenda items. ***Individuals wishing to comment will be allowed up to three minutes to speak. Speaking times may be reduced depending upon the number of speakers.***

1. Roll Call – BHC Staff
2. Approval of Minutes (January) – Megan Cooper, Chair
3. Public Comments – Megan Cooper, Chair
4. Discussion and possible action on an advance of BHC Prop 1 Grant Funds to the California Conservation Corps Foundation for the construction phase of agreement #BHC1800 for the Water Capture Project at Yvonne B. Burke Sports Complex – David McNeill, Executive Officer
5. Executive Officer Report: Legislative, Operations, Project Status and Fiscal updates – BHC Staff Representatives

6. Board Member Announcements or Proposed Agenda Items for Future Meetings

Pursuant to Government Code Section 11126, subdivision (e), the Conservancy may hold a closed session on the following item to receive advice of counsel on pending or potential litigation, among other permissible subjects. Confidential memoranda related to this item may be considered during such closed session discussion.

7. Closed Session: Discussion and possible action regarding pending and/or potential litigation: Public Access & Non-Discriminatory Practices related to Kenneth Hahn State Recreation Area. Govt. Code § 11126(e)(2)(B)

****Next meeting is tentatively scheduled for May 20, 2022.***

ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call the Conservancy at 310 202-3010 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at www.bhc.ca.gov

**PUBLIC MEETING MINUTES
BALDWIN HILLS CONSERVANCY
Friday, January 28, 2022**

10:00 a.m. Call to Order - A public meeting of the Baldwin Hills Conservancy (BHC) was assembled at 10:02 a.m. on Friday, January 28, 2022, via teleconference Pursuant to Executive Order N-1-22 issued by Governor Gavin Newsom on January 5, 2022.

I. Roll Call – David McNeill, BHC Staff

Members Present: Megan Cooper, Jaqueline Dupont-Walker, Norma Garcia, Robert Jones, Dr. Nicole Lawson, Jennifer Lucchesi, Amanda Martin, Laura Muraida, Keshia Sexton, Jerry West, Dr. Raissa White.

Staff Present: David McNeill, Executive Officer; Gail Krippner, Grant Program Manager; Tiffany Jones, Project Manager; Lena Sheet, Deputy Attorney General.

II. Approval of Minutes (December)– Megan Cooper, Chair

Member West provided a motion to approve the minutes unanimously. Member Martin seconded the motion. There being no objections or questions, the Chair called for any objections to the approval of the minutes. With no objections, the minutes were approved.

III. Public Comments – Megan Cooper, Chair

There were no comments.

IV. Special Recognition of Past Chair Dr. Raissa White – Megan Cooper, Chair

The chair started her recognition by lauding the accomplishments of Dr. Raissa White. Her work as an educator and advocate made for a chairperson that supported new and innovative efforts for the park. Dr. White's optimism and hope during the pandemic help to keep the meetings engaging and fun. Dr. White was then presented with a gavel in appreciation for all her work. Dr. White then thanked the chair for her words and state she is there to assist in any way necessary.

The chair welcomed everyone and introduced herself to everyone as the new chair. She currently works on complex coastal conservancy issues such as climate adaptation, habitat restoration, and equitable public access at the State Coastal Conservancy. The chair wants to continue the work of her predecessor and work on habitat restoration, parkland connectivity, and sustainability projects. She concluded her message by hoping that in 2022 we can meet in person.

VI. Consideration of a Resolution to Augment Prop 68 Grant Agreement #BHC2005 with Climate Resolve, in an amount not to exceed \$52,000 – David McNeill, Executive Officer

Jonathan Parfrey of Climate Resolve gave a presentation on how their project in the Parklands aids in human resilience in underserved urban communities. Member West provided a motion and Member Norma Garcia seconded the motion. Executive Director McNeill conducted a roll call vote. With a vote of all ayes and with no nays, the motion passed.

V. Update on Baldwin Hills Parklands Community Resilience and Access Plan – Natalie Hernandez, Associate Director - Climate Resolve

Climate Resolve Associate Director Natalie Hernandez gave a presentation to update how Climate Resolve's project in the Parklands aids in human resilience in underserved urban communities. They are working collaboration with the South Los Angeles Transit Empowerment Zone to increase their overall community engagement. They have utilized a 13-member resident advisory committee, a survey with approximately 300 responses, work group meetings, and a resident advisory field trip to get ideas on how they can better use the park spaces, improve services, and programming in the Parklands. Potential ideas included more Wi-Fi and phone charging stations, more shade and water features, more lights to improve safety, more bike share and storage options, and more water and hydration stations for people and their pets.

Adam Wheeler came up with three stages to think of when designing for public use. Stage one is everyday use. Stage two is community/large group usage. Stage three is for emergency services. Member Dupont-Walker had a question and comment age equity regarding Wi-Fi. She also asked if Los Angeles County could be part of this process. Ms. Hernandez replied that they are looking for technology partners. Member Dupont-Walker commented that she might have a contact that might assist. Member Lawson asked who was involved community wise and any possible communication plan, so people are aware of the resources. Miss Hernandez replied they have three tiers including online survey, social media/Facebook and the South Los Angeles Transit Empowerment Zone (SLATE-Z) the servants. Member Garcia thanked Climate Resolve and commented that this is a very exciting process that are proud to partner with. Chair Cooper if there was a plan for implementation how it would move forward. Miss Hernandez reply that part of the adoption and finalization is getting commitments from different organizations and departments to help them implement parts of the plan.

VII. Executive Officer Report: Legislative, Operations, Project Status and Fiscal updates – BHC Staff Representatives

Project status updates were given by staff members Tiffany Jones and Gail Krippner. Staff member Jones reported on the status of HoneyLove apiary at Stoneview Nature Center. The grantees are currently awaiting information regarding permits from Culver City planning department. The estimated date of completion is September 2022. Jones also reminded member to submit their FPPC Form 700. They are due April 2022. Krippner talked about the climate resolve request for term extension the Green Valley Connection Improvement project, the Mar Vista Community Greening Plan a Green Light Design, KDI, the Baldwin Hills Reservoir Revitalization Plan, the Ballona Creek Bike Path, and the Baldwin hills Scenic Overlook Slope Restoration Project.

Executive Director David McNeill spoke on how the fiscal information is available in the board package. He discussed upcoming event such as the reintroduction of the conservancy expansion, the extension of virtual meetings by the governor by executive order, and the upcoming all Conservancy Meeting on April 21-22, 2022, and the potential of abandoning and decommissioning oil fields in Los Angeles County. Member Dupont-Walker thanked former Chair Dr. Raissa White for her service, positivity, and progressive image. She also commented on the arrival of the 2028 Olympics and Paralympics and how the conservancy can find a way to incorporate the Parklands into the celebration.

VIII. Board Member Announcements or Proposed Agenda Items for Future Meetings

There were no announcements from the board.

Pursuant to Government Code Section 11126, the Conservancy may hold a closed session to discuss and take possible action regarding instructions on real estate negotiations, on personnel matters and/or to receive advice of counsel on pending or potential litigation, among other permissible subjects. Confidential memoranda related to these issues may be considered during such closed session discussions.

Next meeting is tentatively scheduled for **March 18, 2022.*

ADJOURNMENT

There being no more business brought before the board, the meeting was adjourned at approximately 11:20 a.m.

Approved:

Megan Cooper, Chair

Date

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at www.bhc.ca.gov

BALDWIN HILLS CONSERVANCY

4859 West Slauson Ave, #364

Los Angeles, CA 90056

Ph: (310) 202-3010

www.bhc.ca.gov

Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: March 18, 2022

Re: **Item #4:** Discussion and possible action on an advance of BHC Prop 1 Grant Funds to California Conservation Corps Foundation for the construction phase of agreement #BHC1800 for the Water Capture Project at Yvonne B. Burke Sports Complex – David McNeill, Executive Officer

Recommendation: Authorize the Executive Officer to proceed with processing current and future Advance Requests pursuant to the enclosed Guidelines.

Background: Traditionally, the Baldwin Hills Conservancy (BHC) requires that grant funds expenditures be paid in arrears. In other words, grantees must first pay project expenses, and then submit a Payment Request Form and corresponding backup documentation in order to be reimbursed for those expenditures. Advances to “unrelated parties”, including local governments, special districts and nonprofits, are permissible as the State no longer controls the funds once they are transferred. In many cases, advances have been allowed where specific language is in the funding source, included in the grant program guidelines, or where other extenuating circumstances have been identified and approved by the Agency or Executive Officer. Staff is submitting guidelines (see attachment #1) developed to address capacity needs of grantees that request immediate access to a portion of their grant award funds.

The CA Conservation Corps Foundation is seeking a Prop 1 Grant Fund advance of approximately \$231,319 to complete the first phase of construction for the Water Capture Project. The request comes as the subcontractor, Parsam Inc, has initiated site clearing, grubbing and excavation for the project’s drainage foundation installation. The advance amount represents about 12.5% of the total grant and will cover approximately 90 days of construction activities. While CCCF successfully established a business line of credit in 2019 for payment of reimbursable expenditures during this grant, the last two years of the pandemic impacted their fundraising efforts and reduced their capacity to incur large expenditures that will be required for construction activities over the coming quarter. The proposed advance would allow CCCF sufficient cash flow to pay the subcontractor in a timely manner and maintain project progress without future interruption.

Pursuant to the BHC Cash Advance Guidelines, CCCF is submitting a payment request that includes all cost estimates for services, equipment and supplies to support the advanced amount requested, along with an itemized schedule of expenditures requiring expedited disbursement (see attachment #2).

If implemented over the Spring, this phase of the project will enhance the park infrastructure with nature-based solutions to reduce pollutant flows from leaving the site while also preventing slope erosion.

Attachment #1

**BHC Guidelines for Advances of Grant Funds
(Includes both Bond Funds and General Funds)**

Traditionally, the Baldwin Hills Conservancy (BHC) requires that grant funds be paid in arrears. In other words, grantees must first pay project expenses, and then submit a Payment Request Form and corresponding backup documentation in order to be reimbursed for those expenditures. Advances have been allowed where specific language is in the funding source, included in the grant program guidelines, or where other extenuating circumstances have been identified and approved by Executive Officer.

State Entities

Bond funds cannot be advanced to State Entities. Deposits for acquisitions into a third-party escrow account are not considered advances to a State Entity.

Although the Government Code and other statutes generally allow advances between State departments, these laws were developed to define a general practice for a range of funding sources. Bond funds by their very nature are unique. In addition to state laws and rules governing their use, they are also controlled by federal tax regulations. Federal regulations that govern bond funds are highly complex, and we rely on the expertise of Bond Counsel through the State Treasurer's Office to provide the guidance needed to ensure we operate in a manner that preserves the tax-exempt status of the bonds.

Under federal regulations, advancing bond funds from one State agency to another does not constitute a program expenditure. Since bond proceeds are not treated as spent until they have actually been expended for program purposes, advancing funds to state departments would make it impossible to determine when bond funds are expended for tax arbitrage and rebate purposes due to the complex federal regulations covering arbitrage. Moreover, Bond Counsel could not give the State an unqualified opinion on the tax-exempt status of the bonds, which would clearly jeopardize their tax-exempt status.

Non-State Entities

Advances to non-state entities or "unrelated parties", including local governments, special districts and nonprofits, are permissible as the State no longer controls the funds once they are transferred. Joint Powers Authorities (JPAs) which include State agencies as members have been determined to not meet the federal requirements of unrelated parties so they may not receive advances.

Eligible Advance Costs and Amounts

Overhead, or indirect costs, may be included in an advance for grant programs that allow overhead. The percentage level requested for Overhead must be consistent with the percentage level approved in the Grant Agreement.

Advances may be requested in increments of no more than 25% of the total grant amount at a time. Once the grants administrator has verified appropriate use and reconciled payment for the advanced funds, another advance may be considered. In rare instances, exceptions may be considered to allow a portion of the 25% to be reconciled, followed by another advance, however, the total advanced cannot exceed 25% at a time.

Advances are not subject to retention. The last 10% of a grant cannot be advanced.

Specified General Fund advances should be determined working with the Grantee to identify immediate cash needs. Up to 90% of the grant award is acceptable when needed.

With the exception of Specified General Fund appropriations, requests for advances should be submitted in written form, be specific as to need, and signed by the authorized representative.

The request should include the following:

- Advance Request Letter on organization letterhead with specific justifications for the request
- Completed payment Request Form
- Line-Item Budget Cost Table identifying the advance amounts and tasks as a portion of the original grant budget
- Proof of advance costs (contractor bid, cost estimate, or invoice) with line items totaling the full request amount
- Projected Expenditure Schedule
- A template of staff timesheet records to indicate hours tracked to specific project costs or activities should be submitted as well (only if billing for employee time).

The BHC reserves the right, at its sole discretion, to decide whether to approve a request for an Advance. Final approval will be based on consideration of the following:

- Grantee's explanation as to why advanced payment is needed.
- Grantee's performance on prior BHC grants or other State grant of which the BHC is aware, with particular consideration of any past performance issues.
- Grantee's record of providing timely and adequate backup documentation on a previous BHC grant.
- Review of the grantee's completed NPO Pre-award Questionnaire to verify institution of sound financial practices, where applicable.

Advance Payment Requests will ONLY be authorized if the submittal contains supporting documentation to show the funds will be expended within 90 days from the date on the warrant.

Advance Administration and Repayment

In the event a Grant Amount is advanced, the Grantee shall set up a separate identifiable account for the sole purpose of depositing the advance at the time of receipt. Any interest earned on the advanced amount from the Grant shall be used solely on the Project, as approved by the State. Interest earned may be spent on approved costs for the Project. In the event this is not feasible, interest earned must be returned to the State upon completion of the Project. Interest statements shall be provided to the State, at minimum on a quarterly basis.

The Grantee must submit reconciliation documentation no more than monthly and no less than quarterly. Documentation will be reviewed and approved similar to review and approval of a reimbursement payment request. Any ineligible costs will be brought to the grantee's attention and disapproved as a use of the advanced funds.

Failure to provide documentation at least quarterly will disqualify an organization from receiving additional advanced payments.

Immediately upon disbursement of advance funds for expenses related to the requested purpose, Grantee shall provide an Advance Reconciliation Form including expenditure documentation. Any advanced funds remaining after 60 days from the date of the warrant must be returned to the State with any accrued interest with the Advance Reconciliation Form.

The Expenditure Documentation includes but is not limited to:

1. Payment Request Form (Exhibit C) filled out with signature of authorized representative
2. Line-item Budget Cost Table reflecting amounts expended
3. Disbursement dates
4. Proof of expense Incurred for each item listed on the above forms
5. Project expenditures (i.e contracted or consultant expenses, materials, mileage)
 - a.) Include copies of invoices or receipts.
 - b.) If an invoice is to be partially reimbursed with grant funds, please clearly mark the portion allocated to the grant
6. Grantee In-house labor with documentation of time worked on the project and employee hourly rate
 - a.) Documentation of time worked on the project
 - b.) Include timesheets detailing the days and number of hours each employee worked on the project.
 - c.) Documentation of employee hourly rate

7. Proof of Payment - Examples include:
 - a.) Both sides of a cancelled check (breakdown if check is for multiple invoices)
 - b.) Bank statement with cleared checks and/or EFTs highlighted
 - c.) Credit card statement showing charges for which reimbursement is requested.
Must include proof a payment was made on the account in an amount equal to or exceeding the charges
 - d.) Invoice certified "Paid" by the vendor/contractor
 - e.) Grantee's accounting ledger linked to a bank, showing date payment cleared
 - f.) Electronic Funds Transfer (EFT) or Wire Transfer

At the end of the grant, the grantee must promptly repay any unused or inadequately documented advanced funds. The grantee will not be eligible for any other BHC grant until funds have been repaid.

Attachment #2



3.15.2022

David McNeill
Executive Officer
Baldwin Hills Conservancy
5120 Goldleaf Circle, Suite #290
Los Angeles, Ca 90056

Request for Advance – Water Capture Project at Yvonne B. Burke Sports Complex – Phase I

Dear David,

The CCC Foundation is respectfully requesting an advance of \$231,319.00 - split into two payments: one for \$123,919.00, and a second for \$107,400.00 - to cover the construction costs for Phase I of the Water Capture Project, Agreement BHC 1800. I have attached supporting documents for your review.

Included in the request for \$123,919.00, is \$20,619.00 (See the attached Parsam Transmittal letter with the quote) to pay for the relocation of a main irrigation line. The discovery of the line was made when the contractor probed the area of Phase I and found the line. This was unexpected but the relocation will be accommodated within the existing budget.

I am making this request because, in the best of times, as a small nonprofit cash flow is an eternal issue and concern of mine and my board. While our operations have not been directly impacted by the COVID-19 pandemic, our fundraising activities in terms of face-to-face solicitation are only now just restarting. This has increased pressure on our cash reserves and cash flow in general. It would be a tremendous boost to our operations if we could be allowed this advance.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read 'Adam Somers'.

Adam Somers
Executive Director
CCC Foundation

Attachment #2 (continued)

CA CONSERVATION CORPS FOUNDATION
WATER CAPTURE PROJECT AT YVONNE B. BURKE SPORTS COMPLEX

AGREEMENT NO. BHC1800

ITEM NO.	DESCRIPTION	EST QTY	UOM	UNIT \$	TOTAL \$	Total Inv 2022-1	Total Inv 2022-2
5.41	Construction Survey - PC Allowance	1	LS	\$ 5,500	\$ 5,500	\$ 1,375	\$ 4,125
5.42	Traffic Control / Pedestrian Safety - PC Allowance	1	LS	\$ 4,000	\$ 4,000	\$ 1,000	\$ 3,000
5.43	Temporary Facilities & Staging - PC	1	LS	\$ 4,500	\$ 4,500	\$ 1,125	\$ 3,375
5.44	Mobilization / Demobilization - PC	1	LS	\$ 7,100	\$ 7,100	\$ -	\$ 7,100
6.12	Site Preparation, Clearing, Demolition - PC	1	LS	\$ 5,000	\$ 5,000	\$ 1,000	\$ 4,000
6.22	Earthwork / Grading - PC	1	LS	\$ 28,800	\$ 28,800	\$ 5,760	\$ 23,040
6.31	Drainage System Biocells - PC	1	LS	\$ 17,200	\$ 17,200	\$ 10,320	\$ 6,880
6.32	Drainage System Rip-Rap - PC	1	LS	\$ 4,400	\$ 4,400	\$ 2,200	\$ 2,200
6.42	Biocell Construction - PC	1	LS	\$ 134,200	\$ 134,200	\$ 80,520	\$ 53,680
	Relocate Irrigation Main Line	1		\$ 20,619	\$ 20,619	\$ 20,619	
Grand Total					\$ 231,319	\$ 123,919	\$ 107,400

Attachment #2 (continued)


Agreement No. **BHC 1800**

EXHIBIT C

EXHIBIT C - Payment Request Form

State of California – The Resources Agency

BALDWIN HILLS CONSERVANCY

N/A		BHC1800	
1. PROJECT NUMBER		2. CONTRACT NUMBER	
California Conservation Corps Foundation			
3. GRANTEE			
Water Capture Project at Yvonne B. Burke Sports Complex			
4. PROJECT TITLE			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Advance	Reimbursement	Final	INVOICE # 2022-1
5. TYPE OF PAYMENT			
6. PAYMENT INFORMATION			
(ROUND ALL FIGURES TO THE NEAREST DOLLAR)			
A.	Total Grant Amount	\$	1,500,000
B.	Funds Billed to Date	\$	239,407.34
C.	Available (A. minus B.)	\$	1,260,592.66
D.	Amount of This Request	\$	123,619.00
E.	Remaining Funds after This Payment (C. minus D.)	\$	1,136,973.66
			1500000
7. SEND WARRANT TO:			
CCC Foundation		ATTENTION: Adam Somers	
GRANTEE NAME			
269 S. Beverly Dr., #746			
STREET ADDRESS			
Beverly Hills, CA 90212			
CITY/STATE/ZIP CODE			
		Executive Director	3.15.2022
8. SIGNATURE OF AUTHORIZED PERSON		TITLE	DATE
FOR BALDWIN HILLS CONSERVANCY ONLY			
		BHC Executive Officer	
PAYMENT APPROVAL SIGNATURE			DATE

Attachment #2 (continued)


Agreement No. **BHC 1800**

EXHIBIT C

EXHIBIT C - Payment Request Form

State of California – The Resources Agency

BALDWIN HILLS CONSERVANCY

1. PROJECT NUMBER		2. CONTRACT NUMBER	
N/A		BHC1800	
3. GRANTEE			
California Conservation Corps Foundation			
4. PROJECT TITLE			
Water Capture Project at Yvonne B. Burke Sports Complex			
<input checked="" type="checkbox"/> Advance <input type="checkbox"/> Reimbursement <input type="checkbox"/> Final INVOICE # 2022-2			
5. TYPE OF PAYMENT			
6. PAYMENT INFORMATION			
(ROUND ALL FIGURES TO THE NEAREST DOLLAR)			
A.	Total Grant Amount	\$	1,500,000
B.	Funds Billed to Date	\$	363,026.34
C.	Available (A. minus B.)	\$	1,136,973.66
D.	Amount of This Request	\$	107,700.00
E.	Remaining Funds after This Payment (C. minus D.)	\$	1,029,273.66
			1500000
7. SEND WARRANT TO:			
CCC Foundation		ATTENTION: Adam Somers	
GRANTEE NAME			
269 S. Beverly Dr., #746			
STREET ADDRESS			
Beverly Hills, CA 90212			
CITY/STATE/ZIP CODE			
			
8. SIGNATURE OF AUTHORIZED PERSON		Executive Director	3.15.2022
		TITLE	DATE
FOR BALDWIN HILLS CONSERVANCY ONLY			
PAYMENT APPROVAL SIGNATURE		BHC Executive Officer	DATE

Attachment #2 (continued)

PROPOSAL



CALIC # 511415 / A, B • BONDED • INSURED • DIR No.: 1000001269
3334 BARNES CIRCLE, GLENDALE, CA 91208 • TEL.: (818) 236-3633 • FAX: (818) 236-3634 • www.parsamcorp.com

January 26, 2021

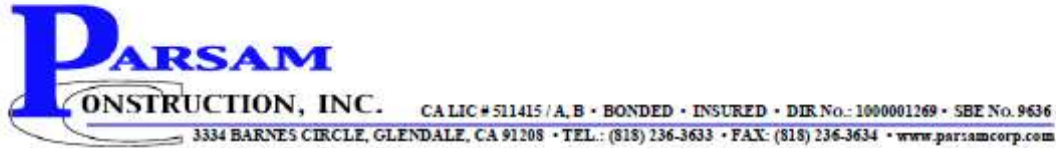
Mr. Adams Somers
Executive Director
California Conservation Corp Foundation
4366 S. Main St.
Los Angeles, CA 90037

PROJECT NAME: Stormwater Management Project for YBB Sports Complex
PROJECT ADDRESS: 5409 S. Fairfax Ave., Windsor Hills, CA 90056
OWNER: N/A
ARCHITECT/ENGINEER: MNS Engineers, Inc. 2231 Broad St., San Luis Obispo, CA 93401
DWG REF: 100 % CD, Sht G-1-G-2, C-1-C-5 (DRAFT – "NOT FOR CONSTRUCTION")
NOTES: Final approved drawings to be reviewed for significant changes (if any); costs to be adjusted (as required) to reflect the final approved construction drawings.

Thank you for the opportunity to provide you with a proposal to construct various improvements at the Yvonne Brathwaite Burke Sports Complex. Based on the information available to us, we hereby propose to furnish all materials, labor (CA prevailing wages / certified payroll / DIR reporting requirements / apprenticeship requirements), and equipment, except for items specifically excluded from the Scope of Work and items specifically identified in the Exclusions, and to complete the stated work for the total cost as noted below:

Item No.	Description	Est Qty	Unit Price	Ext Price
	BASE BID:			
1	Mobilization (including bonds & insurance)	1 LS	\$ 6,500.00	\$ 6,500.00
2	Temporary facilities (including toilet, fencing, storage, construction water)	1 LS	\$ 4,500.00	\$ 4,500.00
3	Clearing, grubbing & removals	1 LS	\$ 5,000.00	\$ 5,000.00
4	Mass excavation, grading & export	1 LS	\$ 28,800.00	\$ 28,800.00
5	Construct (n) concrete footing (including CMB sub-grade fill & compaction, forming, rebar, concrete, pea gravel, sub-drain, and appurtenances)	1 LS	\$ 58,200.00	\$ 58,200.00
6	Construct (n) CMU walls (including 8" S1S tan block, rebar, grout, smooth tan cap, waterproofing, and appurtenances)	1 LS	\$ 63,500.00	\$ 63,500.00
7	Construct bio-cell interior (including drain pipe, cleanouts, overflow, fabric, gravel layer, and appurtenances)	1 LS	\$ 17,200.00	\$ 17,200.00
8	Construct rip-rap, complete	1 LS	\$ 4,400.00	\$ 4,400.00
9	Final clean-up, demobilization & closeout	1 LS	\$ 600.00	\$ 600.00
	TOTAL BASE BID			\$ 188,700.00
	BASE BID Written In Words			(One Hundred Eighty-Eight Thousand Seven Hundred & 00/100)
	ALLOWANCES:			
1	Traffic control / pedestrian safety	1 AL	\$ 4,000.00	\$ 4,000.00
2	Survey & staking	1 AL	\$ 5,500.00	\$ 5,500.00
3	Anti-graffiti (street-side face only, including color coat, 3 coats of anti-graffiti for porous surfaces, and appurtenances)	1 AL	\$ 12,500.00	\$ 12,500.00
	TOTAL ALLOWANCES			\$ 22,000.00
	ALLOWANCES Written In Words			(Twenty-Two Thousand & 00/100)
	Payment Schedule: Per CCCF			
	Approximate Duration: 90 Calendar Days			

Attachment #2 (continued)



March 8, 2022

Mr. Adam Somers
Executive Director
California Conservation Corp Foundation
4366 S. Main St.
Los Angeles, CA 90037

PROJECT NAME: Water Capture Project for Yvonne B. Burke Sports Complex
(Phase 1)
CONTRACT/PROJ NO.: N/A
AGREEMENT NO.: N/A
RE: Contract Change Order 1 – Reroute (e) 4" Irr. Main-Line

Dear Mr. Somers,

Pursuant to your request, and based on the response to RFI 001, we are providing you with Contract Change Order No. 1 (CCO 1) to re-route approximately 130 LF of 4" irrigation main-line that is in conflict with the proposed bio-treatment cells.

ITEM NO.	DESCRIPTION	ADDITIVE	DEDUCTIVE
1	Furnish & install approximately 130 LF (n) 4" Sch. 80 PVC irrigation main-line, including all labor, materials & equipment to perform/install trenching, pipes, fittings, valves, pressure testing, and backfill. (Subcontractor)	\$ 19,252.00	\$ -
3	Subtotal	\$ 19,252.00	\$ -
4	Parsam M/U (0%)	\$ 0.00	
5	Parsam Subcontractor M/U (5%)	\$ 963.00	\$ -
6	Grand Total	\$ 20,215.00	\$ -
7	Bond (2%)	\$ 404.00	
8	Net ADD/(DEDUCT) Amount Requested in this CCO	\$ 20,619.00	\$ -
9	Total Amount Requested in this CCO	\$ 20,619.00	\$ -
10	Time Extension Request for this CCO	15 WD	

Materials will be procured and work will be scheduled upon written acceptance of this contract change order.

Should you have any questions, please feel free to contact me: (818) 371 – 7445.

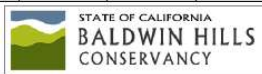
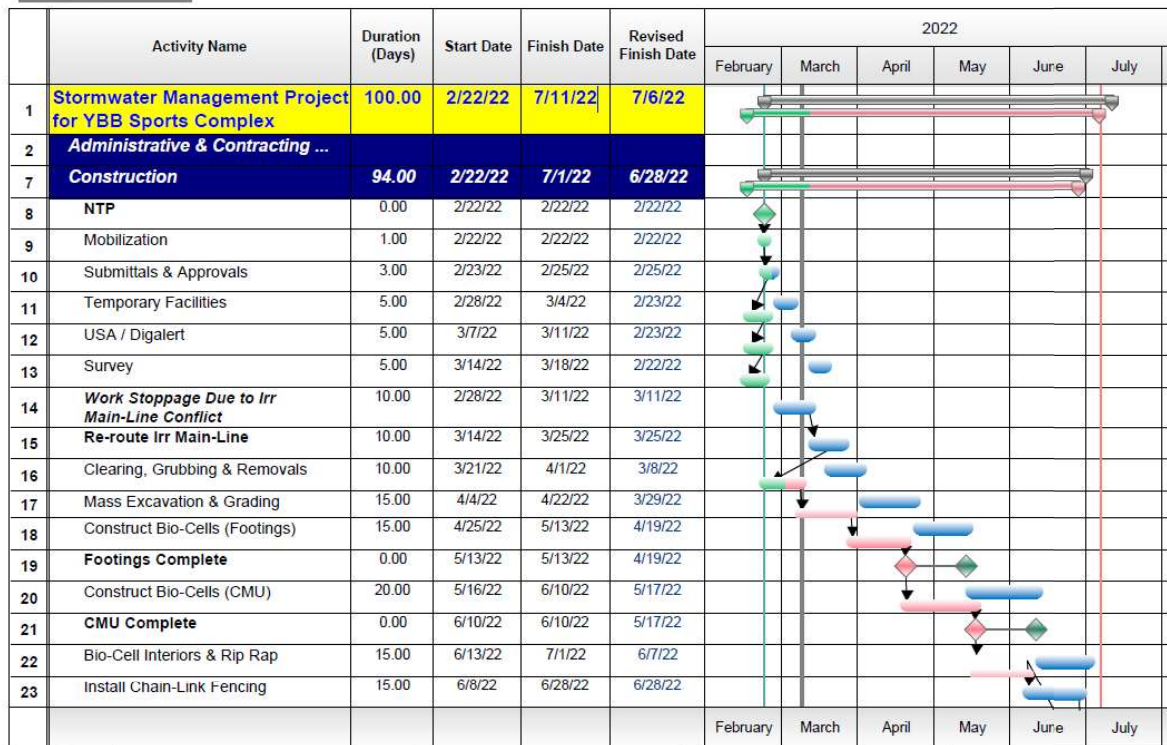
Respectfully Submitted,

Aren Hovanesian
Vice-President

Attachment #2 (continued)



Stormwater Management Project for
Yvonne Brathwaite Burke Sports Complex



BALDWIN HILLS CONSERVANCY

4859 West Slauson Ave, #364

Los Angeles, CA 90056

Ph: (310) 202-3010

www.bhc.ca.gov

Memorandum

To: Governing Board

From: David McNeill, Executive Officer

Date: March 18, 2022

Re: Item 5: Executive Officer Report: Project Status, Fiscal, Legislative and Operations Updates – BHC Staff Representatives

Projects Status Report

See Attachment # 1 for the updated Baldwin Hills Conservancy (BHC) Local Assistance/Capital Outlay Project Status Report.

Fiscal Update

Attachment #2 - BHC Prop 1, Prop 40, Prop 84 and Prop 68 Bond Cash Funds.

Legislative Update

SB1052 Kamlager-Dove: Senator Kamlager-Dove introduced the [Baldwin Hills Conservancy: Urban Watersheds Conservancy Expansion](#) bill on February 15, 2022 (Map included in Attachment #3). The bill would increase the territory by nearly 40 times the acreage and would include underserved communities in Inglewood, West Athens, South LA, Hyde Park, Lennox and Westmont. Support for the legislation has been received from public and non-profit advocacy stakeholders including Natural Resource Defense Fund, SlateZ, Walk and Rollers, LA County Open Space District, LA Councilmember Harris-Dawson, Climate Resolve, Community Forestry Advisory Committee, LA Neighborhood Land Trust, LA Neighborhood Initiative, and the Nature Conservancy. The bill will be heard at the Natural Resources Committee on March 22, 2022.

Operations Update

Progress towards meeting CalHR's statewide telework directive is underway. The BHC Telework Policy was approved by the Dept. of General Services this month. A final telework package will be assembled and submitted to the union by our labor representative for a 30-day review. If there are no comments from the union, telework agreements with updated duty statements and policy guidelines will be delivered to BHC staff. Once executed, current BHC staff will be designated as remote-centered,

meaning 51% or more of their time per month will be spent working from their alternate work location outside of the main office.

On March 15th, Staff participated as a panelist at the [Water Chat LA webinar](#) led by Heal the Bay. The online public forum included a discussion with the BHC and experts from Loyola Marymount, Water Replenishment District of Southern California to promote nature-based solutions for water resiliency, drought preparedness and cultural perspectives on the issue of water reliability.

On April 21st and 22nd, the BHC will host this Spring's State Conservancies and Wildlife Conservation Board meeting in the Parklands territory. Although the meeting has occurred online during the past few years due to COVID-19 restrictions, we are planning for in-person sessions to discuss conservation prioritization and strategies for watershed resiliency. Other regular features of the meeting are guest speakers from the State legislature and partner agencies including local officials and non-profit organizations. Members are encouraged to join segments of the gathering on Wednesday and Thursday in the early evenings. Please contact staff if you would like to attend.

BHC Project Status Report
3/18/22

Project Title	Grantee	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
Stoneview Nature Center Sanctuary Apiary	Honeylove	BHC2101	Prop 84	\$19,941	6/30/2022	Kick-off meeting held October 2021; Grantee working with Culver City on specific location and requirements for the shed; minor changes to shed expected; Project completion September 2022 ; Complete project close-out expected December 2022.
Environmental Oversight and Technical Services	Department of Toxic Substances Control (DTSC)	BHC2010	Prop 40	\$324,919	6/30/2023	Access agreement in progress; Amendment for term extension is expected Spring 2022; Current estimated Project completion June 2023; Complete project close-out expected September 2023.
Green Valley Connection Improvement Project at KHSRA	Los Angeles County Department of Parks and Recreation	BHC2002	Prop 1	\$700,000	3/31/2026	Currently developing a scope of work for the California Conservation Corps' work on the Project; Project completion expected March 2026; Complete project close-out expected June 2026.
Mar Vista Community Greening Plan and Greenway Design	Kounkuey Design Initiative (KDI)	BHC2004	Prop 68	\$359,800	5/31/2022	Community Advisory Council meetings continue; Design development in progress; Request for term extension expected Spring 2022; Current project completion May 2022; Current project close-out expected August 2022.

BHC Project Status Report
3/18/22

Project Title	Grantee	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
Community Resilience and Access Plan	Climate Resolve (CR)	BHC2005	Prop 68	\$200,000	10/31/2022	The third community meeting was held virtually on February 9, 2022; Grantee and BHC Staff met with County Parks planners to discuss conceptual plans for KHSRA and SNC; Project completion expected October 2022; Complete project close-out expected January 2023.
Baldwin Hills Reservoir Revitalization and Restoration Plan	Tree People, Inc.	BHC2005	Prop 68	\$198,000	12/31/2022	Design firm obtained last summer; Outreach plan for restoration events and community meetings complete; Outreach schedule finalized; First community meeting held February 23, 2022; Project completion expected December 2022 ; Complete project close-out expected March 2023.
Ballona Creek Bike Path Sustainability and Accessibility Project	Culver City	BHC2007	Prop 1	\$1,952,500	10/31/2023	Design drawings in development; Estimated Project completion December 2023; amendment in progress for line-item budget shifts and possible term extension; Current project completion expected October 2023; Current project close-out expected March 2023.

BHC Project Status Report
3/18/22

Project Title	Grantee	Contract ID	Fund Source	Funds Allocated	Agreement Expiration	PROJECT STATUS
Baldwin Hills Scenic Overlook Slope Restoration Project	Los Angeles Conservation Corps (LACC)	BHC2008	Prop 1	\$1,027,640	2/14/2024	Construction documents for project are in-process; restoration work has commenced; crew onsite 2-5 days a week; Project completion expected May 2024; Complete project close-out expected August 2024.
Water Capture Project for Yvonne B. Burke Sports Complex	California Conservation Corps Foundation (CCCF)	BHC1800	Prop 1	\$1,500,000	10/31/2022	LA County Permits completed; Pre-construction began February 2022; minor delay early March 2022 to plan re-routing of irrigation pipe; Request for term extension expected this month; Current project completion expected October 2022; Current project close-out expected January 2023.

BOND CASH FUNDS

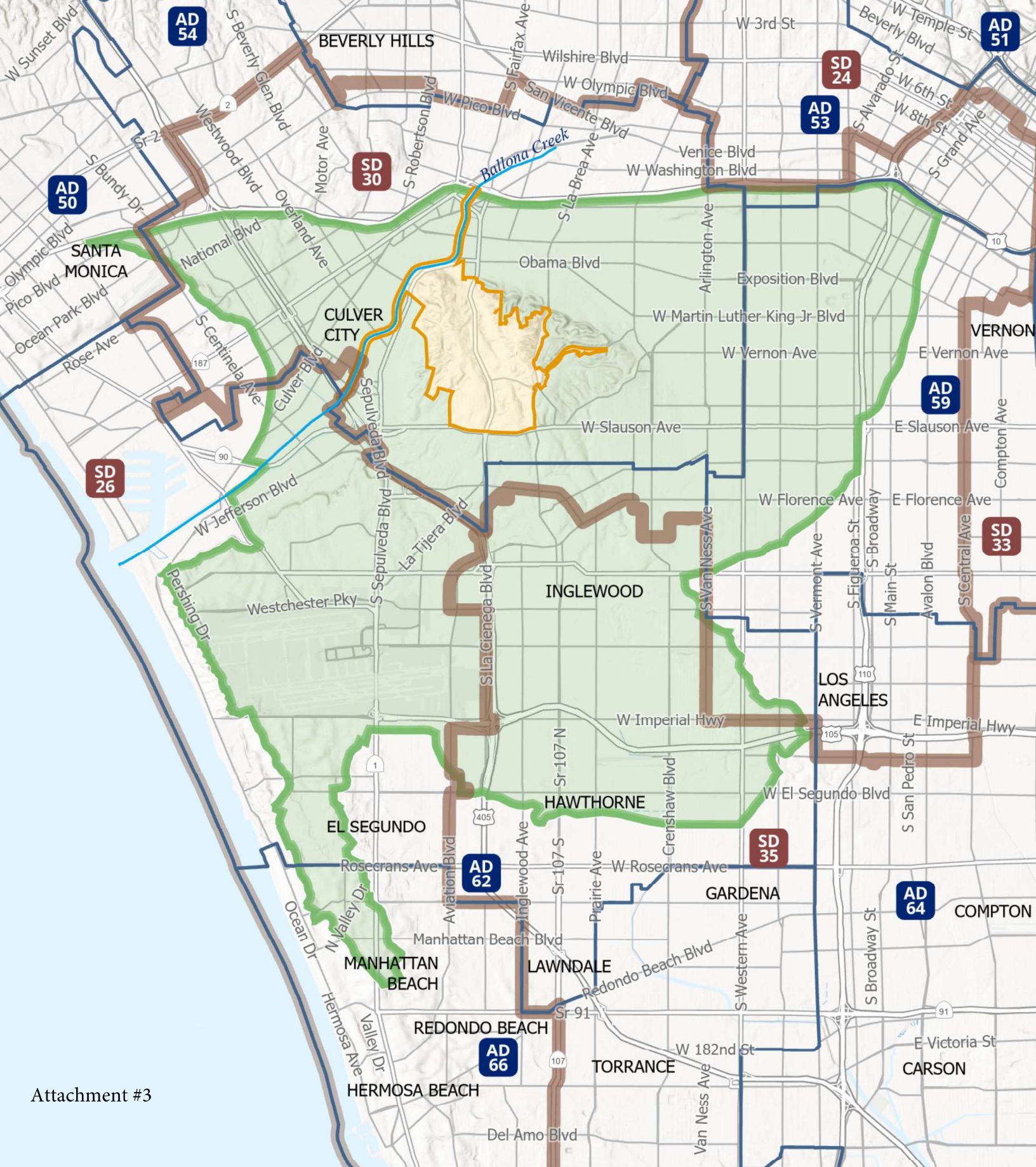
Attachment #2

Bond Cash - As of 01-27-22

COMMERCIAL PAPER TE	CASH ALLOCATED	EXPENDITURES	BALANCE
PROP 68: 6088	\$410,000.00	\$264,411.21	\$103,274.82

2015 COMMERCIAL PAPER TE	CASH ALLOCATED	EXPENDITURES	BALANCE
PROP 84: 6051	\$6,749,878.26	\$5,694,020.02	\$1,055,858.24
PROP 40: 6029	\$29,169,054.54	\$29,026,545.04	\$142,509.50
PROP 1: 6083	\$2,407,586.89	\$2,232,838.54	\$51,364.94

All figures are derived from the Agency Bonds Consolidated Reporting System v1.3 (ABCRS)



Attachment #3

- Current Baldwin Hills Conservancy Boundary 2,126 Acres
- Future Baldwin Hills Conservancy Boundary 45,518 Acres
- Senate Districts
- Assembly Districts



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